Sealed quotation / tender are invited office of D.G.M.(T) O&M) (East), Room No. 105, 220KV Office Complex, PatparGanj, Delhi-110 092 from the experienced companies/contractors in relevant business for the following works:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Quotation/ Tender Enquiry No.</th>
<th>Name of Work</th>
<th>Estimated Cost(Rs)</th>
<th>Earnest Money Deposit (EMD) (Rs)</th>
<th>Quotation /Tender Fee(Rs)</th>
<th>Work Completion period</th>
<th>Scheduled Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Enquiry No.-F.DTL/206/ 2020-21 / Mgr.(T) O&amp;M (E-1) / Q- 12/79 Dt.19-08-2020.</td>
<td>Procurement of Touch less Hand Sanitizer Dispenser, Hand Sanitizer and Disinfection surface cleaner at 220 KV Pragati substation under Mgr(T) O&amp;M-E1.</td>
<td>N/A</td>
<td>Rs1000/- (in form of DD/PO/ FDR/BG)</td>
<td>N/A</td>
<td>30 days</td>
<td>19-08-2020 at 10.00 A.M.</td>
</tr>
</tbody>
</table>

The quotation form & other documents can be obtained from the office of Manager (T) O&M E-1, 220 KV Substation, Pragati, PPCL campus, Ring Road New Delhi-02.

These things should also be clarified while submitting offer and other documents with the offer. In case of any difference in the address in the documents submitted by the contractor then that should also be clarified properly. The quotation will be submitted & opened at office of D.G.M.(T) O&M) (East) , Room No. 105, 220KV Office Complex, PatparGanj, Delhi-110 092. Complete Quotation/Tender documents can also be downloaded from the website of DTL http://www.dtl.gov.in.
NOTE:

1. Enquiry document can be downloaded from the web site.
2. The face of the envelope of quotation/enquiry must have following details, failing which the Quotation shall not be opened/considered & liable to be rejected.
   a) Name of work/supply.
   b) Enquiry No. / Tender No. with Date.
   c) Date of opening.
   d) Details of Earnest money, DD/FDR/Pay Order No. with Date and Amount. Name of Bank & Branch. Exemption is applicable as per govt. rule if applicable.
   e) Name and address of the party.
   f) Registration No., if any.
   g) Validity period of quotation must be 120 days from the date of opening.
3. Incomplete quotations are liable to be rejected. Offer must be signed by the contractor with rubber stamp.
4. Rates quoted should be inclusive of all taxes & duties etc.
   Other terms and conditions as per Annexure -‘A’ shall also be applicable.

Manager (T) O&M, E-1
Date of Opening: 02-09-2020.

M/s.____________________
_______________________

**Subject:** Procurement of Touchless Hand Sanitizer Dispenser, Hand Sanitizer and Disinfection surface cleaner at 220 KV Pragati sub-station under Mgr(T) O&M-E1.

It is requested to quote the rates in the following format with terms and conditions mentioned hereunder and as per Annexure-“A”, enclosed herewith in the sealed envelope:

<table>
<thead>
<tr>
<th>Sl. NO.</th>
<th>DESCRIPTION</th>
<th>QTY. (No)</th>
<th>Unit Rate (RS)</th>
<th>GST (%)</th>
<th>TOTAL AMOUNT IN RS.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Touches Hand Sanitizer Dispenser</td>
<td>3 Nos.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Hand Sanitizer 5 Liter (pack)</td>
<td>6 Nos.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Disinfection surface cleaner</td>
<td>3 Liter</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**GRAND TOTAL (Inclusive of GST and other taxes and duties)**
1 **RATES:** The rates quoted shall be firm and including all taxes, duties etc. The rates should be quoted based on the units specified in words as well as in figures without any cutting, in case of difference of values/rates in figures and words or any confusion it will be constituted to take the rates, which are lowest.

2 Following document should be submitted along with the offer, failing which offer is liable to be rejected.
   a). Copy of Permanent Account No.(PAN).
   b). Copy of GTIN certificate.

3 **DELIVERY:** The materials shall have to be delivered within delivery period of 30 days or as mentioned in order at 220KV S/Stn. Pragati without any extra cost, failing which penalty shall be imposed- @ 1% per week subject to Maximum 10% on delayed portion of the order valued. The fire extinguishers which require refilling will be taken from the 220 kV sub station Pragati to deliver at same location after refilling, will be in the scope of contractor and expenses will be borne by contractor. Additional amount/expenses/Transportation charges/challan amount/fine etc will not be paid by DTL at any cost.

4 **SECURITY:** The successful bidder shall have to deposit the security at @ 5% of the total Ex-works price for the proper performance of the contract within ten days of receipt of purchase order failing which a penalty @ 0.05% per week subject to maximum of 2 % shall be imposed.

5 **GUARANTEE:** The materials to be supplied shall be guaranteed for 12 months from the date of commissioning or 18 months from the date of supply whichever is earlier.

6 **INSPECTION:** N/A

7 **MATERIAL APPROVAL:** The materials to be supplied shall have to be got approved by respective Asstt. Manager (T) 220KV S/Stn. Pragati.

8 **PAYMENT:** Payment shall be made as per DTL norms through ECS after receipt and approval of materials & submission of bill by the party.

9 **REJECTED MATERIAL:** The contractor will have to replace/repair free of cost such quantity/quantities, which may not be accepted due to defect or inferior quality/poor workmanship within reasonable period mutually agreed from the date of information in this respect. Rejected materials shall have to be removed within a fortnight from the date of intimation against replacement or refund of payment made, failing which the Deptt. shall have the right to dispose them off in any manner it likes.

10 **ARBITRATION:** If any dispute/question of controversy arises between DTL and contractor relating to the contract/order or any clause or thing contained therein, the dispute shall be referred at the arbitration of G.M.(O&M)-II or his nominee and the decision of the G.M.(O&M)-II or his nominee shall be final and binding on both the parties.

11 **EXEMPTION:** Earnest Money is to be deposited by all vendors/bidders, except registered with the exempted categories as per the relevant government rules like small scale enterprises etc. Such exempted category bidders claiming E.M.D. Exemption shall enclose the verified copy of exemption certificate issued by relevant govt. agency along with the bid, failing which their bid shall liable to be rejected.

12 **INTEREST & REFUND OF EMD:** No interest is payable by DTL on the amount of Earnest Money deposited by the Tenderer/Contractor. Earnest Money is held by DTL till obligations are satisfactorily and completely discharged by the Tenderer/Contractor. The amount of the Earnest Money shall be refunded to the unsuccessful bidders immediately after decision taken by the authority competent to accept the tenders.
13 **BLACK LISTING:** Any Party making post tender development directly or indirectly may be black listed for a period up to 3 years. In case tenderer amends/modifies/revise/withdraws the prices/price structure of the offer without the consent of Delhi Transco Limited, after the tender opening and during the period of validity of their offer (i.e. 120 days), the Earnest Money in full or part deposited by them shall be liable to be forfeited or their offer liable to be rejected. They shall also be debarred from participating in future tenders of DTL for the period ranging from 1 to 5 years and shall be placed under Black List. If the supplier fails to supply the material in full or in part within stipulated delivery period specified in the purchase order of material/equipment is found to be defective or failing of fulfill the Guaranteed Performance of the Contract as specified in the Purchase Order, they shall be debarred or black listed from participating in future tender of DTL for the period ranging from 3 to 5 years.

14 **FORCE MAJEURE:** No liability shall be attached to contractor for non operation of execution of their obligation under this contract as a result of Force Majeure or any other factor beyond the reasonable control of the Management. No liability shall be attached to contractor for any damage due to natural calamities such as Earthquake, War, and Civil Commotion and Willful damage.

15 **PACKING & DESPATCH:** The contractor shall include and provide the strong protection and packing material so as to avoid damage in the transit of suit under proper conditions and shall be responsible for all losses or damages caused or occasioned by any defect in packing. The Contractor shall be responsible to get each consignment properly numbered, marked for handling during transit and clearly addressed to Delhi Transco Limited, New Delhi and safely placed in wagons. For all such consignment which is wrongly address labeled or miscued, the contractor shall bear such demurrage warfare or any other charges which may become due on the consignment received.

16 **SUB-LETTING OF CONTRACT:** The contractor shall not unreasonable with hold, assign or sublet his contract or any substantial part thereof, without the written consent of purchaser. Such subletting shall not in any way be interpreted as releasing the contract from his liability & obligations under the contract.

17 **TERMINATION OF CONTRACT:** DTL reserves the right to terminate the contract after giving 2 week notice in case of performance of the contractor is not found satisfactory or on account of non-compliance of any of the condition of the contract. In such case the security deposit shall also be forfeited without prejudice to right of the DTL to take any other action of recover any loss suffered by the DTL due to non-performance of the contract.

18 **SCOPE OF WORK:** Successful bidder shall be liable to provide all technical support, as and when required, for installation and commissioning at site. The contractor will provide technical details / specifications / standard parameters of the material filled on its letter head, along with supporting documents, if any. Items are to be supplied must be of reputed brand, as per technical details/ DTL specification of sample/items available at site. Bidder can visit site for further details of items on any working day.

Signature of the contractor with stamp

Manager (T) O&M, E-1