Sealed quotation / tender are invited in the office of **D.G.M.(T) O&M (East) , Room No. 105, 220 KV Office Complex, Patparganj, New Delhi- 110092** from the experienced companies/contractors in relevant business/same make battery charger for the following works:-

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Quotation/Tender/Enquiry No.</th>
<th>Name of Work</th>
<th>Estimated Cost (in Rs.)</th>
<th>Earnest Money Deposit (EMD) (Rs..)</th>
<th>Quotation/Tender Fee (Rs..)</th>
<th>Work Period</th>
<th>Schedule Date /Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>F.DTL/206/2018-19/M(T)O&amp;M E-6/F-1/ Q-1/11 date; 03.01.2019</td>
<td>AMC of 2 Nos. Battery Bank (220V/900AH HBL make) and 2 Nos. of Chargers (AFCOSET make) for Preventive Maintenance at RPH</td>
<td>NA</td>
<td>Rs.800/-</td>
<td>Rs.500/- per document (Non-refundable)</td>
<td>Order shall be valid for 12months or less as per DTL requirement</td>
<td>Start of sale of quotation/tender 03.01.2019 at 10:00A.M.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Start date of Bid submission 03.01.2019 at 10:00A.M.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>End of Bid submission 23.01.2019 up to 10:30A.M.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Opening of quotation/tender 23.01.2019 up to 11:30A.M.</td>
</tr>
</tbody>
</table>

The quotation form & other documents can be obtained from the office of Manager (T) O & M –E-6, 220KV Sub-Station Preet Vihar, Near Gas Godown, Delhi-110092. After furnishing a request & requisite amount of fee Rs.500/- non-refundable in the form of Bank Demand Draft / Pay Order in favour of **DELHI TRANSCO LIMITED**; payable at Delhi. In case the enquiry document is downloaded from the website then the enquiry document fee should be enclosed with offer by clearly specifying the same on the face of offer envelop. The request for purchasing of quotation document should be made on original letter head of the party and should contain the signature along with seal/stamp of contractor showing his competency as partnership, proprietorship, authorized signatory etc. In case the request is to issue the quotation document to the bearer of the application then the request should contain clearly the name of the bearer and attested/authenticated signature of the bearer of the application.

These things should also be clarified while submitting offer and other documents with the offer. In case of any difference in the address in the documents submitted by the contractor then that should also be clarified properly. **The quotation will be submitted & opened at Office of D.G.M.(T) O&M (East) , Room No. 105, 220 KV Office Complex, Patparganj, New Delhi- 110092.** Complete Quotation/Tender documents can also be downloaded from the website of DTL [http://www.dtl.gov.in](http://www.dtl.gov.in).
NOTE:

1. In case the enquiry document is downloaded from the website www.dtl.gov.in then the enquiry document fee should be enclosed with offer, clearly specifying the same on the face of offer envelop.

2. The face of the envelope of quotation/enquiry must have following details, failing which the Quotation shall not be opened/considered & liable to be rejected.
   a. Name of work/supply,
   b. Enquiry No. / Tender No. with Date.
   c. Date of opening.
   d. Details of Earnest Money Deposit DD/Pay Order/BG/FDR number, Date, amount & Bank Name etc.
   e. Details of Tender Fee DD/Pay order number, date, amount & Bank Name etc.
   f. Name and address of the party.
   g. Registration No., if any.
   h. Validity period of quotation must be 120 days from the date of opening. Rates quoted should be inclusive of all taxes & duties etc.

3. Rates quoted should be inclusive of all taxes & duties etc.

Other terms and conditions as per Annexure -‘A’ & ‘B’ shall also be applicable.

Manager (T) O&M, E-6
Subject: AMC of 2 Nos. Battery Chargers (AFCOSET make) and Battery Bank (220V/900AH HBL make) for Preventive Maintenance installed at 220kV Rajghat S/Stn. under Manager (T) O&M-E6 division.

It is requested to quote the rates in the following format with terms and conditions mentioned hereunder and as per Annexure-“A” & ‘B”, enclosed herewith in the sealed envelope:-

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description of Work</th>
<th>Quantity</th>
<th>Rate (in Rs...)</th>
<th>Total Amount (In Rs..)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>AMC of 2 Nos. Battery Bank (220V/900AH HBL make)</td>
<td>11</td>
<td>100</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>AMC of 2 Nos. of Chargers (AFCOSET make) for Preventive Maintenance</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Add GST @18%

Grand Total (inclusive of GST)

NOTE:
1. In case the enquiry document is downloaded from the web site then the enquiry document fee should be enclosed with offer, clearly specifying the same on the face of offer envelop.
2. The face of the envelope of quotation/enquiry must have following details, failing which the
   a. Name of work/supply.
   b. Enquiry No. / Tender No. with Date.
   c. Date of opening.
   d. Details of Earnest Money Deposit DD/Pay Order/BG/FDR number, Date, amount & Bank Name etc.
   e. Details of Tender Fee DD/Pay order number, date, amount & Bank Name etc.
   f. Name and address of the party.
   g. Registration No., if any.
   h. Validity period of quotation must be 120 days from the date of opening.
3. Incomplete quotations are liable to be rejected. Offer must be signed by the contractor with rubber stamp.
4. Rates quoted should be inclusive of all taxes & duties etc.
Other terms and conditions as per Annexure -‘A’ & ‘B’ shall also be applicable.

Manager (T) O&M, E-6
1. SCOPE OF WORK: -

Preventive Maintenance of battery chargers and banks for carrying out bimonthly or as per PMS (DTL) maintenance/check up/replacement of faulty parts on chargeable basis of the work as below:

i. Cleaning of equipments.

ii. Checking of tightness of terminals.

iii. Voltage, Current Ratings and specific gravity etc.

iv. Healthiness of Annunciation.

v. Healthiness of indication lamps.

vi. Fitting/replacement of faulty components/spares at an extra cost.

vii. Any other service required for maintaining the charger healthiness.

viii. In case of emergency call, the engineer has to reach at site, as soon as possible but not beyond 24Hrs.

ix. The contractor will carry out preventive maintenance of all the battery chargers and banks bimonthly and as per PMS(DTL) in the presence of DTL officials.

x. FCB battery charger of 220V/100A (AFCOSET make) -2 Nos. and Battery Bank (220V/900AH HBL make) 2 Nos. are covered in this AMC.

xi. Contractor will satisfy himself with the details of the work to be executed and if considered necessary they should visit the site (220 kV S/Stn. RPH) on any working day and get any other information required in this connection.

2. T&P: - The contractor shall use his own Skilled/Unskilled Manpower, T&P, Material required for repairs/replacement and any other petty material/equipments required for the execution/completion of work unless specified.

3. SAFETY: - The contractor shall make all the arrangements for the safety of his staff. The D.T.L. shall not be responsible in any way for injury/disablement, accident to any workman on this account and will be free from any legal bindings in this regard. D.T.L. will not be responsible to pay any damage to the workman of the contractor or any outside agencies.

4. The contractor shall make all payments and other contributions, if any, which may have to be made in regard to the workman under any statute or rules or regulations. The D.T.L. shall not be responsible for those payments.

5. The contractor will undertake to indemnify D.T.L. against liabilities or damages by way of compensation arising from any accidents to the person or property or any other person employed or otherwise during the progress of the contract and the D.T.L. shall not entertain any claim in this respect.

6. The contractor shall be solely responsible and shall ensure due compliance with all the legal requirement concerning the workman employed by him under the provisions of applicable labour and other legislations. In the event of the contractor committing any fault resulting in D.T.L. being required to insure any liability or expenses or D.T.L. being required to any notice/summons in this respect the same shall be entitled to recover from the contractor liability attached to it due to any proceedings.

7. The contractor shall accept all risks of stoppage of hindrances to his work by outside interferences. Contractor shall take necessary steps to ensure that all the electrical installations of the D.T.L. and other services like water connections pipe lines, sewer pipelines, open drains, telephone cables, etc. are not damaged by his workers in any way. Contractor will be responsible for all such damages and shall have to repair of failing which he has to pay entire cost of damages. In case of damages to D.T.L., property/material contractor has to pay replacement cost.

8. Before carrying out the work, it shall be entire responsibility of the contractor to take all the safety precautions and shut downs etc. if required during the execution of work. All shut downs will be taken by D.T.L. supervisory staff but contractor’s representative will given request in writing. The work has to be carried out according to the specifications given, where not, according to the satisfaction of D.T.L. representatives. The quantity of work can vary upto plus/minus 25% depending upon the requirement at the discretion of the D.T.L. In the event of any obstruction at site, change in scheme, or due to any reasons the contract can be cancelled for the balance quantity of the unexecuted work. The work can also be suspended temporarily due to any reasons and for such period, extension will be given by Manager (T) if required on the written request of the contractor.
9. **PAYMENT:** The payment shall be processed on bimonthly basis after satisfactory completion of bimonthly maintenance/check-up as per scope and submission of invoice & associated documents. The payment shall be sanctioned after verification is made as per rules of the D.T.L. However, any specific clause of payment quoted by the contractor for doing work, the penalty on D.T.L. account for loss to the Contractor will not be entertained. In case the work done by the contractor is not measured, no payment shall be made till the same is made according to the scope of work.

10. **PENALTY:** A token penalty of 1% per week of period of delay subject to maximum of 10% of the unexecuted portion of the contract would be levied in case of delay in execution of the work beyond the stipulated completion period or extension if any, granted to them by the DELHI TRANSCO LIMITED. Force Major Clause Condition. This penalty amount will be deducted from the penalty delayed by Strikes, fire accidents or any other case, beyond the control of the contractor, a reasonable extension would be granted, subject to satisfactory proof furnished in time and accepted by the DELHI TRANSCO LIMITED.

11. The contractor has to execute the work on working days during the working hours. However, if required, the work can be executed on holidays/Sundays; under special circumstances, without any extra remuneration.

12. The contractor shall not without any consent of this Deptt. design or sublet the whole or part of the contract.

13. The contractor shall make his own arrangements for drinking water and other facilities for his labour/staff.

14. No idle charges shall be payable by the department.

15. **ARBITRATION:** In case of any difference/dispute between the DTL & contractor, the decision of DGM(T)O&M-East will be final & obey by both parties.

16. The preventive maintenance/check-up shall be started after receipt of P.O. The work shall be carried out under guidance/instructions of site in-charge and shall be approved by AM(T)RPH. In case of emergency call, the contractor engineer has to reach at site, as soon as possible but not beyond 24 Hrs.

17. Contractor shall be required to strictly adhere to the safety regulations and electrical regulations/act.

18. This office reserves the right to get the work executed from the departmental shall or any outside agency at contractors cost and risk if work is not completed within the stipulated period without any valid reasons.

19. In case of transportation works contract shall strictly observe the regulations as laid down by Traffic Police, any damage to D.T.L. property/material during the course of transportation shall be recovered from the contractor’s bill.

20. **SECURITY:** The successful tenderer shall have to deposit the security at @ 5% of the total contract value within 10 days of receipt of Order failing which penalty @ .05% per week up to maximum 2% of total contract value shall be levied.

21. Contractor will make his own arrangement for watch and ward of material issued to him till material is erected and handed over. In case of any theft/damage to D.T.L., material entire cost of such material will be recovered from the contractor.

22. Mandatory deductions towards Income tax, work contract act. 1999 and any other applicable deductions as per the provision made shall also be deducted by the payees department of DELHI TRANSCO LIMITED.

23. The stipulated completion period has been given in good faith. However, the contractor has to complete the work in minimum possible time by providing parallel gangs as per site requirements on the direction of Engineer in charge at site, otherwise poor performance may be recorded.

26. **INTEREST & REFUND OF EMD:** No interest is payable by DTL on the amount of Earnest Money deposited by the Tenderers / Contractor. Earnest Money is held by DTL till obligations are satisfactorily and completely discharged by the Tenderer / Contractor. The amount of the Earnest Money shall be refunded to the unsuccessful bidders immediately after decision taken by the authority competent to accept the tenders.

27. DTL reserves the right to reject the offer/offers without assigning any reason.

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**Signature of the contractor with stamp**

Manager (T) 220KV O&M, E-6
1. The DTL reserves the right to accept or reject any offer in whole or part without assigning any reason.
2. The rates should be quoted based on the units specified in words as well as in figures without any cutting, in case of difference of values/rates in figures and words or any confusion it will be constituted to take the rates, which are lowest.
3. The rates should be firm in all respects.
4. The rates quoted should be valid for 120 days from the date of opening of quotations/tenders except during negotiation, if required.
5. Earnest money @ 2% of the total value of the works, is specified shall be deposited along with tender/quotation by bank draft of any scheduled bank of Delhi in favour of Delhi Transco Limited. The same shall be refunded without interest after decision of the case, without earnest money offer will not be opened. In the event of the offer, if accepted, it can be adjusted towards the security deposit amount.
6. Security Deposit :- Apart from earnest money the successful party will have to deposit security through demand draft/FDR at the rate specified under clause 21 of Annexure-A for due performance of the contract. Failure to deposit the security money on the part of the contractor within the said period shall amount to backing out of the offer entitling the earnest money to be forfeited without further intimation. The security deposit will be retained until the work/maintenance is completed. No interest will be payable on the above amount and on security deposit. Any damage caused to the material/tools of the undertaking will be recovered from the security deposit/earnest money or other running bills. Safety of DTL material & property handed over to the contractor will be responsibility of the contractor.
7. In case of opening day is holiday/closed day, opening date may be treated as the next working day or can be postponed by the officer opening authority immediately.
8. Incomplete tender/quotations will be rejected summarily.
9. Qualification Requirement:- Bidder should submit the satisfactory completion report of “Similar Maintenance Works/Supply” executed in DTL or other Govt./State transmission utility. Similar work means “Providing of similar Maintenance services &/or R&M works for EHV Sub-stations &/or EHV Lines in DTL/STU with satisfactory performance report for not less than one year. Offer submitted without satisfactory completion report shall not be considered / liable to be rejected. Reputed bidder shall be exempted from completion report subject to the willing of Manager (T) 220kV O&M E-6.
10. Following document should be submitted along with the offer, failing which offer is liable to be rejected.
   a). Copy of Permanent Account No. (PAN card).
   b). Copy of GST Registration certificate.
   c). Copy of EPF / ESI registration.
11. Successful contractor whose offer is accepted will be required to execute an agreement on a stamp paper of Rs.100/- within Ten days of the receipt of the written orders failing which penalty @ .05% per week up to maximum 2% of total contract value shall be levied.. The agreement paper to be furnished by successful contractor and he will not be paid for such paper.
12. Special Terms & Conditions:
   i. The bidder must have the spares available of FCB charger of rating 220V/100A (AFCOSET make).
   ii. The bidder shall replace the faulty parts/components of Battery Charger during the AMC period.
   iii. The contractor will report at site for any emergency breakdown within a period of 24 Hrs. of intimation over their mobile phone. The contractor shall have to provide the mobile nos. for such communications.
   iv. The AMC shall be valid for 12 months from the date of award and will commence within 15 days of award of P.O. But the AMC may be terminated before 12 months as per the requirement of DTL without assigning any reason.

SIGNATURE OF THE CONTRACTOR WITH STAMP

Manager (T) 220KV O&M, E-6
M/s. ………………………………………

………………………………………………

Dear Sir,

Sealed Enquiry / Quotations are invited for the following Work/Supply by the office of D.G.M.(T) O&M (East), Room No. 105, 220 KV Office Complex, Patparganj, New Delhi-110 092 till Dt: 23-01-2019 up to 10.30 A.M. and will be opened on the same date at 11.30 A.M. in the presence of the contractors or their representatives who may like to attend. The schedule of works/supply of the material and quotation document/form can be obtained from the office of the undersigned on the any working day up to Dt: 22-01-2019 up to 05.30 P.M. as well as can be downloaded from DTL website www.dtl.gov.in.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description of Work</th>
<th>Quantity (Visit/Services in Nos.)</th>
<th>Rate (in Rs.)</th>
<th>Total Amount (In Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>AMC of 2 Nos. Battery Chargers (AFCOSET make) for Preventive Maintenance</td>
<td>11</td>
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<td>100</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Add GST @18%

Grand Total(inclusive of GST)

The quotation document/form & other documents can be obtained from the office of the undersigned after furnishing a request & requisite amount of fee Rs.500/- non-refundable in the form of Bank Demand Draft / Pay Order in favour of DELHI TRANSCO LIMITED; payable at Delhi. In case the enquiry document is downloaded from the website then the enquiry document fee should be enclosed with offer, clearly specifying the same on the face of offer envelope. The request for purchasing of quotation document should be made on original letter head of the party and should contain the signature along with seal/stamp of contractor showing his competency as partnership, proprietorship, authorized signatory. In case the request is to issue the quotation document to the bearer of the application, then the request should contain clearly the name of bearer and attested/authenticated signature of the bearer of the application. These things should also be clarified while submitting offer and other documents with the offer. In case of any difference in the address in the documents & the contractors then that should also be clarified properly.
NOTE:

1. In case the enquiry document is downloaded from the web site then the enquiry document fee should be enclosed with offer, clearly specifying the same on the face of offer envelop.

2. **The face of the envelope of quotation/enquiry must have following details, failing which the Quotation shall not be opened/considered & liable to be rejected.**
   a. Name of work/supply.
   b. Enquiry No. / Tender No. with Date.
   c. Date of opening.
   d. Details of Earnest money & Quotation/Enquiry document fee, Order/BG/FDR number, Date, amount & Bank Name etc.
   e. Name and address of the party.
   f. Registration No., if any.
   g. Validity period of quotation must be 120 days from the date of opening.
   h. Incomplete quotations are liable to be rejected. Offer must be signed by the contractor with Rubber stamp.

3. Rates quoted should be inclusive of all taxes & duties etc.

   Other terms and conditions as per **Annexure -‘A’ & ‘B’** shall also be applicable.

   Sd/-
   Manager (T)
   O&M-E6

Ce:-

1. D.G.M.(T)(O&M)-EAST : For kind information please
2. Manager(T) O&M – E2 : please depute official to attend opening on schedule date.
3. Asstt. Manager (T) Rajghat : Please attend the opening as per the schedule
4. Case file : Office copy

   Manager (T)
220KV O&M – E6