Sealed quotation/tender are invited by Manager (T) 400 kV GIS S/Stn. Harsh Vihar, Delhi-110093 from the experienced supplier /contractors in relevant business for the following works:-

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Quotation/ Tender Enquiry No.</th>
<th>Name of Work</th>
<th>Estimated Cost(Rs)</th>
<th>Earnest Money Deposit (EMD) (Rs)</th>
<th>Quotation /Tender Fee(Rs)</th>
<th>Work Completion period</th>
<th>Scheduled Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>F.DTL/2019-20/Mgr.(T) 400 kV HVR/1205/Q. No. 01/30 Dt. 01.07.2019</td>
<td>Refilling of Fire Extinguishers &amp; Supply of Fire buckets at 400 kV GIS S/Stn. Harsh Vihar.</td>
<td>Not to be disclosed</td>
<td>Rs.700/-</td>
<td>Rs.590/-per document (Non-Refundable)</td>
<td>30 days</td>
<td>Start of Sale of Quotation / Tender 02.07.2019 at 10.00 A.M.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>End of Sale of Quotation / Tender 23.07.2019 up to 5:00PM</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Start of Bid Submission 02.07.2019 from 10:30 A.M</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>End of Bid Submission 24.07.2019 up to 10:30 A.M</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Opening of Quotation/ Tender 24.07.2019 at 11:30 AM</td>
</tr>
</tbody>
</table>

The quotation form & other documents can be obtained from the office of Manager(T) 400kV GIS Sub-Station Harsh Vihar, Delhi-110093 after furnishing a request & requisite amount of fee Rs.590/- inclusive of GST @18% non-refundable in the form of Bank Draft / Demand Draft / Pay Order in favour of DELHI TRANSCO LIMITED; payable at Delhi. In case the enquiry document is downloaded from the website then the enquiry document fee should be enclosed with offer by clearly specifying the same on the face of offer envelop. The request for purchasing of quotation document should be made on original letter head of the party and should contain the signature along with seal/stamp of contractor showing his competency as partnership, proprietorship, authorized signatory etc. In case the request is to issue the quotation document to the bearer of the application then the request should contain clearly the name of the bearer and attested/authenticated signature of the bearer of the application.

All the particulars shall be mentioned clearly while submitting offer and other documents with the offer. In case of any difference in the address in the documents submitted by the contractor then that should also be clarified properly. The quotation will be submitted & opened in the O/o of Dy. GM(T) O&M-East, Room No.105, 220kV Patparganj office area, Civil office Bld, Near Ganesh Chowk, Mandawali, Delhi-110092. Complete Quotation/Tender documents can also be downloaded from the website of DTL http://www.dtl.gov.in.

(Unique No. DTL-....................................)

Contd.2/-
NOTE:

1. In case the enquiry document is downloaded from the web site then the enquiry document fee shall be enclosed with offer, clearly specifying the same on the face of offer envelop.

2. The face of the offer envelope of quotation/enquiry must have following details, failing which the Quotation shall not be considered & liable to be rejected.
   a) Name of work/supply.
   b) Enquiry No. / Tender No. with Date.
   c) Date of opening.
   d) Details of Earnest money & Quotation/Enquiry document fee, DD/FDR/Pay Order No. with date and amount, Name of bank.
   e) Name and address of the party.
   f) GST Registration No.
   g) Validity period of offer/quotation must be 120 days from date of opening of bid.

3. Offer must be signed by the contractor with rubber stamp. Incomplete quotations are liable to be rejected.

4. Rates quoted should be firm and inclusive of all taxes & duties etc.
   Other terms and conditions as per Annexure -'A' shall also be applicable.

Manager (T)
400kV GIS S/stn. Harsh Vihar

It is requested to quote the rates in the following format with terms and conditions mentioned here under and as per Annexure-“A” enclosed herewith in the sealed envelope:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>DESCRIPTION</th>
<th>QTY. (in Nos.)</th>
<th>Unit Rate (in Rs.)</th>
<th>GST Rate (in %)</th>
<th>GST Rate (in Rs.)</th>
<th>Unit Rate inclusive of GST (in Rs.)</th>
<th>Amount inclusive of GST (in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Refilling of Fire Extinguisher, CO2, 4.5 Kg</td>
<td>36</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Refilling of Fire Extinguisher, ABC Type, 6Kg</td>
<td>14</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Refilling of Fire Extinguisher, Foam Type, 9 Ltr.</td>
<td>12</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Refilling of Fire Extinguisher, Foam Type, 50 Ltr. with trolley</td>
<td>08</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Fire Bucket</td>
<td>20</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total GST Amount (in Rs.)

GRAND TOTAL (inclusive of all taxes & duties) in figures

GRAND TOTAL (inclusive of all taxes & duties) in words

NOTE:
1. In case the enquiry document is downloaded from the web site then the enquiry document fee shall be enclosed with offer, clearly specifying the same on the face of offer envelop.
2. The face of the offer envelope of quotation/enquiry must have following details, failing which the Quotation shall not be opened/considered & liable to be rejected.
   a) Name of work/supply.
   b) Enquiry No. / Tender No. with Date.
   c) Date of opening.
   d) Details of Earnest money & Quotation/Enquiry document fee, DD/FDR/Pay Order No. with date and amount, Name of bank.
   e) Name and address of the party.
   f) GST Registration No.
   g) Validity period of quotation must be 120 days from the date of opening of bid.
3. Offer must be signed by the contractor with rubber stamp. Incomplete quotations are liable to be rejected
4. Rates quoted should be firm and inclusive of all taxes & duties etc.

Other terms and conditions as per Annexure -‘A’ shall also be applicable.

Manager (T) 400kV Harsh Vihar
The contractor shall strictly follow the terms and conditions given hereunder for the works/supply:

1. **SCOPE:** Refilling of Fire Extinguishers & Supply of Fire buckets at 400 kV GIS S/Stn Harsh Vihar. Contractor may visit the site and get any other information required in this connection.

2. **COMPLETION PERIOD:** 30 days from the receipt of P.O.

3. **EMD:** Rs. 700/- in the shape of BG/FDRC(Fixed Deposit Receipt) Draft/DD/PO drawn in favor of Delhi Transco Limited, New Delhi. Without EMD, no tender/quotation would be entertained. No interest is payable by DTL on the amount of EMD deposit. EMD of successful bidder is held by DTL till obligations are satisfactorily and completely discharged by the tenderer/contractor and shall be released as per requested of the bidder. After award of order it can be converted in Security Deposit, if requested by the Contractor/ Bidder.

4. **Validity Period:** Tender/quotation should be valid for 120 days from the date of opening. The tender/quotation with shorter validity will not be considered for opening. If the day which the offer is to be open has been declared to be closed/holiday for the DTL, the offer shall be opened for acceptance till the next working day.

5. **Quotation fees:** Rs. 500/- (Tender Fee) + Rs 90 (GST) Incase Tender/quotation document is downloaded from website then the cost of the quotation document should also be submitted along with Bids in the form of DD/Pay order in f/o of “Delhi Transco Ltd., New Delhi” and same shall be kept in envelope and also mention on the face of the envelope. The quotation fees is non refundable.

6. **Rejection of Tender/Quotation:** Tender/quotation which are received or posted after the due date and time of closing may not be accepted. Delhi Transco Limited reserves the right to reject the offer/offers without assigning any reason.

7. **Prices:** The contractor must indicate specifically, if the prices include taxes, failing which it shall be presumed that the prices include all such charges and no claim for the same will be entertained. Prices must be quoted in Figures as well as in words. In case of any difference between these the lower amount will be considered which will be binding upon tenderer/contractors.

8. **Rate:** The quoted rates should be firm and exclusive of GST. Rate and amount of GST has to be mentioned separately.

9. **Quality:** Services/Material delivered should be good quality conform to relevant IS/IEC as applicable.

10. **Shipping Instructions:** Fire Buckets to be supplied at 400kV GIS S/stn Harsh Vihar without any extra cost of freight & loading unloading charges. And Fire extinguishers for refilling should be collected & delivered after refilling at 400kV GIS S/stn Harsh Vihar without any extra cost of freight & loading unloading charges.

11. **Requisite Documents for qualification:** The bidder is requested to attach the signed & stamped copy of
   1) PAN
   2) GST registration certificate copy along with latest challan.
   3) Authorized dealership certificate in case of dealer.
   4) Copies of Supply/ Work Orders from the Govt. Power Utilities/PSUs/ Govt. Organizations/Other Govt. Deptt. for similar supply/work alongwith respective satisfactory Completion certificates is required to be submitted alongside the bid.

**Definition of similar supply/work:** Fire extinguishers supply/ refilling work.
12. **Security Deposit:** The successful tender/contractor should have to deposit the security @ 5% of the order price in favor of ‘Delhi Transco Limited payable at New Delhi’ in shape of BG/FDRC Draft/DD/P.O for the proper performance of the contract within 07 Days of receipt of Purchase Order in the office of 400kV GIS Sub-Station Harsh Vihar, New Delhi—110093. The Security amount in whole or any part there is liable for forfeiture in case of unsatisfactory executive delay or bad supplies. In event of non submission of Security Deposit with the stipulated period, penalty @ 0.05 % per week upto maximum of @ 2% of Ex-work cost shall be levied after expiry of the period as stipulated. The security money shall be valid for the duration as mentioned in the guarantee clause. After successful completion of the said clause, the Security money shall be refunded after receipt of the request.

13. **Guarantee/Warranty:** Fire Buckets shall be guaranteed for 12 months from the date of delivery. Refilled Fire extinguishers shall be guaranteed for 12 months from the date of delivery & till the date of completely used/ empty whichever is earlier.

14. **Payment:** Payment shall be made within 30 days after satisfactory completion of work/supply of materials & submission of bill along with requisite documents through electronic clearance system. The successful tenderer/contractor shall have to provide their Bank Account No., Name of Bank, Branch, MICR No. etc.

15. **Replacement of defective and rejected material:** The vendor shall replace the rejected/ faulty spares/ material free of cost after the intimation of the faulty material from the substation In-charge.

16. **Risk Purchase:** The supply of all items shall be completed satisfactorily and within the period specified in the order, failing which the purchaser reserves the right to purchase the stores from other sources at the sole risk and cost of the supplier and the difference of rates will be recovered from the suppliers. If on checking, testing and using, the material proves to be defective or fails to fulfill the guarantee performance of the contract as specified by him, the contractor shall have to make good the defects at his costs. If the bidder/contractor fails to do so the purchaser may arrange supplies at the cost of bidder/contractor.

17. **Liquidate Damages:** In case of any delay in the execution of the order beyond the stipulated date of delivery/delivery schedule/work including any extension permitted in writing, the purchaser reserves right to recover from the vendor a sum equivalent to 0.5 % of the value of the delayed materials/equipment/work for each week of delay part thereof subject to a maximum of 10 % of the delayed materials of the order.

18. The bidder is requested to visit the site personally before quoting rates for proper analysis of quantum of work, otherwise it will be pre-assume that the bidder is well aware about the requirement/ design etc. and no deviation will be accepted.

19. The documents/ copies submitted in support of tender/quotation should be valid & legible.

20. Conditional bids would not be considered.

21. DTL reserves the right to revise or amend the specifications and other condition prior to the date notified or opening of tender/quotation.

22. **T&P:** The contractor shall use his labour, tools and plants required for the execution of work unless specified.

23. **Safety:** The contractor shall make all the arrangements for the safety of his staff. The DTL shall not be responsible in any way for injury/disability, accident to any workman on this account and will be free from any legal bindings in this regard. DTL will not be responsible to pay any damage to the workman of the contractor or any outside agencies

24. Quantity may vary (+/-) plus or minus 25%.

25. Contractor shall take necessary steps to ensure the safety of DTL property & shall be responsible for all such damages and shall have to repair or replace as the case may be, failing which he has to pay the entire cost of damages.

**Signature of the Bidder with Stamp**
26. **Arbitration:** If the disputed question or controversy the settlement of which is not herein specially provided for shall at any time arise between the DTL and the contractor relating to this order or the portion of the same or the right or duties or liabilities of either party then in every such case, the matter in dispute shall be referred to the Arbitration of the GM (O&M)-II or his nominee and the decision of the GM (O&M)-II or his nominee shall be final and binding on both the parties. The provisions of Indian Arbitration Act, 1940 as amended from time to time shall be applied to such arbitration proceedings. Arbitration proceedings shall be held at Delhi and only Delhi Courts will have to payable by the DTL to the contractor or vice- versa shall be withheld on account of such proceedings unless arbitration proceedings.

27. Bidders/ contractors may note and keep in mind that any change in date of opening and other changes, the corrigendum to this effect shall be uploading on DTL website in Tender columns. No communication to this effect through post will be made with the prospective bidders. As such vendors are requested to check DTL website for any change, if any in regards to this NIQ.

28. In case if there will be holiday on date of opening of quotation then it will be opened on next day. No corrigendum and communication to this effect will be made.

29. Successful bidder whose offer is accepted will be required to execute an agreement on a stamp paper of Rs. 100/- within Ten days of receipt of the P.O. The agreement paper to be furnished by successful bidder and he will not be paid for such paper.

Manager (T) 400kV Harsh Vihar

**SIGNATURE OF THE BIDDER WITH STAMP**
Details to be mentioned on the envelope:-

<table>
<thead>
<tr>
<th>Enquiry No. &amp; Date</th>
<th>F.DTL/2019-20/Mgr.(T) 400 kV HVR/ 1205/Q. No. 01/30 Dt. 01.07.2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Work</td>
<td>Refilling of Fire Extinguishers &amp; Supply of Fire buckets at 400 kV GIS S/Stn. Harsh Vihar.</td>
</tr>
<tr>
<td>Validity Period</td>
<td>120 Days</td>
</tr>
<tr>
<td>Details of EMD</td>
<td></td>
</tr>
<tr>
<td>1. DD/FDR No.</td>
<td></td>
</tr>
<tr>
<td>2. DD/FDR Amount</td>
<td></td>
</tr>
<tr>
<td>3. DD/FDR Date</td>
<td></td>
</tr>
<tr>
<td>4. Bank Name</td>
<td></td>
</tr>
<tr>
<td>Details of Tender Fee</td>
<td></td>
</tr>
<tr>
<td>1. DD No.</td>
<td></td>
</tr>
<tr>
<td>2. DD Amount</td>
<td></td>
</tr>
<tr>
<td>3. DD Date</td>
<td></td>
</tr>
<tr>
<td>4. Bank Name</td>
<td></td>
</tr>
<tr>
<td>Date of Opening</td>
<td></td>
</tr>
<tr>
<td>GST Registration No.</td>
<td></td>
</tr>
<tr>
<td>Name, Phone no. &amp; Address of the firm/ company</td>
<td></td>
</tr>
</tbody>
</table>