**WEB NOTIFICATION** / NOTICE INVITING QUOTATION

**M/S______________________
______________________**

**Subject:**
Supply of 01 no MCCB, 4P, 400A, 415V and Self Adhesive reflective colour tapes at 220KV Maharanibagh substation

Sealed quotation is invited, by the office of Manager (T) O&M-220KV, S-4, on behalf of Delhi Transco Limited, from the experienced companies/contractors in the relevant business for the following work:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Quotation / Tender Enquiry No.</th>
<th>Name of work</th>
<th>Estimated Cost (Rs)</th>
<th>Earnest Money Deposit (EMD)</th>
<th>Quotation Fee (Rs)</th>
<th>Work Completion Period</th>
<th>Scheduled Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>F.DTL/206/F.6/2019-20/O&amp;M-II/ Mgr(T)S-4/Q.No. 15/21</td>
<td>Supply of 01 no MCCB, 4P, 400A, 415V and Self Adhesive reflective colour tapes at 220KV Maharanibagh substation</td>
<td>(Rs) 1000/</td>
<td>500 + 18% GST = 590/- (Non-refundable)</td>
<td>01 month</td>
<td>Start of Sale</td>
<td>27.11.2019 10:00 Hrs</td>
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<td></td>
<td></td>
<td>End of Sale</td>
<td>17.12.2019 17:00 Hrs</td>
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<td></td>
<td>Start of Bid Submission</td>
<td>27.11.2019 10:00 Hrs</td>
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<td></td>
<td>End of Bid Submission</td>
<td>18.12.2019 10:30 Hrs</td>
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<td></td>
<td>Opening of VALID bids</td>
<td>18.12.2019 11:30 Hrs</td>
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The quotation form & other documents can be obtained from the office of Manager (T) O&M-South-4, 220KV Sub-Station Maharanibagh, Delhi-110013 after furnishing a request& requisite amount of fee Rs.590/- non-refundable in the form of Bank Draft/Demand Draft/Pay Order in favour of DELHI TRANSCO LIMITED payable at Delhi. In case the enquiry document is downloaded from the website then the enquiry document fee should be enclosed with offer by clearly specifying the same on the face of the envelop. The request for purchasing of quotation document should be made on original letter head of the party and should contain the signature along with seal/stamp of contractor showing his competency as partnership, proprietorship, authorized signatory etc. In case the request is to issue the quotation document to the bearer of the application then the request should contain clearly the name of the bearer and attested/authenticated signature of the bearer of the application. These things should also be clarified while submitting offer and other documents with the offer. In case of any difference in the address in the documents submitted by the contractor then that should also be clarified properly. The quotation will be submitted & opened at Office of Dy. G.M.(T) (O&M) South, D.T.LRoom No. 103, 220KV Substation Lodhi Road, New Delhi-110013. Complete Quotation/Tender documents can also be downloaded from the website of DTL [http://www.dtl.gov.in](http://www.dtl.gov.in).
The contractor shall strictly follow the terms and conditions given hereunder for the works:

1. **SCOPE OF WORK:** Contractor will satisfy himself with the quality of material supplied and if considered necessary contractor should visit the site (on any working day) and collect any other information/details required in this connection and also acquaint with the site conditions.

2. **ACCEPTANCE/REJECTION:**
   a) The Delhi Transco Limited reserves the right to accept or reject any offer in whole or part without assigning any reasons.
   b) Bids without quotation fee will not be accepted.
   c) Incomplete tender/quotations will be rejected summarily.

3. **OFFER VALIDITY:** The offer shall be valid for a period of minimum of 120 days.

4. **RESPONSIBILITY towards DTL property:**
   a. Any damage to DTL property/material during the course of transportation shall be recovered from the contractor’s bill.
   b. The contractor shall accept all risks of stoppage of hindrances to his work by outside interferences.

5. **PAYMENT:** The payment shall be made through ECS & as per the DTL rules. The payment (subject to any deductions applicable) shall be processed within one month of receipt of bills from the contractor after the completion and approval of the work as mentioned in the NIQ. The payment shall be sanctioned after verification made as per rules of the DTL. However, any specific clause of payment quoted by the contractor for doing work, the penalty on DTL account for loss to the Contractor will not be entertained.

6. **PENALTY:** A token penalty of 1% per week of period of delay subject to maximum of 10% of the unexecuted portion of the contract would be levied in case of delay in execution of the work beyond the stipulated completion period of extension if any, granted to them by DTL.

7. **Force Major:** This penalty amount will be deducted from the penalty delayed by Strikes, fire accidents or any other case, beyond the control of the contractor, a reasonable extension would be granted, subject to satisfactory proof furnished in time and accepted by the DELHI TRANSCO LIMITED.

8. **RISK PURCHASE:** This office reserves the right to execute the work from any outside agency at contractor cost and risk if work is not executed as per scope & to the satisfaction of DTL representative.

9. **RATES:** The rates needs to be quoted **(without any cutting)** in the “RATE PERFORMA” i.e. Unit Rate/Per number/Per Meter etc and all the applicable taxes also needs to be quoted separately in the “Rate Performa”. The rates should be firm in all respects.

10. **ARBITRATION:** If any dispute /question of controversy arise between DTL and contractor relating to the contract/order or any clause or thing contained therein, the dispute shall be refereed at the arbitration of GM (O&M)-II or his nominee and the decision of GM (O&M)-II or his nominee shall be final and binding of both the parties. Arbitration proceedings shall be under jurisdiction of Delhi courts.

11. **EMD (Earnest money Deposit):** EMD as prescribed in the NIQ (Notice Inviting Quotation) is required to be submitted along with the quotation documents by means of DD/FDR/PO etc in f/of DTL. No interest is payable by DTL on EMD amount deposited by the bidder/Contractor. EMD will remain held by DTL till obligations are satisfactorily and completely discharged by the bidder/Contractor. EMD amount shall be refunded to the unsuccessful bidders immediately either after award of contract to successful bidder or in case of dropping of quotation.
12. **Completion Period:** The work must be completed as per completion period failing which a penalty @ 0.5% per week or part thereof subject to a maximum of 10% of the value of the unexecuted portion shall be levied. The work can also be suspended temporarily due to any reasons and for such period, extension will be given by Manager (T), if required on the written request of the contractor.

13. **Guarantee period:** The work should be guaranteed for one year from the date of completion of work.

14. **Quantity Variation:** The quantity of work can vary ±25%, as per requirement, at the sole discretion of DTL. In the event of any obstruction at site, change in scheme, or due to any reasons the contract can be cancelled for the balance quantity of the unexecuted work.

15. **SECURITY AMOUNT:**
   a) Apart from earnest money the successful party will have to deposit security amount @ 5% of the contract value within 07 days of the receipt of the written order by means of DD/BC or in the shape of FDR in f/o DTL.
   b) In the event of non-submission of DD/PO or FDR towards Security Deposit Amount within the stipulated period, penalty @ 0.05% per week up to maximum of 2% of the ex-works cost shall be levied. Failure to deposit the security deposit money on the part of the contractor within the said period shall amount to backing out of the offer entitling the earnest money to be forfeited out right. EMD of successful bidder will be returned, after successful verification of security amount.
   c) The security amount shall be refunded/released after successful completion of the work/contract. Concerned executive (Assistant Manager/Manager-Technical of the division) of DTL will issue completion certificate in this regard. DTL will not pay any interest on security amount.

16. **Opening of Offer:** In case of opening day is holiday/closed day, opening date may be treated as the next working day or can be postponed by the officer opening authority.

17. **ELIGIBILITY CRITERIA:**
   a) Past Experience: Bidder should submit the satisfactory completion report of similar works executed either in DTL or other Govt./State transmission utility. Offer submitted without satisfactory completion report shall not be considered/liable to be rejected.
   b) The contractor must hold the PAN No. issued by the Income Tax Deptt. & is required to submit the copy of the same along with the offer.
   c) The contractor is also required to submit the copy of the Taxation registration details (GST registration) of Govt. of India/GNCTD as per nature of work in this quotation.

18. **Documents required to be submitted by the bidder:**
   a) Copy of PAN card (Permanent Account Number issued by Income Tax Department.
   b) Copy of Taxation registration (GST) as applicable for the nature of work.
   c) Copy of Past purchase orders/ completion certificate for the similar work.

<table>
<thead>
<tr>
<th>Name of the Contractor</th>
<th>Date of submission</th>
<th>Signature of the Contractor</th>
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<tr>
<td>Address of the Contractor</td>
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<td>Stamp of the contractor</td>
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</table>

Manager (Tech) - O&M, South - IV: 220kV Maharanibagh substation, Behror Pur Khadar, New Delhi -110113
Special Terms and Conditions:

A. **Brief Scope of work:**
   1. Supply of 01 no MCCB, 4P, 400A, 415V as per Sample and Reflective colour Tape as per rate list at the 220KV substation Maharanibagh.
   2. Supply of very good quality and reputed makes.
   3. All materials will be verified by the AM (T)/JE and accordingly will be received.

B. **MANDATORY CONDITIONS:**
   1. GST compliance for this contract has to be followed strictly by the contractor. Tax amount/percentage on the quoted value needs to be indicated at the time of quoting of price for the contract by the contractor. Any statutory variation during of quoted tax will be adjusted with the contractor by DTL.

C. **VALID BID SUBMISSION GUIDELINES:**
   1. The bidders (with experience of similar work in the past) with PAN & Tax registration (GST) are eligible to participate.
   2. Bids/Offers shall be accepted in a **Bounded Book Format** (each and every page numbered and signed by the Bidders). **Booklet should include:** Annexure –A, Annexure-B, Price bid, PAN card copy, Copy of Taxation registration (GST) details, copy of past purchase orders/completion certificate of similar works, copy of EMD & quotation fee, any other supporting documents.
   3. Please do print the sealed envelope covering format (enclosed with this bid document) after filling all necessary details and affix on the envelope.
   4. Please do mention all details on the back side of both the DD/PO for Quotation fee & EMD.

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<td>Stamp of the contractor</td>
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</tbody>
</table>
PRICE BID / RATE PERFORMA

To
The Manager (O&M-II),
Division South –IV,
220kV Maharanibagh substation,
Behlor Pur Khadar,
New Delhi -110113

I/We hereby offer the rates, for the following works as per terms and conditions of quotation document (Annexure –A & B enclosed herewith in this sealed envelope):

PRICE OFFER:

<table>
<thead>
<tr>
<th>S. No</th>
<th>Description of item</th>
<th>Qty.</th>
<th>Unit of Measurement</th>
<th>Unit Rate (Rs)</th>
<th>GST rate (%)</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Supply of 01 no MCCB, 4P, 400A, 415V as per Sample</td>
<td>01</td>
<td>No</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Reflective Phase Indication (R, Y, B) colour Tape of Reputed make</td>
<td>300</td>
<td>Meter</td>
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</table>

2 Total Amount Including GST (in figure)
3 Total Amount Including GST (in words)

I/We further certify that:
1. The above rates are firm in all respect.
2. My/Our (bidder) offer is valid for 120 days from the quotation opening date.
3. Grand Total amount includes all applicable taxes on this work order.
4. Charges towards watch & ward, Safety, T&P etc (which are not explicitly mentioned in the NIQ) will be borne by me/us (the bidder) and DTL is not liable for any of the payments for the same.

Offer submitted by:

Name of the Contractor
Date of submission
Signature of the Contractor
Address of the Contractor
Stamp of the contractor