Sealed **Quotations** are invited by Manager(T)Civil N-NW, 220KV S/Stn. ALDC Bldg., Gopalpur, Burari, Delhi-09 from the experienced companies/ contractors in the relevant business for the following works: Place from where Quotation can be obtained, submitted and opening of Technical & Financial Bids is mentioned below.

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Quotation Enquiry No.</th>
<th>Name of work</th>
<th>Estimated cost (Rs)</th>
<th>Earnest Money Deposit (EMD)(Rs)</th>
<th>Quotation Fee (Rs)</th>
<th>Work Completion Period</th>
<th>Scheduled Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>B-II/1/18-19</td>
<td>Sweeping and cleaning of Civil office and O&amp;M Lines office at Gopalpur</td>
<td>39,943.00</td>
<td>800.00</td>
<td>150.00</td>
<td>02 Months</td>
<td>Start Sale of Quotation From 04.07.18 11.00 AM</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Start Bid Submission From 04.07.18 11.00 AM</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>End Bid Submission Upto 25.07.18 2.30 PM</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Opening of Quotation On 25.07.18 3.00 PM</td>
</tr>
</tbody>
</table>

- Place from where Quotation can be obtained, submitted and opening of Technical & Financial Bids is mentioned below.

- Complete Quotation documents can also be downloaded from the websites of DTL http://www.delhitransco.gov.in (Unique No. _________________).

- In the event of Tender being downloaded from the website, **bidder shall submit the tender in a Book Form**, each page must be numbered and signed by the Bidders. Offer submitted which is not in the bound Book Form shall be rejected summarily.

Name : Er. B.S. Maan  
Designation : Manager (T) Civil N-NW  
Address : 220KV S/Stn., ALDC Building  
Gopal Pur, Burari
NOTICE INVITING QUOTATION

Dear Sir,

Separate sealed quotations on item rate basis are invited by the undersigned for the under noted work up to 2.30PM on 25.07.2018 in the office of Manager(T)Civil-N.W at 220KV S/Stn., ALDC Bldg., Gopal Pur, Burari, Delhi-09, qtn. will be opened on 25.07.2018 at 3.00 PM in the presence of the contractors or their authorised representative, who would like to attend. The schedule of quantities and the copy of the general terms and conditions & specifications for the work can be received from the office of Manager (T) Civil-N.W at 220KV S/Stn Gopalpur, Burari on any working day till 25.07.2018 upto 2.00 PM on production of required amount of Qtn. fee & Earnest money through Bank Draft/ Pay Order drawn in favour of DELHI TRANSCO LTD. details as per below :-

<table>
<thead>
<tr>
<th>S. No</th>
<th>NIQ No.</th>
<th>Name of work</th>
<th>Estimated cost (in Rs.)</th>
<th>E.M.D. (in Rs.)</th>
<th>Qtn. Fee</th>
<th>Completion period</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>B-II/1/18-19</td>
<td>Sweeping and cleaning of Civil office and O&amp;M Lines office at Gopalpur</td>
<td>39,943.00</td>
<td>800.00</td>
<td>150.00</td>
<td>02 Months</td>
</tr>
<tr>
<td>2.</td>
<td>B-II/2/18-19</td>
<td>General sweeping and cleaning of DTL colony Timarpur Delhi</td>
<td>39,648.00</td>
<td>800.00</td>
<td>150.00</td>
<td>02 Months</td>
</tr>
</tbody>
</table>

The quoted rate will stand valid for 120 days.
Conditional quotations are liable to be rejected.
The competent authority reserved all the right to accept or reject any or all the quotations without assigning any reason.
You have to comply with the provisions of EPF Act and have to submit EPF Registration No., PAN No., TIN No., Sales Tax/GST registration No. and Bank A/c details etc. at the time of request/ application for issue of quotation.
The prescribed Amt. of EMD will be deposited through DD/PO in favour of DELHI TRANSCO LTD. Without which the Qtn. will be rejected.
The envelop should contain the following details on it, failing which, quotations will not be entertained.
Qtn. No. Name of work/supply, Name & Address of contractor/supplier, Date of opening of Qtn., details of EMD amount, DD/PO No. ,Date, Bank and validity of the offer etc.
The Contractor who have downloaded the schedule/NIT has to submit bid in three envelopes.
A Envelop – Quotation fees, EMD along with application no., EPF Registration, TIN No., Sales Tax/GST Registration No., Latest EPF deposit challan copy, Bank detail.
B Envelop – Quotation/Bid
C Envelop – Envelop A+B to be put in envelop C. All duly sealed.

Yours faithfully,

(Er. B.S.Maan)
Manager (T) Civil N-NW

Copy to :-
G.M.(T)Civil : for kind information please
DGM(T)Civil : --do--
Mgr(ERP) : To load the above Quotation on DTL website
AM(T)Civil N.NW-II : for information please.
AM(T)Civil HQ : --do--
GENERAL TERMS & CONDITIONS OF THE QUOTATIONS

1. The Earnest money as per covering note shall be either in the form of bank draft payable at New Delhi in favour of Delhi Transco Ltd. be deposited with the quotations. Quotation without the requisite amount of Earnest money is liable for rejection.

2. (a) In the event of failure of the bidder to start the work within a period as specified in the Letter of Intent issued to him, the entire E/Money deposited by him shall be forfeited and acceptance of his quotation withdrawn unless the period is extended by mutual agreement.
   (b) The successful contractor will have to execute the work order agreement within a period of 7 days from the issue of Letter of Intent otherwise the entire E/Money deposited by him shall be forfeited and acceptance of his quotation withdrawn, unless the period is extended by mutual agreement.
   (c ) The terms and conditions, as specified in the quotation, shall be in force till such time it is replaced by a work order agreement.

3. Bidders are requested to quote their rates in figures as well as in words at the end of schedule of quotation attached with the quotations.

4. The quotations of the work shall remain open for acceptance for a period of 4 months from the date of opening of the quotations.

5. The relevant CPWD specifications with correction slips up to date for the works at Delhi in force/adopted unless otherwise stated by the Department. Wherever applicable, relevant B.I.S. Codes will also be referred to.

6. The work will have to be completed within the time schedule as given in the covering note, to be reckoned from the date as mentioned in the Letter of Intent, failing which the contractor shall be liable to pay as compensation an amount equal to 1% or such smaller amount as the Engineer-in-charge may decide on the said estimated cost of the whole work for every day's delay but not exceeding 10% on the value of the work estimated.

7. a) The successful tenderer shall have to deposit the security @5% of the total Ex-works price for the proper performance of the contract before signing the contract agreement in the office of Manager(T)Civil and material/work shall not be accepted without depositing security amount.

   The security amount is to be deposited in the form of FDR/demand draft/pay order drawn in favour of Delhi Transco Limited upto date of guarantee period.

   The security amount in whole or any part there is liable for forfeiture in case of un-satisfactory executive delay or bad supplies/work.

   The security amount will be released after fulfillment of the conditions as mentioned above.

   b) In the event of non submission of FDR/DD/Pay order towards security within the stipulated period, penalty @0.5% per week up to maximum of 2% of ex-works cost shall be levied after expiry of the period as stipulated in the clause 7(a). However, supply/work will not be accepted if SD is not deposited within period as mentioned above, after from the date of receipt of the order.

8. It would be preferable for the contractors to see the site of work before quoting their bid/offer.

9. (a) The competent authority reserves the right to reject any or all the quotations without assigning any reason thereof.
   (b) Conditional quotations are liable to be rejected.
10. The theoretical consumption of cement shall be based on CPWD Schedule of rates, 2007. Over this theoretical quantity of cement a variation up to ± 3% shall be allowed. The contractor shall procure 43 grade (confirming to IS:8112) ordinary Portland cement as required in the work from reputed manufacturers of cement, having a production capacity on one million tones per annum or more such as A.C.C., L&T, J.K., Vikram, Shri Cement, Birla, Cement Corporation of India, Gujarat Ambuja Cement and Rajasthan Ambuja Cement etc. as approved by Ministry of Industry, Govt. of India, holding License to use ISI certification mark for their product whose name shall be got approved from Engineer-in-charge. Supply of cement shall be taken in 50 kg bags bearing manufacturer's name and ISI marking. Sample of cement can be got tested if required by Engineer-in-charge at the cost of contractor and Engineer-in-charge can ask for manufacturer test certificates. If the quantity of cement actually used in the work is found to be more than the theoretical quantity of cement including authorized variation, nothing extra shall be payable to the contractor on this account. In the event of it being discovered that after completion of the work, the quantity of cement used is less than the quantity ascertained as herein before provided (allowing variation of minus side as stipulated above). The cost of quantity of cement not so used shall be recovered from the contractor @ Rs.5,000/- (Rupees Five thousand) only per metric ton not with standing further action for substandard work as per other relevant clauses of agreement. Decision of Engineer-in-charge in regard to theoretical quantity of cement which should have been actually used as per the schedule and recovered at the rate specified, shall be final and binding on the contractor. For non-schedule items, the decision of the Manager(T)Civil regarding theoretical quantity of cement which should have been actually used, shall be final and binding on the contractor.

11. In case of any alteration/addition or substitution in the work, the rates shall be derived from the 2007 CPWD schedule of rates for Delhi ± percentage finally adopted by the owner and as quoted by the bidder on the quotation. In case however the rates are not available in the DSR or can't be derived from the similar items of DSR, the market rates will be taken with a profit & overheads margin of 15% only be considered for arriving at the final rates of items.

12. Electric facilities, if available at site, the deptt. May permit usage of it from the DTL. In that case ½ % of the value of work done shall be deducted from the bills as “Electricity Charges”.

13. Water required for the work shall be normally arranged by the contractor himself. If facilities are available at site, the deptt. May permit usage of water from its premises. In that case 1% of the value of the work shall be deducted from the bill as “Water Charges”.

14. If required, the work will have to be carried out during Sunday and other holidays with prior permission of Engineer-in-charge.

15. Contractor shall furnish all labour, materials, equipment and other accessories complete as required for the successful execution of work in accordance with drawings & specifications.

16. Any damage done by the contractor to any existing work during the course of execution of the work tendered for, shall be made good by him at his own cost.

17. The contractor shall maintain in good condition all works during execution till completion of entire work allotted to him.

18. The contractor shall cause the site to be cleared thoroughly of rubbish scaffolding materials etc. before the date of completion of work.

19. Payment of contractor's bill shall be paid within 30 days of the submission of bill.

20. The contractor shall fulfill all the requirement of notification of the State Government regarding S.Tax/GST.

21. The contractor will also abide by Employees Provided Fund rules as applicable in DTL from time to time.

22. The contractor shall required to execute all works as may be ordered upto maximum/minimum 20% of award value at the rates quoted in their quotation.

23. The contract can be close as and when required on the directions of the Engineer-in-charge and no claim shall be entertained by DTL on this account.

Signature of Contractor

Manager(T)Civil N-NW
DELHI TRANSCO LIMITED
(Schedule of Quantities)
(NIQ B-II/1/18-19)

Issued to M/s. _________________

Estimated cost : Rs. 39,943.00
Earnest Money : Rs. 800/-
Completion period : 02 Months

Name of work : Sweeping and cleaning of civil office and O & M Lines office at Gopalpur

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Description</th>
<th>unit</th>
<th>Quantity</th>
<th>Rate excluding GST (in Rs.)</th>
<th>Amount (in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Cleaning, sweeping and moping of all floors, corridors, staircase, lobby, backyard area etc twice a day i/c cleaning of all toilets, pantry, staircase railing, bathroom fittings etc. Cleaning of roof, floor traps, gully traps, sewer line whenever required i/c all T&amp;P and material required such as broom, wiper, duster, phenyle, naphthalene balls, acid, colin, liquid soap, room freshners, odonil etc. and disposal of garbage/rubbish to MCD dumping ground as per direction of Engineer-in-charge. (min. one sweeper shall be deployed 6 days a week).</td>
<td>Month</td>
<td>2.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Add for CGST</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Add for SGST</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Manager(T)Civil N.NW
AM(T)Civil

I/We have read the terms and conditions of contract and agree to execute the above said work on above quoted rates and deposit the amount of EMD vide DD No. __________________ dt. _______________ for Rs. _______________ drawn on ______________________ Bank)

Name & Signature of the contractor
with seal
__________________________