DELHI TRANSCO LIMITED

WEB NOTIFICATION

Short term Sealed quotation / tender are invited office of D.G.M.(T) O&M (East), Room No. 105, 220KV Office Complex, Patpar Ganj, Delhi-110 092 from the experienced companies/contractors in relevant business for the following works:-

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Quotation/ Tender Enquiry No.</th>
<th>Name of Work</th>
<th>Estimated Cost</th>
<th>Earnest Money Deposit (EMD)</th>
<th>Quotation/Tender Fee(Rs)</th>
<th>Work Completion period</th>
<th>Scheduled Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>F.DTL/206/2020-21/Mgr(T) O&amp;M-E-III/TR-771/Q12/17 Dt.01.07.20</td>
<td>Procurement of various maintenance materials 220 Kv Park Street Sub Station &amp; 220Kv Kashmiri Gate S/s under Manager(O&amp;M ) E-3</td>
<td>N/A</td>
<td>Rs.1000/-</td>
<td>N/A</td>
<td>15 Days</td>
<td>Start of Sale of Quotation / Tender 01-07-2020 at 10.00 A.M.</td>
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<tr>
<td></td>
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<td>End of Sale of Quotation / Tender 14-07-2020 up to 5:00PM</td>
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<td>Start of Bid Submissio 01-07-2020 w.e.f. 11:00 AM.</td>
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<td></td>
<td></td>
<td>End of Bid Submissio 15-07-2020 up to 10:30 A.M</td>
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<td></td>
<td></td>
<td></td>
<td>Opening of Quotation/ Tender 15-07-2020 at 11:30 AM</td>
</tr>
</tbody>
</table>

The quotation form & other documents can be downloaded from [https://dtl.gov.in/tenders](https://dtl.gov.in/tenders) or can be obtained from the office of Manager(T) O & M –E-III, 220KV Sub-Station Kashmere Gate, Kudasiya Ghat, Opp ISBT New Delhi-110006. The request for obtaining of quotation document should be made on original letter head of the party and should contain the signature along with seal/stamp of contractor showing his competency as partnership, proprietorship, authorized signatory etc. In case the request is to issue the quotation document to the bearer of the application then the request should contain clearly the name of the bearer and attested/authenticated signature of the bearer of the application. These things should also be clarified while submitting offer and other documents with the offer. In case of any difference in the address in the documents submitted by the contractor then that should also be clarified properly.

Contd.2/-
The quotation will be submitted & opened at Office of D.G.M.(T) O&M) (East), Room No. 105, 220KV Office Complex, PatparGanj, Delhi-110 092. Complete Quotation/Tender documents can also be downloaded from the website of DTL http://www.dtl.gov.in.

NOTE:

1. **The face of the envelope of quotation/enquiry must have following details, failing which the Quotation shall not be opened/considered & liable to be rejected.**
   a) Name of work/supply.
   b) Enquiry No. / Tender No. with Date.
   c) Date of opening.
   d) Details of Earnest money fee, FDR/DD/Pay Order No. with Date and Amount., Name of Bank & Branch. In case bidder is claiming exemption of EMD Deposit as per Government rules, Such exempted category bidders claiming E.M.D. exemption shall mention the exemption certificate registration No. issued by relevant govt. agency, on the bid envelope failing which their bid shall liable to be rejected.
   e) EMD Fee should be in favour of “DELHI TRANSCO LIMITED” payable at Delhi.
   f) Name and address of the party.
   g) Registration No., if any.
   h) Validity period of quotation must be 120 days from the date of opening.
2. Incomplete quotations are liable to be rejected. Offer must be signed by the contractor with rubber stamp.
   Rates quoted should be inclusive of all taxes & duties etc.
3. Other terms and conditions as per **Annexure -‘A’** shall also be applicable.

Manager (T) O&M-E III
Enquiry No. No. F.DTL/206/2020-21/Mgr(T) O&M-E-III/TR-771/Q12 /17

Date of Opening: 15.07.2020.

Subject: Procurement of various maintenance materials 220 kV Park Street & Kashmiri Gate S/s under Manager (O&M) E-3.

It is requested to quote the rates in the following format with terms and conditions mentioned hereunder and as per Annexure-“A”, enclosed herewith in the sealed envelope:-

<table>
<thead>
<tr>
<th>Sl. NO.</th>
<th>DESCRIPTION</th>
<th>QTY.</th>
<th>RATE Excluding GST IN (Rs)</th>
<th>Applicable GST Rate (in %age)</th>
<th>AMOUNT Including GST IN RS.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Electro Conductive Grease</td>
<td>8 KG</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>COMPOUND,CLEANING, CRC BOTTLE</td>
<td>30 Nos</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>HT TAPE, 1.5” * 10M, 11KV</td>
<td>20 Nos</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td><strong>TOTAL (Inclusive of GST)</strong></td>
<td></td>
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</tr>
</tbody>
</table>

NOTE:

1. The face of the envelope of quotation/enquiry must have following details, failing which the Quotation shall not be opened/considered & liable to be rejected.
   a) Name of work/supply.
   b) Enquiry No. / Tender No. with Date.
   c) Date of opening.
   d) Details of Earnest money fee, DD/Pay Order No. with Date and Amount., Name of Bank. EMD fees to be in favour of “DELHI TRANSCO LIMITED” payable at Delhi. In case bidder is claiming exemption of EMD Deposit as per Government rules, Such exempted category bidders claiming E.M.D. exemption shall mention the exemption certificate registration No. issued by relevant govt. agency, on the bid envelope failing which their bid shall liable to be rejected.
   e) Name and address of the party.
   f) Registration No., if any.
   g) Validity period must be 120 days.
2. Incomplete quotations are liable to be rejected. Offer must be signed by the contractor with rubber stamp.
3. Rates quoted should be inclusive of all taxes & duties etc. Other terms and conditions as per Annexure -‘A’ shall also be applicable.

Manager (T) O&M-E-III
1 **RATES:** The rates quoted shall be firm and including of all taxes, duties etc. The rates should be quoted based on the units specified in words as well as in figures without any cutting, in case of difference of values/rates in figures and words or any confusion it will be constituted to take the rates, which are lowest.

2 Following document should be submitted along with the offer, failing which offer is liable to be rejected.
   a). Copy of Permanent Account No.(PAN card).
   b). Copy of GST Registration certificate.

3 **Qualification Requirement:** Bidder should submit the copy of similar supply Purchase Order copy along with satisfactory performance / completion report of similar supply executed in DTL or other State transmission utility during last 07 years. Offer submitted without satisfactory completion report and P.O. copy is liable to be rejected.

4 **DELIVERY:** The materials shall have to be delivered within delivery period as mentioned in order at 220KV S/Stn. Park Street without any extra cost, failing which penalty shall be imposed - @ 0.5% per week subject to Maximum 10% of the ex-work price on delayed portion of the order valued.

5 **SECURITY:** The successful tenderer shall have to deposit the security at @ 10% of the total contract price for the proper performance of the contract within ten days of receipt of purchase order failing which a penalty @ 0.5% per week subject to maximum of 2% shall be imposed.

6 If there is no improvement in proper execution of the order as per terms & conditions of this order, the order shall be cancelled within 15 days with written notice to you and no claim for damage will be entertained.

7 **GUARANTEE:** The materials to be supplied shall be guaranteed for satisfactory operation for 12 months from the date of commissioning or 18 months from the date of supply whichever is earlier.

8. **TESTING:** DTL reserves the right to send the material to any recognized Laboratory for testing of the supplied material (if required) and cost of getting the material tested shall initially be borne by DTL, but in case the material is found to be not conforming to relevant standards/specifications, the testing & transportation charges along with the TA/DA of the official concerned besides the penalty which shall be imposed on you shall be borne by you. In order to avoid any complaints, in case of testing, contractor will send their representative to see the material sent for testing is properly sealed in his presence.

9. **MATERIAL APPROVAL:** The materials to be supplied shall have to be got approved by respective Asstt. Manager (T) / J. E. (E), 220KV S/Stn. Park Street.

10. **PAYMENT:** Payment shall be made as per DTL norms through ECS after receipt and approval of materials & submission of bill by the party.

11. **REJECTED MATERIAL:** The contractor will have to replace/repair free of cost such quantity/quantities, which may not be accepted due to defect or inferior quality/poor workmanship within reasonable period mutually agreed from the date of information in this respect. Rejected materials shall have to be removed within a fortnight from the date of intimation against replacement or refund of payment made, failing which the Deptt. shall have the right to dispose them off in any manner it likes.

12. **ARBITRATION:** If any dispute/question of controversy arises between DTL and contractor relating to the contract/order or any clause or thing contained therein, the dispute shall be referred at the arbitration of G.M.(O&M) or his nominee and the decision of the G.M.(O&M)-II or his nominee shall be final and binding on both the parties.

13. **QUANTITY VARIATION:** During the execution of the Contract, DTL reserves the right to increase or decrease the quantity of item under the contract but without any change in unit price and other terms & condition. However, such variation shall not be subject to any limitation for the individual items but the total variation in all such items under the contract shall be limited to plus twenty five of minus five percent (+25/-5%) of the Contract Price.

14. **EXEMPTION:** Earnest Money is to be deposited by all tenderers/bidders, whether registered with DGS&D/NSIC/DTL or such bodies except the exempted categories as per the relevant government rules like small scale enterprises etc. Such exempted category bidders claiming E.M.D. exemption shall enclose the verified copy of exemption certificate issued by relevant govt. agency, along with the bid failing which their bid shall liable to be rejected.

Contd……2
15. INTEREST & REFUND OF EMD: No interest is payable by DTL on the amount of Earnest Money deposited by the Tenderer/Contractor. Earnest Money is held by DTL till obligations are satisfactorily and completely discharged by the Tenderer/Contractor. The amount of the Earnest Money shall be refunded to the unsuccessful bidders immediately after decision taken by the authority competent to accept the tenders.

16. BLACK LISTING: Any Party making post tender development directly or indirectly may be black listed for a period up to 3 years. In case tenderer amends/modifies/revise/withdraws the prices/price structure of the offer without the consent of Delhi Transco Limited, after the tender opening and during the period of validity of their offer (i.e. 120 days), the Earnest Money in full or part deposited by them shall be liable to be forfeited or their offer liable to be rejected. They shall also be debarred from participating in future tenders of DTL for the period ranging from 1 to 5 years and shall be placed under Black List. If the supplier fails to supply the material in full or in part within stipulated delivery period specified in the purchase order of material/equipment is found to be defective or failing of fulfill the Guaranteed Performance of the Contract as specified in the Purchase Order, they shall be debarred or black listed from participating in future tender of DTL for the period ranging from 3 to 5 years.

17. CONTRACTOR'S REPRESENTATIVE: The contractor shall depute authorized representative or assign this job to skilled man for execution of the contract, who shall be available for communication during any time, and he shall represent the contractor in his absence & all directions give to him shall be binding on the contractor.

18. DEDUCTION FROM CONTRACT PRICE (RECOVERIES): All costs, damages or expenses, which the purchaser may have paid or which under the contract the contractor is liable, are to be deducted and recovered by the purchaser from any money due or becoming due from contractor due to contractor from the purchaser or otherwise from the contractor by action of law. In the event of recovery of the necessary extent becoming impossible, owing to insufficient security money and otherwise held amounts, the balance due to the purchaser & may be recovered in any way the purchaser may deem fit.

19. ENTRY PASSES: All such material to be used by the contractor shall be brought in with proper challan & similar authentic document which shall be got inspected by Engineer along with material as per security rules in force. Contractor shall be responsible for antecedents of the workmen & for getting gate passes. Gate pass shall be issued to them by Security wing of the plant. No labour below the age of 18 years shall be employed on the work & labour so employed must be able-bodies persons. The right of entry of the contractor & his workmen in the stations will be reserved with DTL.

20. FORCE MAJEURE: No liability shall be attached to contractor for non operation of execution of their obligation under this contract as a result of Force Majeure or any other factor beyond the reasonable control of the Management. No liability shall be attached to contractor for any damage due to natural calamities such as Earth vibro meter/Quake, War, Civil Commotion and Willful damage.

21. PACKING & DESPATCH: The contractor shall include and provide the strong protection and packing material so as to avoid damage in the transit of suit under proper conditions and shall be responsible for all losses or damages caused or occasioned by any defect in packing. The Contractor shall be responsible to get each consignment properly numbered, marked for handling during transit and clearly addressed to Delhi Transco Limited, New Delhi and safely placed in wagons. For all such consignment which are wrongly address labeled or miscued, the contractor shall bear such demurrage warfare or any other charges which may become due on the consignment received.

22. PRICE BASIS: All prices and price components of materials and services under the subject contract shall remain firm during execution of contract and no price variation whatsoever will be allowed on any of the components.

23. REPLACEMENT OF DEFECTIVE AND REJECTED MATERIAL: The contractor shall replace free of cost at destination any such quantities of material or any parts thereof, which be found defective due to inferior quality or bad material or workmanship etc. during the guarantee period within 30 days or the intimation to the effect. The material on receipt at purchaser’s office/site shall be verified and inspected by the purchaser. If the material is not found to purchaser’s satisfactions and specifications the same shall be rejected and the intimation thereof shall be conveyed to the contractor. The contractor shall also be intimated of the shortage and / or damages in the material received in the Purchaser’s site/offices. The rejected / short Supplied / damaged stock shall be replaced free of cost at destination within 7 days of intimation from DTL failing which the cost of such material shall be recovered from any amounts due to the contractor. Rejected supplies shall be removed within 10 days of receipt of intimation failing which the contractor may lose the claim of material.

Contd……3
24. RISK PURCHASE: The work/supply shall be completed satisfactorily and within the period specified in the order, failing which purchaser reserves the right to complete the work/supply from other sources at the sole risk and cost of the supplier and the difference of rates will be recovered from the suppliers. If on checking, testing and using, the supplies/services proves to be defective or fails to fulfill the guarantee performance of the contract as specified by himself, the contractor shall have to make good the defects at his costs. If the contractor fails to do so the purchaser may arrange supplies/services at the cost of the contractor. Where supplies/services are not according to specifications and it is decided to retain the inferior supplies/services at the discretion of the purchaser, supplier will be entitled to receive the payment at rates by the purchaser with due regard to the quality of the supplies/services and not at the rates mentioned in the order. In case there is no improvement in the proper execution of the order as per terms and conditions or the contract the purchaser reserves the right to cancel the order after serving 15 days written notice to contractor and no claim or damages will be entertained.

25. Stoppage & Starting of Work: The Contractor shall accept all risks of stoppage of hindrances of his work by outside interferences. In the event of any obstruction at site, change in scheme, or due to any reasons the contract can be cancelled for the balance quantity of the unexecuted work. The work can also be suspended temporarily due to any reasons and for such period, extension will be given by Manager (T) if required on the written request of the contractor. No idle charges shall be payable by the department. The work shall be started within one hour from the date of notice either through telegram/special messenger/telephonically. The contractor has to execute the work on working days during the working hours. However, if required, the work can be executed on holidays; under special circumstances.

26. SUB-LETTING OF CONTRACT: The contractor shall not unreasonable with hold, assign or sublet his contract or any substantial part thereof, without the written consent of purchaser. Such subletting shall not in any way be interpreted as releasing the contract from his liability & obligations under the contract.

27. TAXES AND DUTIES: All the statutory taxes and levies applicable on supplies and services are inclusive in the Contract Price. The above contract price is inclusive of applicable GST. DTL shall not bear any liability whatsoever on this account. DTL shall make statutory deduction at source in accordance with the statutory provisions including income Tax Act, as applicable from time to time, for which necessary TDS certificate(s) shall be issued to you in due course.

28. TERMINATION OF CONTRACT: DTL reserves the right to terminate the contract after giving 2 week notice in case of performance of the contractor is not found satisfactory or on account of non-compliance of any of the condition of the contract. In such case the security deposit shall also be forfeited without prejudice to right of the DTL to take any other action of recover any loss suffered by the DTL due to non-performance of the contract.

29. T & P: The contractor shall use his own labour, tools & plants required to complete the work.

30. Transportation: In case of transportation works contractor shall strictly observe the regulations as laid down by Delhi Traffic Police. Any damage to DTL property / material during transportation shall be recovered from the contractor’s bill.

31. WARRANTY: The contractor warrants that the equipment will be new and in accordance with the specifications. The contractor warrants that the equipment will be free from defects in design material and workmanship. The acceptance of the supplies & services by the purchaser shall in no way relieve the contractor of his obligation under this article. In case of defective supplies & services not repairable at site but essential in the maintenance of the commercial operation of the equipment the parties shall mutually agree to a program of replacement by renewal which will minimize to the maximum extent, any interruption in the operation of the equipment. The materials to be supplied shall be guaranteed for satisfactory operation for 12 months from the date of commissioning or 18 months from the date of supply whichever is earlier.

Contd……4
32. Delhi Transco Limited reserves the right to reject the offer/offers without assigning any reason.

33. Delhi Transco Limited reserves the right to cancel the order, if found unsatisfactory performance and will have the right to procure material from other party at the Risk and Cost of the contractor.

34. Successful bidder shall be liable to provide all technical support, as and when required, for installation and commissioning at site.

35. In case of opening day is holiday/closed day, opening date may be treated as the next working day or can be postponed by the officer opening authority.

36. Items are to be supplied new and in good condition as per sample as per IS standard applicable. Bidder shall visit site for further details of items on any working day.

Manager (T) O&M, E-3

Signature of the contractor with stamp