Sealed quotation / tender are invited office of D.G.M.(T) O&M (East) , Room No. 105, 220KV Office Complex, PatparGanj, Delhi-110 092 from the experienced companies/contractors in relevant business for the following works:-

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Quotation/ Tender Enquiry No.</th>
<th>Name of Work</th>
<th>Estimated Cost(Rs)</th>
<th>Earnest Money Deposit (EMD) (Rs)</th>
<th>Quotation /Tender Fee(Rs)</th>
<th>Work Completion period</th>
<th>Scheduled Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Enquiry No.- F.DTL/206/2019-20 / Mgr.(T) O&amp;M (E-4) / TR-794/Q-5/260 Dt.20-01-20</td>
<td>Hiring of service for disposal of garbage material from 220 KV Substation South of Wazirabad under Manager(O&amp;M) E-4</td>
<td>N/A</td>
<td>Rs 1000/- (in form of DD/PO/ FDR/BG)</td>
<td>Rs.590/- including GST-18% document (Non-Refundable)</td>
<td>30 days</td>
<td>Start of Sale of Quotation / Tender 21-01-20 at 10.00 A.M.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Start of bid submission of quotation 21-01-20 at 11.00 A.M</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>End of Sale of Quotation / Tender 11-02-20 up to 5:00PM</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>End of Bid Submission 12-02-20 up to 10:30 A.M</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Opening of Quotation/ Tender 12-02-20 at 11:30 AM</td>
</tr>
</tbody>
</table>

The quotation form & other documents can be obtained from the office of Manager (T) O&M E-4, 220 KV Substation, South of Wazirabad Village Garhi Mendu, Near Khajouri Chowk, Delhi-53, after furnishing a request & requisite amount of fee Rs.590/- non-refundable in the form of Bank Draft / Demand Draft / Pay Order in favour of DELHI TRANSCO LIMITED; payable at Delhi. In case the enquiry document is downloaded from the website then the enquiry document fee should be enclosed with offer by clearly specifying the same on the face of offer envelop. The request for purchasing of quotation document should be made on original letter head of the party and should contain the signature along with seal/stamp of contractor showing his competency as partnership, proprietorship, authorized signatory etc. In case the request is to issue the quotation document to the bearer of the application then the request should contain clearly the name of the bearer and attested/authenticated signature of the bearer of the application.
These things should also be clarified while submitting offer and other documents with the offer. In case of any difference in the address in the documents submitted by the contractor then that should also be clarified properly. The quotation will be submitted & opened at office of D.G.M.(T) O&M (East) , Room No. 105, 220KV Office Complex, PatparGanj, Delhi-110 092 . Complete Quotation/Tender documents can also be downloaded from the website of DTL http://www.dtl.gov.in.

NOTE:

1. In case the enquiry document is downloaded from the web site then the enquiry document fee should be enclosed with offer, clearly specifying the same on the face of offer envelop.
2. The face of the envelope of quotation/enquiry must have following details, failing which the Quotation shall not be opened/considered & liable to be rejected.
   a) Name of work/supply.
   b) Enquiry No. / Tender No. with Date.
   c) Date of opening.
   d) Details of Earnest money & Quotation/Enquiry document fee, viz.-DD/Pay Order No. /FDR with Date & Amount., Name of Bank & Branch and original FDR/DD/Pay Order must be attached with the offer inside the envelope.
   e) Name and address of the party.
   f) Registration No., if any.
   g) Validity period of quotation must be 120 days from the date of opening.
3. Incomplete quotations are liable to be rejected. Offer must be signed by the contractor with rubber stamp.
4. Rates quoted should be inclusive of all taxes & duties etc.
5. In case of opening day is holiday/closed day, opening date may be treated as the next working day or can be postponed by the officer opening authority.

Other terms and conditions as per Annexure -‘A’ shall also be applicable.

Manager (T) O&M, E-4
Date of Opening: 12-02-2020.

M/s.____________________

Subject: Hiring of service for disposal of garbage from 220 KV Substation South of Wazirabad under Manager(O&M) E-4

It is requested to quote the rates in the following format with terms and conditions mentioned hereunder and as per Annexure-“A”, enclosed herewith in the sealed envelope:-

<table>
<thead>
<tr>
<th>SI. NO.</th>
<th>DESCRIPTION</th>
<th>QTY. (No)</th>
<th>Unit Rate (RS)</th>
<th>GST (%)</th>
<th>TOTAL AMOUNT IN RS.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Disposal of Garbage complete in all respect viz. Collection of hay/dry grass</td>
<td>500 Cu.Mtr</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>from 220 &amp; 66 KV Yard, sweeping cleaning garbage, Loading &amp; Unloading of</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>garbage, Transportation etc.) as detailed in scope of work</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

GRAND TOTAL (Inclusive of GST and other taxes and duties)

NOTE:
1. In case the enquiry document is downloaded from the web site then the enquiry document fee should be Enclosed with offer, clearly specifying the same on the face of offer envelop.
2. The face of the envelope of quotation/enquiry must have following details, failing which the Quotation shall not be opened/considered & liable to be rejected.
   a) Name of work/supply.
   b) Enquiry No. / Tender No. with Date.
   c) Date of opening.
   d) Details of Earnest money & Quotation/Enquiry document fee, viz.-DD/Pay Order No. /FDR with Date & Amount., Name of Bank & Branch and original FDR/DD/Pay Order must be attached with the offer inside the envelope)
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   f) Registration No., if any.
   g) Validity period of quotation must be 120 days from the date of opening.
3. Incomplete quotations are liable to be rejected. Offer must be signed by the contractor with rubber stamp.
4. Rates quoted should be inclusive of all taxes & duties etc.
5. In case of opening day is holiday/closed day, opening date may be treated as the next working day or can be postponed by the officer opening authority.

Other terms and conditions as per Annexure -‘A’ shall also be applicable.

Manager (T) O&M, E-4
1 **RATES**: The rates quoted shall be firm and including of all taxes, duties etc. The rates should be quoted based on the units specified in words as well as in figures without any cutting, in case of difference of values/rates in figures and words or any confusion it will be constituted to take the rates, which are lowest.

2 Following document should be submitted along with the offer, failing which offer is liable to be rejected.
   a). Copy of Permanent Account No.(PAN).
   b). Copy of GTIN certificate.

3 **Qualification Requirement**: Bidder should submit the copy of similar supply Purchase Order copy along with satisfactory performance / completion report of similar supply executed in DTL or other State transmission utility. Similar works means: Supply of Similar items/services (in DTL / State Transmission utilities during last 05 years with satisfactory performance. Offer submitted without satisfactory completion report and P.O. copy is liable to be rejected.

4 **COMPLETION**: The completion period is 30 days form the date of PO issue failing which penalty shall be imposed- @ 1% per week subject to Maximum 10% on delayed portion of the order valued. Completion report will be jointly signed by Party and respective AM & JE.

5 **SECURITY**: The successful tenderer shall have to deposit the security at @ 5% of the total Ex-works price for the proper performance of the contract within ten days of receipt of purchase order failing which a penalty @ 0.05% per week subject to maximum of 2 % shall be imposed. Security deposit will be released after 30 days of the satisfactory work completion.

6 **PAYMENT**: Payment shall be made as per DTL norms through ECS after receipt and approval of materials & submission of bill by the party.

7 **ARBITRATION**: If any dispute/question of controversy arises between DTL and contractor relating to the contract/order or any clause or thing contained therein, the dispute shall be referred at the arbitration of G.M.(O&M)-II or his nominee and the decision of the G.M.(O&M)-II or his nominee shall be final and binding on both the parties.

8 **EXEMPTION**: Earnest Money is to be deposited by all tenderers/bidders, except registered with the exempted categories as per the relevant government rules like small scale enterprises etc. Such exempted category bidders claiming E.M.D. exemption shall enclose the verified copy of exemption certificate issued by relevant govt. agency along with the bid, failing which their bid shall liable to be rejected.

9 **INTEREST & REFUND OF EMD**: No interest is payable by DTL on the amount of Earnest Money deposited by the Tenderer/Contractor. Earnest Money is held by DTL till obligations are satisfactorily and completely discharged by the Tenderer/Contractor. The amount of the Earnest Money shall be refunded to the unsuccessful bidders immediately after decision taken by the authority competent to accept the tenders.

10 **BLACK LISTING**: Any Party making post tender development directly or indirectly may be black listed for a period up to 3 years. In case tenderer amends/modifies/revise/withdraws the prices/price structure of the offer without the consent of Delhi Transco Limited, after the tender opening and during the period of validity of their offer (i.e. 120 days), the Earnest Money in full or part deposited by them shall be liable to be forfeited or their offer liable to be rejected. They shall also be debarred from participating in future tenders of DTL for the period ranging from 1 to 5 years and shall be placed under Black List. If the supplier fails to supply the material in full or in part within stipulated delivery period specified in the purchase order of material/equipment is found to be defective or failing of fulfill the Guaranteed Performance of the Contract as specified in the Purchase Order, they shall be debarred or black listed from participating in future tender of DTL for the period ranging from 3 to 5 years.
11 **FORCE MAJEURE:** No liability shall be attached to contractor for non operation of execution of their obligation under this contract as a result of Force Majeure or any other factor beyond the reasonable control of the Management. No liability shall be attached to contractor for any damage due to natural calamities such as Earth vibro meter/Quake, War, Civil Commotion and Willful damage.

12 **SUB-LETTING OF CONTRACT:** The contractor shall not unreasonable with hold, assign or sublet his contract or any substantial part thereof, without the written consent of purchaser. Such subletting shall not in any way be interpreted as releasing the contract from his liability & obligations under the contract.

13 **TERMINATION OF CONTRACT:** DTL reserves the right to terminate the contract after giving 2 week notice in case of performance of the contractor is not found satisfactory or on account of non-compliance of any of the condition of the contract. In such case the security deposit shall also be forfeited without prejudice to right of the DTL to take any other action of recover any loss suffered by the DTL due to non-performance of the contract.

14 **SCOPE OF WORK:**

- The contractor will have to provide transport cart, Tools and manpower, services as and when required.
- The Dry grass/ hay from 220 kV and 66 kV yard and garbage collection, if necessary, loading and unloading, etc. will also be within the contractor purview.
- The scope of work will also include such petty item/work that are not specifically mentioned, but are necessary for successful, efficient, safe and reliable functioning.
- Contractor must provide required service on the same day of telephonic information, failing which a penalty of Rs.500 /- per day will be imposed for the delayed period.
- It will be the complete responsibility of the contractor to dispose the garbage properly in dumpyard and to follow traffic rules and or related guidelines etc. during transport of garbage. In case of any violation or penalty it shall be borne by the contractor.

**Signature of the contractor with stamp**

Manager (T) O&M, E-4