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New Delhi – 110 002

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Office of Manager (Tech)-O&M, West –IV:  
220 KV S/Stn Okhla Ph-II, Opp. Pkt A-13,  
Kalkaji Ext. New Delhi-110019  
Phone No. 29982207



दिल्ली ट्रांसको लिमिटेड

**DELHI TRANSCO LIMITED**

(A Govt of NCT of Delhi Undertaking)

## **DELHI TRANSCO LIMITED**

### **WEB NOTIFICATION**

Sealed quotation/tender are invited in the office of Dy. G.M.(T) (O&M) West , D.T.L., Room No. 01, 220KV Substation Building Naraina, Near COD Bus Stand, Ring Road New Delhi-110010 from the experienced companies/Bidders in relevant business for the following works:-

S. No	Enquiry No.	Name of Work	Estimated Cost (Rs)	Earnest Money Deposit (EMD) (Rs)	Quotation /Tender Fee(Rs)	Work Completion period	Scheduled Date/Time	
1	F.DTL/206/ Sr. Mgr (T) O&M- W4 Okhla/23- 24/F.2/Q. No.-6/81 dated 19.02.2024	<b>Repairing and servicing of Air conditioners installed at 220KV Substation Tughlakabad under Sr. Mgr.(T) O&amp;M W-IV</b>		Rs.1000/- (Exempted for MSME/ NSIC registered vendor)	NA	<b>45 days (from the date of issuance of PO)</b>	Start Sale of Quotation/ Tender	20.02.24 09:30Hrs.
							Start submission of Quotation/ Tender	20.02.24 10:30 Hrs.
							End of Sale Quotation / Tender	12.03.24 17:30 Hrs.
							End of Submission	13.03.24 13:00 Hrs.
							Opening of Quotation/ Tender	13.03.24 15:00 Hrs.

The Complete Quotation/Tender documents can be obtained from the office of Sr. Manager (T) O&M -W-4, 220kV Sub-Station Okhla, Ph-II, Opp. Pkt A-13, Kalkaji Ext. New Delhi-110019. Complete Quotation/Tender documents can also be downloaded from the website of DTL <http://www.dtl.gov.in>.

The request for purchasing of quotation document should be made on original letter head of the bidder and should contain the signature along with seal/stamp of bidder showing his competency as partnership, proprietorship, authorized signatory etc. In case the request is to issue the quotation document to the bearer of the application then the request should contain clearly the name of the bearer and attested/authenticated signature of the bearer of the application.

The quotation will be submitted in sealed envelope & opened at Office of Dy. G.M.(T) (O&M) West , D.T.L Room No. 01, 220KV Substation Building Naraina, Near COD Bus Stand, Ring Road New Delhi-110010.

**NOTE:**

1. **The face of the envelope of quotation/tender must have following details, failing which the Quotation shall not be opened/considered & liable to be rejected.**
  - a) Name of work:-
  - b) Enquiry No. with Date:-
  - c) Date of opening:-
  - d) Details of Earnest money, DD/FDR/Pay Order No. with Date, Amount, Name of Bank & Branch.
  - e) Name and address of the bidder along with contact number:-
  - f) GST No. as applicable:-
  - g) Validity period of quotation/tender must be 120 days from the date of opening:-
2. Rates quoted should be inclusive of GST etc., documents must be signed and stamped by the bidder on each page. Incomplete quotation/tender is liable to be rejected.

Other terms and conditions as per **Annexure -‘B’** shall also be applicable.

**Sr. Manager (T) O&M West-4**

Name of the Bidder			
Date of submission		Signature of the Bidder	
Address of the Bidder		Stamp of the Bidder	



Enquiry No. F.DTL/206/ Mgr (T) O&M- W4 Okhla/23-24/F.2/Q. No.- 06/81 dated 19.02.2024,  
opening date 13.03.2024

**PRICE BID / RATE PERFORMA**

To

The Sr. Manager O&M,  
Division West –IV,  
220kV Okhla substation,  
Delhi -110019

I/We hereby offer the rates, for the following works as per terms and conditions of quotation document (Annexure –A enclosed herewith in this sealed envelope):

**PRICE OFFER:**

S. No	Name of work	Qty	UoM	Unit rate (Excl. GST) Rs	GST rate (%)	Unit rate (Incl. GST) Rs	Total Amount (Incl. GST) (Rs)
1	Servicing of 2/3 Ton split AC	25	EA				
2	Gas filling /charging,2/3 Ton split AC	7	EA				
3	Repairing, compressor split AC 2/3 Ton	2	EA				
4	PCB repairing split AC remote control	4	EA				
5	Providing and Fixing Run/Start capacitor	5	EA				
	Total amount Incl. GST (in words)						

**\*Please refer scope of work (Annexure-A) before quoting prices.**

Name of the Bidder			
Date of submission		Signature of the Bidder	
Address of the Bidder		Stamp of the Bidder	

**ANNEXURE 'A'****SCOPE OF WORK:-**

- Complete servicing of Split Air Conditioners of capacity 2/3 Ton as per BOQ, installed at 220 KV S/Stn. Tughlakabad.
- Repairing of PCB of Split Air Conditioners as per BOQ.
- Gas filling in Air conditioners including general maintenance as per BOQ.
- Repairing of Compressor of Split Air Conditioners of capacity 2/3 Ton as per BOQ.
- Providing and fixing Run/Start capacitors in Air Conditioners as per BOQ.
- The work shall be got done during normal working hours and on working days only. The Site should be got cleared and cleaned after the completion of work.

Completion Period:-45 days from the date of issuance of Purchase Order.

Name of the Bidder			
Date of submission		Signature of the Bidder	
Address of the Bidder		Stamp of the Bidder	



**ANNEXURE -‘B’****General Terms & Conditions**

- 1 **RATES:** Item rates quoted should be exclusive of all taxes & duties etc. The relevant taxes shall be mentioned separately and shall be payable extra as applicable. The item rates should be quoted based on the units specified in price bid/ rate Performa without any cutting, in case of difference of values/rates in figures and words or any confusion it will be constituted to take the rates, which are lowest
- 2 Following **self attested** documents should be submitted along with the offer, failing which offer is liable to be rejected.
  - a) Copy of Permanent Account No (PAN).
  - b) Copy of GST certificate.
  - c) Past work order of similar work. (i.e. Repairing and servicing of Air conditioners)

**QUALIFICATION REQUIREMENT:** - Bidder should submit the self attested copy of similar work order. Similar works means: Repairing and servicing of Air conditioners in DTL / State Transmission utilities/Govt. PSU during last 07 years with satisfactory performance.

- 3 **SECURITY** : The successful Bidder shall have to deposit the security @ 5 (Five) % of the total contract price for the performance of the contract within ten days of receipt of purchase order failing which a penalty @ 0.5% per week subject to maximum of 2 % shall be imposed. The security amount shall be refunded after successful and satisfactory completion of guarantee period.
- 4 **SAFETY:-** The Bidder shall make all the arrangements for the safety of his staff. The DTL shall not be responsible in any way for injury/disablement, accident to any workman on this account and will be free from any legal bindings in this regard. DTL will not be responsible to pay any damage to the workman of the Bidder or any outside agencies.
- 5 In case of opening day is holiday/closed day, opening date may be treated as the next working day or can be postponed by the officer opening authority.
- 6 **PAYMENT:** Payment shall be made as per DTL norms through ECS. The payment shall be processed within one month of receipt of bills from the Bidder after the successful completion of the work as mentioned in the NIQ. The payment shall be sanctioned after verification is made as per rules of the DTL. However, any specific clause of payment quoted by the Bidder for doing job, the penalty/financial implications on DTL account for any loss to the Bidder will not be entertained. In case the job done by the Bidder is not measured, no payment shall be made till the same is made according to the specifications.
- 7 **PENALTY:** - In case of any delay in the execution of the order beyond the stipulated date of completion schedule including any extension permitted in writing, the purchaser reserves right to recover from the Bidder a sum equivalent to 0.5% of the ex-works price of the delayed

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Date of submission			Signature of the Bidder	
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materials/equipment/services for each week of delay and part thereof subject to a maximum of 10% of the ex-works price of the delayed materials/services of the Purchase order.

- 8 ARBITRATION:** If the disputed question or controversy the settlement of which is not herein specially provided for shall at any time arise between the D.T.L. and the supplier/Bidder relating to this order or the portion of the same or the right or duties or liabilities of either party then in every such case, the matter in dispute shall be referred to the Arbitration of the G.M(T) O&M-I. or his nominee and the decision of the G.M(T) O&M-I shall be final and time to time shall be apply to such arbitration proceedings. Arbitration proceedings shall be held at Delhi and only Delhi Courts will have to payable by the D.T.L. to the Bidder or vice-versa shall be withheld on account of such proceedings unless arbitration proceedings.
- 9 EARNEST MONEY:-** Earnest Money is to be deposited by all bidders, whether registered with DGS&D/DTL or such bodies except the exempted categories as per the relevant government rules like Micro & Small Enterprises/MSME/NSIC registered firms etc. Such exempted category bidders claiming E.M.D exemption shall enclose the verified copy of exemption certificate issued by relevant govt. agency, along with the bid , failing which their bid shall liable to be rejected.
- 10 INTEREST & REFUND OF EMD:** - EMD shall be submitted in the form of DD/PO/BC/FDR in favor of DTL No interest is payable by DTL on the amount of Earnest Money deposited by the Bidder. Earnest Money is held by DTL till obligations are satisfactorily and completely discharged by the Bidder. The amount of the Earnest Money shall be refunded to the unsuccessful bidders immediately after decision taken by the authority competent to accept the tenders.
- 11 BLACK LISTING:** Any Bidder making post tender development directly or indirectly may be black listed for a period up to 3 years. In case bidder amends/modifies/revise/withdraws the prices/price structure of the offer without the consent of Delhi Transco Limited, after the tender opening and during the period of validity of their offer (i.e. 120 days), the Earnest Money in full or part deposited by them shall be liable to be forfeited or their offer liable to be rejected. They shall also be debarred from participating in future tenders of DTL for the period ranging from 1 to 5 years and shall be placed under Black List. If the supplier fails to supply the material in full or in part within stipulated delivery period specified in the purchase order of material/equipment is found to be defective or failing of fulfill the Guaranteed Performance of the Contract as specified in the Purchase Order, they shall be debarred or black listed from participating in future tender of DTL for the period ranging from 3 to 5 years.
- 12 DEDUCTION FROM CONTRACT PRICE (RECOVERIES):** All costs, damages or expenses, which the purchaser i.e DTL may have paid or which under the contract the Bidder is liable, are to be deducted and recovered by the purchaser from any money due or becoming due to Bidder from the purchaser or otherwise from the Bidder by action of law. In the event of recovery of the necessary extent becoming impossible, owing to in-sufficient security money and otherwise held amounts, the balance due to the purchaser & may be recovered in any way the purchaser may deem fit.

Name of the Bidder			
Date of submission		Signature of the Bidder	
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- 13 FORCE MAJEURE:** No liability shall be attached to Bidder for non operation of execution of their obligation under this contract as a result of Force Majeure (strike, lock outs, fire, flood, war, any act of God or any other factor beyond the reasonable control of the Management. No liability shall be attached to Bidder for any damage due to natural calamities such as Earth vibro meter/Quake, War, Civil Commotion and Willful damage. A reasonable extension of time shall be granted by arrangement between the parties provided that the delays and its causes have been notified by the Bidder at the time of occurrence of the cause of delay.
- 14 PRICE BASIS:** All prices and price components of materials under the subject contract shall remain firm during execution of contract and no price variation whatsoever will be allowed on any of the components.
- 15 TAXES AND DUTIES:** All the statutory taxes and levies applicable on supplies are inclusive in the Contract Price. The above contract price is inclusive of applicable GST thereon. DTL shall make statutory deduction at source in accordance with the statutory provisions including income Tax Act, as applicable from time to time, for which necessary TDS certificate(s) shall be issued to you in due course.
- 16 TERMINATION OF CONTRACT:** DTL reserves the right to terminate the contract after giving 2 week notice in case of performance of the Bidder is not found satisfactory or on account of non-compliance of any of the condition of the contract. In such case the security deposit shall also be forfeited without prejudice to right of the DTL to take any other action of recover any loss suffered by the DTL due to non-performance of the contract.
- 17 TRANSPORTATION:** Any damage to DTL property / material during transportation shall be recovered from the Bidder's bill.
- 18 WARRANTY/GUARANTEE:** The Contract defect liability period shall be of 06 months from the date of completion, any defect observed during this period shall be attended by the Bidder free of cost including replacement of materials, if required.
- 19 RISK PURCHASE:** Delhi Transco Limited reserves the right to cancel the order, if found unsatisfactory performance and will have the right to execute the work from other Bidder at the Risk and Cost of the Bidder.

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Date of submission			Signature of the Bidder	
Address of the Bidder			Stamp of the Bidder	