Sealed short term quotation / tender are invited office of D.G.M.(T) O&M) (East) , Room No. 105, 220KV Office Complex, PatparGanj, Delhi-110 092 from the experienced companies/contractors in relevant business for the following works:-

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Quotation/ Tender Enquiry No.</th>
<th>Name of Work</th>
<th>Estimated Cost(Rs)</th>
<th>Earnest Money Deposit (EMD) (Rs)</th>
<th>Quotation/Tender Fee(Rs)</th>
<th>Work Completion period</th>
<th>Scheduled Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>No. F.DTL/206/2019-20/Mgr(T) O&amp;M-E-III/TR-771/Q-3/05 Dt 30.04.2019</td>
<td>Hiring of 01No window AC(1.5Ton) at 220kV S/Stn. Kashmere Gate</td>
<td>Rs. 7498.9/-</td>
<td>Rs.150/- per document (Non-Refundable) inclusive of 18%GST</td>
<td>Rs.590/-</td>
<td>for a period of five months from the date of installation</td>
<td>Start of Sale of Quotation / Tender 30.04-19 at 10.00 A.M.</td>
</tr>
</tbody>
</table>

The quotation form & other documents can be obtained from office of Manager (T) O&M-II, E-III, 220 KV Grid Sub-Stn. Kashmere Gate, Kudasiya Ghat, Opp ISBT New Delhi-110006, after furnishing a request & requisite amount of fee Rs.590/- non-refundable in the form of Bank Draft / Demand Draft / Pay Order in favour of DELHI TRANSCO LIMITED; payable at Delhi. In case the enquiry document is downloaded from the website then the enquiry document fee should be enclosed with offer by clearly specifying the same on the face of offer envelop. The request for purchasing of quotation document should be made on original letter head of the party and should contain the signature along with seal/stamp of contractor showing his competency as partnership, proprietorship, authorized signatory etc. In case the request is to issue the quotation document to the bearer of the application then the request should contain clearly the name of the bearer and attested/authenticated signature of the bearer of the application.
These things should also be clarified while submitting offer and other documents with the offer. In case of any difference in the address in the documents submitted by the contractor then that should also be clarified properly. The quotation will be submitted & opened at Office of D.G.M.(T) O&M) (East) , Room No. 105, 220KV Office Complex, Patpar Ganj, Delhi-110 092 . Complete Quotation/Tender documents can also be downloaded from the website of DTL http://www.dtl.gov.in.

**NOTE:**

1. In case the enquiry document is downloaded from the web site then the enquiry document fee should be enclosed with offer, clearly specifying the same on the face of offer envelop.
2. The face of the envelope of quotation/enquiry must have following details, failing which the Quotation shall not be opened/considered & liable to be rejected.
   a) Name of work/supply.
   b) Enquiry No. / Tender No. with Date.
   c) Date of opening.
   d) Details of Earnest money & Quotation/Enquiry document fee, DD/Pay Order No. with Date and Amount., Name of Bank & Branch.
   e) Name and address of the party.
   f) Registration No., if any.
   g) Validity period of quotation must be 120 days from the date of opening.
3. Incomplete quotations are liable to be rejected. Offer must be signed by the contractor with rubber stamp.
4. Rates quoted should be inclusive of all taxes & duties etc.

Other terms and conditions as per Annexure -‘A’ shall also be applicable.

Manager (T) O&M, E-3
Enquiry No.- No. F.DTL/206/2019-20/Mgr(T) O&M-E-III/TR-771/Q-3/05

**DELHI TRANSCO LIMITED**
(A Govt. of NCT of Delhi Undertaking)
Office of the Manager (T) O&M-II, E-III,
220 KV Grid Sub-Stn. Kashmere Gate, New Delhi-110006

Dated: 30.04.2019

Cost of document Rs. 590/-

M/s. ____________________________
_______________________________

Date of Opening: 08.05.2019

**Subject:** Hiring of 01 No window AC (1.5 Ton) at 220kV S/Stn. Kashmere Gate

It is requested to quote the rates in the following format with terms and conditions mentioned hereunder and as per Annexure-“A”, enclosed herewith in the sealed envelope:

<table>
<thead>
<tr>
<th>SL. NO.</th>
<th>DESCRIPTION</th>
<th>QTY.(No)</th>
<th>RATE IN (RS)</th>
<th>AMOUNT IN RS.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Hiring of 01 No window AC (1.5 Ton) at 220kV S/Stn. Kashmere Gate</td>
<td>1</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TOTAL (Exclusive of all taxes &amp; duties)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Taxes</td>
<td></td>
</tr>
<tr>
<td>GRAND TOTAL (Inclusive of all taxes &amp; duties)</td>
<td></td>
</tr>
</tbody>
</table>

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   b) Enquiry No. / Tender No. with Date.
   c) Date of opening.
   d) Details of Earnest money & Quotation/Enquiry document fee, DD/Pay Order No. with Date and Amount., Name of Bank.
   e) Name and address of the party.
   f) Registration No., if any.
   g) Validity period of quotation must be 120 days from the date of opening.
3. Incomplete quotations are liable to be rejected. Offer must be signed by the contractor with rubber stamp.
4. Rates quoted should be inclusive of all taxes & duties etc.

Other terms and conditions as per Annexure -‘A’ shall also be applicable.

Manager (T) O&M, E-3
Enquiry No.- No. F.DTL/206/2019-20/Mgr(T) O&M-E-III/TR-771/Q-3/05  
D 30.04.2019

**DELHI TRANSCO LIMITED**

**ANNEXURE- ‘A’**

1. **Scope of Work:** The Air conditioner should be functional. The air conditioners shall be installed at 220KV Kashmere gate substation. Any unserviceability shall be attended within 24Hrs of intimation by substation Incharge. The to and fro transportation of the material is included in the contract price.

2. **RATES:** The rates quoted shall be firm and including of all taxes, duties etc. The rates should be quoted based on the units specified in words as well as in figures without any cutting, in case of difference of values/rates in figures and words or any confusion it will be constituted to take the rates, which are lowest.

3. Following document should be submitted along with the offer, failing which offer is liable to be rejected.
   a). Copy of Permanent Account No.(PAN).
   b). Copy of GSTIN certificate.
   c). Copy of GST challan
   d). Electrical License

4. **Earnest Money:** Earnest money equivalent to the specified amount, prescribed in the NIQ letter i.e. @ 2% of the estimated cost is required to be submitted along with the quotation documents by means of DD/BC/PO/FDR etc in favor of DTL.

5. **SECURITY:** The successful tenderer shall have to deposit the security in the form of DD/PO/FDR in favour of DTL, at @ 5% of the total Ex-works price for the proper performance of the contract within Seven days of receipt of purchase order failing which a penalty @ 0.05% per week subject to maximum of 2% shall be imposed, will be released after guarantee period

6. **PAYMENT:** Payment shall be made as per DTL norms through ECS after completion of time schedule & submission of bill by the party.

7. **Time Schedule:** The air conditioner shall be in operation for a period of five months from the date of installation at 220kv Kashmere gate s/stn

8. The air conditioner must be installed within a period of **07 days** from the date of agreement failing which a penalty @ 0.5% per week or part thereof subject to a maximum of 10% of the value of the unexecuted portion shall be levied.

9. **ARBITRATION:** If any dispute/question of controversy arises between DTL and contractor relating to the contract/order or any clause or thing contained therein, the dispute shall be referred at the arbitration of G.M.(O&M)-II or his nominee and the decision of the G.M.(O&M)-II or his nominee shall be final and binding on both the parties.

10. **EXEMPTION:** Earnest Money is to be deposited by all tenderers/bidders, whether registered with DGS&D/NSIC/DTL or such bodies except the exempted categories as per the relevant government rules like small scale enterprises etc. Such exempted category bidders claiming E.M.D. Exemption shall enclose the verified copy of exemption certificate issued by relevant govt. agency, along with the bid failing which their bid shall liable to be rejected.

11. **INTEREST & REFUND OF EMD:** No interest is payable by DTL on the amount of Earnest Money deposited by the Tenderers/Contractor. Earnest Money is held by DTL till obligations are satisfactorily and completely discharged by the Tenderer/Contractor. The amount of the Earnest Money shall be refunded to the unsuccessful bidders immediately after decision taken by the authority competent to accept the tenders.

12. **BLACK LISTING:** Any Party making post tender development directly or indirectly may be black listed for a period up to 3 years. In case tenderer amends/modifies/revise/withdraws the prices/price structure of the offer without the consent of Delhi Transco Limited, after the tender opening and during the period of validity of their offer (i.e. 120 days), the Earnest Money in full or part deposited by them shall be liable to be forfeited or their offer liable to be rejected. They shall also be debarred from participating in future tenders of DTL for the period ranging from 1 to 5 years and shall be placed under Black List. If the supplier fails to supply the work/material in full or in part within stipulated delivery period specified in the purchase order of work/material/equipment is found to be defective or failing of fulfill the Guaranteed Performance of the Contract as specified in the Purchase Order, they shall be debarred or black listed from participating in future tender of DTL for the period ranging from 3 to 5 years.
13 **DEDUCTION FROM CONTRACT PRICE (RECOVERIES):** All costs, damages or expenses, which the purchaser may have paid or which under the contract the contractor is liable, are to be deducted and recovered by the purchaser from any money due or becoming due to contractor from the purchaser or otherwise from the contractor by action of law. In the event of recovery of the necessary extent becoming impossible, owing to insufficient security money and otherwise held amounts, the balance due to the purchaser & may be recovered in any way the purchaser may deem fit.

14 **ENTRY PASSES:** All such material to be used by the contractor shall be brought in with proper challan & similar authentic document which shall be got inspected by Engineer along with material as per security rules in force. Contractor shall be responsible for antecedents of the workmen & for getting gate passes. Gate pass shall be issued to them by Security wing of the plant. No labour below the age of 18 years shall be employed on the work & labour so employed must be able-bodies persons. The right of entry of the contractor & his workmen in the stations will be reserved with DTL.

15 **FORCE MAJEURE:** No liability shall be attached to contractor for non-operation of execution of their obligation under this contract as a result of Force Majeure or any other factor beyond the reasonable control of the Management. No liability shall be attached to contractor for any damage due to natural calamities such as Earth vibro meter/Quake, War, Civil Commotion and Willful damage.

16 **REPLACEMENT OF DEFECTIVE AND REJECTED MATERIAL:** The contractor shall replace free of cost at destination any such quantities of material or any parts thereof, which be found defective due to inferior quality or bad material or workmanship etc. during the guarantee period within 30 days or the intimation to the effect. The material on receipt at purchaser’s office/site shall be verified and inspected by the purchaser. If the material is not found to purchaser’s satisfactions and specifications the same shall be rejected and the intimation thereof shall be conveyed to the contractor. The contractor shall also be intimated of the shortage and / or damages in the material received in the Purchaser’s site/offices. The rejected / short Supplied / damaged stock shall be replaced free of cost at destination within 7 days of intimation from DTL failing which the cost of such material shall be recovered from any amounts due to the contractor. Rejected supplies shall be removed within 10 days of receipt of intimation failing which the contractor may lose the claim of material.

17 **Stoppage & Starting of Work:** The Contractor shall accept all risks of stoppage of hindrances of his work by outside interferences. In the event of any obstruction at site, change in scheme, or due to any reasons the contract can be cancelled for the balance quantity of the unexecuted work. The work can also be suspended temporarily due to any reasons and for such period, extension will be given by Manager (T) if required on the written request of the contractor. No idle charges shall be payable by the department. The work shall be started within one hour from the date of notice either through telegram/special messenger/telephonically. The contractor has to execute the work on working days during the working hours. However, if required, the work can be executed on holidays; under special circumstances.

18 **SUB-LETTING OF CONTRACT:** The contractor shall not unreasonably withhold, assign or sublet his contract or any substantial part thereof, without the written consent of purchaser. Such subletting shall not in any way be interpreted as releasing the contract from his liability & obligations under the contract.

19 **TERMINATION OF CONTRACT:** DTL reserves the right to terminate the contract after giving 2 week notice in case of performance of the contractor is not found satisfactory or on account of non-compliance of any of the condition of the contract. In such case the security deposit shall also be forfeited without prejudice to right of the DTL to take any other action of recover any loss suffered by the DTL due to non-performance of the contract.

20 **T & P:** The contractor shall use his own labour, tools & plants required to complete the work.

21 **Guarantee:** Six months from the date of installation of AC

22 **LIQUIDITY DAMAGE:** A token penalty of 0.5% per week of period of delay subject to maximum of 10% of the unexecuted portion of the contract would be levied in case of delay in execution of the work beyond the stipulated completion period or extension if any, granted to them by the DELHI TRANSCO LIMITED. Force Major Clause Condition. This penalty amount will be deducted from the penalty delayed by Strikes, fire accidents or any other case, beyond the control of the contractor, a reasonable extension would be granted, subject to satisfactory proof furnished in time and accepted by the DELHI TRANSCO LIMITED.
Any unserviceability shall be attended within 24Hrs of intimation by substation Incharge. Delay in providing service beyond 24Hrs shall be deemed as delay in services and will be liable for Liquidity damage.

23 **CONTRACTOR'S REPRESENTATIVE:** The contractor shall depute authorized representative or assign this job to skilled man for execution of the contract, who shall be available for communication during any time, and he shall represent the contractor in his absence & all directions give to him shall be binding on the contractor.

24 Delhi Transco Limited reserves the right to reject the offer/offers without assigning any reason.

25 Delhi Transco Limited reserves the right to cancel the order, if found unsatisfactory performance and will have the right to get the work done from other party at the Risk and Cost of the contractor.

26 Successful bidder shall be liable to provide all technical support, as and when required, for installation and commissioning at site.

27 In case of opening day is holiday/closed day, opening date may be treated as the next working day or can be postponed by the officer opening authority.

28 Contractor whose offer is accepted will be required to execute an agreement on a stamp paper of Rs.100/- within Ten days of the receipt of the written orders. The agreement paper to be furnished by successful contractor and he will not be paid for such paper.

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Manager (T) O&M, E-3

Signature of the contractor with stamp