

DELHI TRANSCO LIMITED

WEB NOTIFICATION

Sealed quotation / tender are invited office of D.G.M.(T) O&M) (East) , Room No. 105, 220KV Office Complex, PatparGanj, Delhi-110 092 from the experienced companies/contractors in relevant business for the following works:-

S. No.	Quotation/ Tender Enquiry No.	Name of Work	Estimated Cost(Rs)	Earnest Money Deposit (EMD) (Rs)	Quotation /Tender Fee(Rs)	Work Comple - tion period	Scheduled Date/Time	
1	Enquiry No. F.DTL/206/ 2025-26/ M (T) O&M E-1/Q- 51 Dt. 05 -05-2025	Servicing/AMC of 125 KVA DG set(Kirloskar) at 220 KV IP station under Manager (T) O&M E-I.		Rs.1000/-		MATERIAL DELIVERED WITH IN 30 DAYS & AMC FOR 365 DAYS FROM ACCEPTANCE OF PO.	Start of Sale of Quotation / Tender	07-05-2025 at 10.00 A.M.
							End of Sale of Quotation / Tender	27-05-2025 up to 5:00PM
							Start of Bid Submission	27-05-2025 w.e.f 11.00 A.M.
							End of Bid Submission	28-05-2025 up to 11.00 A.M.
							Opening of Quotation/ Tender	28-05-2025 at 11.30 A.M.

The quotation form & other documents can be obtained from the office of Manager(T) O & M –E-I, 220KV Sub-Station Indraprastha, Ring Road Near IP metro Station, Delhi-110002, EMD of amount 1000/-in the form of DD/FDR must be in favor of Delhi Transco Limited payable at Delhi. In case the enquiry document is downloaded from the website then the enquiry document fee should be enclosed with offer by clearly specifying the same on the face of offer envelop. The request for purchasing of quotation document should be made on original letter head of the party and should contain the signature along with seal/stamp of contractor showing his competency as partnership, proprietorship, authorized signatory etc. In case the request is to issue the quotation document to the bearer of the application then the request should contain clearly the name of the bearer and attested/authenticated signature of the bearer of the application.


Contd.2/-

These things should also be clarified while submitting offer and other documents with the offer. In case of any difference in the address in the documents submitted by the contractor then that should also be clarified properly. The quotation will be submitted & opened at Office of D.G.M.(T) O&M) (East) , Room No. 105, 220KV Office Complex, Patparganj, Delhi-110 092. Complete Quotation/Tender documents can also be downloaded from the website of DTL <http://www.dtl.gov.in>.

NOTE:

1. In case the enquiry document is downloaded from the web site then the enquiry document fee should be enclosed with offer, clearly specifying the same on the face of offer envelop.
 2. **The face of the envelope of quotation/enquiry must have following details, failing which the Quotation shall not be opened/considered & liable to be rejected.**
 - a) Name of work/supply.
 - b) Enquiry No. / Tender No. with Date.
 - c) Date of opening.
 - d) Details of Earnest money fee, FDR/ DD/Pay Order No. with Date and Amount, Name of Bank & Branch. In case of bidder is claiming exemption of EMD deposit as per rules of Govt. such Category of bidders should mention exemption certificate registration no. issued with relevant govt agency on the face of envelop.
 - e) Name and address of the party.
 - f) Registration No., if any.
 - g) Validity period of quotation must be 120 days from the date of opening.
 3. Incomplete quotations are liable to be rejected. Offer must be signed by the contractor with rubber stamp.
 4. Rates quoted should be inclusive of all taxes & duties etc.
- Other terms and conditions as per **Annexure -‘A’** shall also be applicable.

Manager (T) O&M, E-1

दिल्ली ट्रांस्काई लिमिटेड रा0रा0क्षेत्र दिल्ली सरकार का उपक्रम) कार्यालय प्रबंधक (तक) संचालन एवं अनुरक्षण-८ 220 केवी कार्यालय परिसर, पटपड गंज, दिल्ली-110092 फ़ोन/फ़ैक्स नं0 22475747		DELHI TRANSCO LIMITED (A Govt .of NCT of Delhi Undertaking) Office of the Manager(T) O&M-I 220KV Pragati S/Stn, Ring Road, Delhi-110 002.
वेब साइट / Website: www.dtl.gov.in		वेब साइट / phone : 22372310

Enquiry No. F.DTL/206/2025-26/M (T) O&M-E1/Q- 51

Dated: - 05.05.2025

M/s. _____

Date of Opening: - 28.05.2025

Sub: -Repairing and servicing/AMC of 125 KVA DG set (Kirloskar) at 220 KV IP station under Manager(T) O&M E-I.

It is requested to quote the rates in the following format with terms and conditions mentioned hereunder and as per Annexure- "A", enclosed herewith in the sealed envelope:

Sr. No	Material / Service code	HSN / SAC code	Description	Qty	UoM	Tax Rate %	unit Rate	Total Amount in Rs. I/c GST
1	850309005		LUBRICANT,OIL, ENGINE	20.00	L			
2	575707007	85030010	COOLANT ADDITIVE,5L,125KVA,D G SET	2.00	EA			
3	575707002	85030010	DIESEL,FILTER,125KVA, DG SET	2.00	EA			
4	575707004	85030010	AIR FILTER,125KVA,DG SET	2.00	EA			
5			SERVICE ENGINEERS CHARGE	1.00	AU			
5.1	1900000000	998719	SERVICE ENGINEERS CHARGE	1.00	D			
6			AMC OF 125 KVA DG SET WITH ALL SPARE	1.00	AU			
6.1	2200000034	998719	AMC OF 125 KVA DG SET WITH ALL SPARE	1.00	EA			
TOTAL (Exclusive of all taxes & duties)								
Add Taxes Applicable as on date (GST @.....%)								
GRAND TOTAL (inclusive of all taxes & duties)								

NOTE:

1. In case the enquiry document is downloaded from the web site then the enquiry document fee should be enclosed with offer, clearly specifying the same on the face of offer envelop.

2. **The face of the envelope of quotation/enquiry must have following details, failing which the Quotation shall not be opened/considered & liable to be rejected.**
- a) Name of work/supply., b) Enquiry No. / Tender No. with Date.
 - c) Date of opening.
 - d) Details of Earnest money fee, FDR/DD/Pay Order No. with Date and Amount, Name of Bank.
 - e) Name and address of the party. f) Registration No., if any.
 - g) Validity period of quotation must be 120 days from the date of opening.
3. Incomplete quotations are liable to be rejected. Offer must be signed by the contractor with rubber stamp.
4. Rates quoted should be inclusive of all taxes & duties etc.
- Other terms and conditions as per **Annexure -‘A,B,X’** shall also be applicable.

Manager (T) O&M, E-1

DELHI TRANSCO LIMITED

ANNEXURE- 'A'

RATES: The rates quoted shall be firm and including of all taxes, duties etc. The rates should be quoted based on the units specified in words as well as in figures without any cutting, in case of difference of values/rates in figures and words or any confusion it will be constituted to take the rates, which are lowest.

Scope of work: 1. The material required for completion of Job, to be supplied by the contractor, should be strictly as per the make, design, and quality which is presently being used in the DG set or its higher version.

2. Complete overhauling of 125 KVA Diesel Generator (Fuel Pump and Injectors, Self Starter & Dynamo servicing) including replacement of all required material for overhauling of DG set i.e filter element kit, engine oil, damaged/ unserviceable parts like fuel pipe, fan belt, carbon bushes, gasket, packing, oil rings etc. as required at site for complete job.

3. The work done in DG set shall remain guaranteed for period of 12 months from date of start of work/signing of contract. Any defect observed during this period shall be attended by the contractor free of cost including replacement of any material, if required

4. Work of leath machine as required will be the scope of contractor.

5. After attending to the DG set, it should be got tested at full load and the same shall be kept under observation for such time as deemed fit by the Engineer-in-charge.

6. The work shall be got done during the normal working hours and on working days only. If more than one day is required for completion of job, then contractor has to make arrangement for a standby DG set of similar rating to meet the exigency.

7. Site should be got cleared and cleaned after the completion of work.

8. Before bidding, contractor may visit the site on any working day and time to check the actual scope of work

Following document should be submitted along with the offer, failing which offer is liable to be rejected.

- a). Copy of Permanent Account No.(PAN). b). Copy of GST Registration certificate.

T&P: The contractor shall use his own skilled/ unskilled manpower, T&P, material required for repairs/replacement and any other petty material/equipments required for the execution/completion of work unless specified.

SECURITY The successful tenderer shall have to deposit the security at @ 5% of the total contract value within 10 days of receipt of Order failing which penalty @ .05% per week up to maximum 2% of total contract value shall be levied. Security shall be refundable after successful completion of guarantee / warrantee period.

If there is no improvement in proper execution of the order as per terms & conditions of this order, the order shall be cancelled within 15 days with written notice to you and no claim for damage will be entertained.

SAFETY: The contractor shall make all the arrangements for the safety of his staff. The DTL shall not be responsible in any way for injury/disablement, accident to any workman on this account and will be free from any legal bindings in this regard DTL will not be responsible to pay any damage to the workman of the contractor or any outside agencies.

The contractor shall make all payments and other contributions, if any, which may have to be made in regard to the workman under any statute or rules or regulations. The DTL shall not be responsible for those payments.

The contractor will undertake to indemnify DTL against liabilities or damages by way of compensation arising from any accidents to the person or property or any other employed or otherwise during the progress of the contract and the DTL shall not entertain any claim in this respect.

The contractor shall be solely responsible and shall ensure due compliance with all the legal requirement concerning the workman employed by him under the provisions of applicable labor and other legislations. In the event of the

contractor committing any fault resulting in DTL being required to ensure any liability or expenses or DTL being required to any notice/summons in this respect the same shall be entitled to recover from the contractor liability attached to it due to any proceedings.

The contractor shall accept all risks of stoppage of hindrances to his work by outside interferences. Contractor shall take necessary steps to ensure that all the electrical installations of the DTL and other services like water connections pipe lines, sewer pipelines, open drains, telephone cables etc. are not damaged by his workers in any way. Contractor will be responsible for all such damages and shall have to repair of failing which he has to pay entire cost of damages. In case of damages to DTL property/material contractor has to pay replacement cost.

Before carrying out the work, it shall be entire responsibility of the contractor to take all the safety precautions and shutdowns etc. if required during the execution of work. All shut downs will be taken by DTL supervisory staff but contractors representative will have given request in writing. The work has to be carried out according to the specifications given, where not, according to the satisfaction of DTL representatives. The quantity of work can vary plus/minus 25% depending upon the requirement at the discretion of the DTL. In the event of any construction at site, change in scheme, or due to any reasons the contract can be cancelled for the balance quantity of the unexecuted work. The work can also be suspended temporarily due to any reasons and for such period, extension will be given by Manager (T) if required on the written request on the contractor.

PAYMENT: The payment shall be processed within one month of receipt of bills from the contractor after the completion of the supply/work as mentioned in the NIQ. The payment shall be sanctioned after verification is made as

per rules of the DTL. However, any specific clause of payment quoted by the contractor for doing work, the penalty on DTL account for loss to the contractor will not be entertained. In case the work done by the contractor is not measured, no payment shall be made till the same is made according to the specifications.

PENALTY: a token penalty of 1% per week of period of delay subject to maximum of 10% of the unexecuted portion of the contract would be levied in case of delay in execution of the work beyond the stipulated completion period or extension if any, granted to them by the DELHI TRANSCO LIMITED. Force Major clause condition. This penalty amount will be deducted from the penalty delayed by strikes, fire accidents or any other case, beyond the control of the contractor, a reasonable extension would be granted, subject to satisfactory proof furnished in time and accepted by the DELHI TRANSCO LIMITED.

The contractor has to execute the work on working days during the working hours. However, if required, the work can be executed on holidays/Sundays; under special circumstances, without any extra remuneration.

The contractor shall not without any consent of this Deptt. design or sublet the whole or part of the contract.

The contractor shall make his own arrangements for drinking water and other facilities for his labour/staff.

No idle charges shall be payable by he department.

ARBITRATION :- If the disputed question or controversy the settlement of which is not herein specially provided for shall at any time arise between the D.T.L. and the supplier/contractor relating to this order or the portion of the same or the right or duties or liabilities of either party then in every such case, the matter in dispute shall be referred to the Arbitration of the G.M. O&M-II or his nominee and the decision of the G.M. O&M-II shall be final and time to time shall be apply to such arbitration proceedings. Arbitration proceedings shall be held at Delhi and only Delhi Courts will have to payable by the D.T.L. to the contractor or vice-versa shall be withheld on account of such proceedings unless arbitration proceedings.

APPROVAL: The work shall be started within one week from the date of signing agreement / notice either through telegram, through special messenger or telephonically. The work shall be carried out under guidance /instructions of site in-charge and shall be approved by A. M. (T) Indraprastha.

Contractor shall be required to strictly adhere to the safety regulations and electrical regulations/act.

This office reserves the right to get the work executed from the departmental shall or any outside agency at contractors cost and risk if work is not completed within the stipulated period without any valid reasons.

In case of transportation works contract shall strictly observe the regulations as laid down by Traffic Police, any damage to D.T.L. property/material during the course of transportation shall be recovered from the contractor's bill.

PAYMENT: - Payment towards Material supplied shall be released after supply, acceptance and approval of material within 30 days of supply as per DTL norms subject to submission of GST paid invoice by vendor in the office of Manager (T) O&M-E-1 / Asstt.Manager (T) 220kV Indraprastha..

Running payment of the work (AMC charges) will be made after completion of each quarter of the job within 30 days of end of Quarter as per DTL norms subject to visit/work verification and submission of GST paid invoice by vendor in the office of Manager (T) O&M-E-1 / Asstt.Manager (T) 220kV Indraprastha.

Mandatory deductions towards Income tax, work contract act. 1999 and any other applicable deductions as per the provision made shall also be deducted by the payee's department of DELHI TRANSCO LIMITED.

The stipulated completion period has been given in good faith. However, the contractor has to complete the work in minimum possible time by providing parallel gangs as per site requirements on the direction of Engineer in charge at site, otherwise poor performance may be recorded.

QVC: Quantity may vary - + (plus or minus) 25%.

INTEREST & REFUND OF EMD: No interest is payable by DTL on the amount of Earnest Money deposited by the Tenderer/Contractor. Earnest Money is held by DTL till obligations are satisfactorily and completely discharged by the Tenderer/Contractor. The amount of the Earnest Money shall be refunded to the unsuccessful bidders immediately after decision taken by the authority competent to accept the tenders.

EXEMPTION: Earnest Money is to be deposited by all tenderers/bidders, whether registered with DGS&D/DTL or such bodies except the exempted categories as per the relevant government rules like NSIC/Small Scale Enterprises/Startup etc. Such exempted category bidders claiming E.M.D. exemption shall enclose the verified copy of exemption certificate issued by relevant govt. agency, along with the bid failing which their bid shall be liable to be rejected.

DTL reserves the right to reject the offer/offers without assigning any reason.

GUARANTEE/WARRANTY: - Material to be under warranty for 03 months from the date of commissioning or 06 months from date of supply whichever is earlier for manufacturing defects, faults arising due to poor workmanship.

TIME SCHEDULE: - Material to be delivered within 30 days of receipt of PO, duly packed at 220kV S/Stn Indraprastha. AMC shall be valid for a period of 365 days from the date of Signing of contract agreement.

DELIVERY/TRANSPORT: - Material to be delivered and work to be executed within stipulated time at 220kV S/Stn Indraprastha.

APPROVAL/REJECTION: - Material / work shall be approved by Asstt. Manager(T) 220kV S/Stn Indraprastha.

VISIT: Minimum four visit in AMC Period.

Manager (T)O&M E-1

SIGNATURE OF THE CONTRACTOR WITH STAMP

DELHI TRANSCO LIMITED

ANNEXURE "B"

1. The DTL reserves the right to accept or reject any offer in whole or part without assigning any reason.
2. The rates should be quoted based on the units specified in words as well as in figures without any cutting, in case of difference of values/rates in figures and words or any confusion it will be constituted to take the rates, which are lowest.
3. The rates should be firm in all respects.
4. The rates quoted should be valid for 120 days from the date of opening of quotations/tenders except during negotiation if required.
5. Earnest money @ 2% of the total value of the works, is specified shall be deposited along with tender/quotation by bank draft of any scheduled bank of Delhi in favor of DTL. The same shall be refunded without interest after decision of the case, without earnest money offer will not be opened. In the event of the offer if accepted, it can be adjusted towards the security deposit amount.
6. **Security Deposit:** - Apart from earnest money the successful party will have to deposit security through demand draft/FDR at the rate specified under clause 21 of Annexure-A for due performance of the contract. The successful tenderer shall have to deposit the security at @ 5% of the total contract value within 10 days of receipt of Order failing which penalty @ 0.5% per week subject to maximum of 2 % of Ex-Works (Contract Value Excluding Taxes) value shall be levied. Failure to deposit the security deposit money on the part of the contractor within the said period shall amount to backing out of the offer entitling the earnest money to be forfeited out right. The security deposit will be retained until the work is completed satisfactory operation of the contract within a period of one month. No interest will be payable on the above amount and on security deposit. Any damage caused to the material/tools of the undertaking will be recovered from the security deposit/earnest money or other running bills. Safety of DTL material & property handed over to the contractor will be responsibility of the contractor. Security Deposit shall be refunded after successful and satisfactory completion of Guarantee period.
7. In case of opening day is holiday/closed day, opening date may be treated as the next working day or can be postponed by the officer opening authority.
8. Incomplete tender/quotations will be rejected summarily.
9. **Qualification Requirement:** - In order to qualify in the quotation/tender process bidder shall submit with his quotation/offer a copy of the satisfactory completed similar work order issued by DTL/Other state utilities including other Govt. /PSUs. Similar works means: Supply of Similar items related trench cleaning and removal of mud or garbage from trench/ Any other electrical work or service etc in DTL / State Transmission utilities *during last 05 years with satisfactory performance for not less than last one year*. Offer submitted without satisfactory completion report and PO Copy is liable to be rejected.
10. Following document should be submitted along with the offer, failing which offer is liable to be rejected.
 - a) Copy of Permanent Account No. (PAN card).
 - b) Copy of GST Registration certificate and latest copy of GST paid Challan.
 - c) Copy of Valid Electrical License issued by Electrical Inspector NCT of Delhi.
11. **Contract Agreement:** Successful contractor whose offer is accepted will be required to execute an agreement on a stamp paper of Rs.100/- within Ten days of the receipt of the written orders failing which a token penalty of 0.2 percent per week subject to maximum of 2% shall be liable to be imposed. The agreement paper to be furnished by successful contractor and he will not be paid for such paper.
12. DTL reserves the right of dividing the work. Order can be split on more than one party.

Manager (T) 220KV O&M-E -I

SIGNATURE OF THE CONTRACTOR WITH STAMP

DELHI TRANSCO LIMITED

ANNEXURE“X”

- (i) Complete servicing means fuel pump and injector cleaning, self- starter & dynamo servicing including replacement of all required materials for servicing of DG set i.e. filter element kit, mobile oil, damaged/unserviceable parts, carbon bushes, fan belt, gasket, Orings etc. and all other material which required to complete this job.)
- (ii) The material to be supplied must be strictly as per the make, design and quality which are presently being used in the DG set. Fuel shall be supplied by DTL.
- (iii) Complete overhauling, servicing, and repairing of DG set is to be done which includes attending to every fault and carrying out maintenance as per the manual. The work mentioned is only illustrative not exhaustive.
- (iv) All the materials required to complete the job is in the scope of contractor. No extra amount shall be paid by DTL.
- (v) After attending to the DG set, it should be tested at full load and same shall be kept under observation for such time as deemed fit by engineer in charge.
- (vi) The work shall be got done during normal working hours and on working days only. If supply from the DG set is bound for more than 04 Hrs. or issue in starting of DG Set then Contractor has to make arrangement for standby DG set of similar rating to meet the exigency.
- (vii) Site should be got cleared and cleaned after the completion of work.

Manager(T) O&M E-1

SIGNATURE OF THE CONTRACTOR WITH STAMP