### Sealed Quotation

Sealed Quotation are invited by Manager (T) Civil South, IV/10, New Kilokari colony DTL Delhi-110014, Ph. 26346891 from the experienced companies/contractors in the relevant business for the following works:

<table>
<thead>
<tr>
<th>S.No</th>
<th>Quotation Enquiry No.</th>
<th>Name of work</th>
<th>Estimated Cost (Rs.)</th>
<th>Earnest money deposit (EMD) (Rs.)</th>
<th>Quotation Fee (Rs.)</th>
<th>Work Completion period</th>
<th>Scheduled date/ time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>A-MS-LXVII-17-18</td>
<td>Sweeping and cleaning work at New Kilokari Colony, DTL.</td>
<td>39,571.85</td>
<td>800.00</td>
<td>150.00</td>
<td>15 days</td>
<td>06.03.2018 10:30AM</td>
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<td>19.03.2018 1:00PM</td>
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<td>19.03.2018 3:00PM</td>
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</tbody>
</table>

- Place from where Quotation can be obtained, submitted and venue for opening of Quotation is mentioned above.
- Complete Quotation documents can also be downloaded from the website of DTL [http://www.delhitransco.gov.in](http://www.delhitransco.gov.in) (Unique No.______________________). and Delhi Govt. [http://www.delhitransco.gov.in](http://www.delhitransco.gov.in) (Unique No.______________________).
- You have to comply with the provisions of EPF act and have to submit the following TIN No., EPF Registration no., PAN no., Latest EPF deposit challan copy, Bank detail, GST no.
- In the event of quotation being downloaded from the website, bidder shall submit the quotation in book form, Each page of the quotation must be numbered and signed by the bidders.

Manager (T) Civil-South
Delhi Transco Limited
Office of Manager (T) Civil-South
(IV/10 New Kilokari Colony, New Delhi-110014)
Ph. 26346891

Date: 05.03.2018

SHORT NOTICE INVITING QUOTATION

Dear Sir,

Separate sealed quotation on item rate basis are invited by the u/s for the under noted work from 06.03.2018 at 10:30 AM to 19.03.2018 up to 2:00 PM in the office of Manager (T) Civil South. Quotation will be opened on 19.03.2018 at 3.00 PM in the presence of the contractors or their authorized representative. The application of sale quotation document will be received in the office of Manager(T) Civil-South with Q. Fee, EMD through DD drawn in favor of DTL detail as below including copy of TIN No., PAN No., G.S.T no., EPF No. & Bank account detail up to 19.03.2018 up to 2:00 pm and same will be issued up to 19.03.2018 up to 1:00 PM. The schedule of quantities and the copy of the general terms and conditions and specifications for the work can be downloaded from www.delhitransco.gov.in , from 06.03.2018 to 19.03.2018

<table>
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<tr>
<th>S.No.</th>
<th>NIQ No.</th>
<th>Name of work</th>
<th>Estimate Cost (In Rs.)</th>
<th>E.M.D ( Rs.)</th>
<th>Q. Fee ( In Rs.)</th>
<th>Comp. period</th>
</tr>
</thead>
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<td>1.</td>
<td>A-MS-LXVII -17-18</td>
<td>Sweeping and cleaning work at New Kilokari Colony.</td>
<td>39,571.85</td>
<td>800.00</td>
<td>150.00</td>
<td>15 days</td>
</tr>
</tbody>
</table>

1) The quoted rate will stand valid for 120 days.
2) Conditional quotations are liable to be rejected.
3) The competent authority reserved all the right to accept or reject any or all the quotations without assigning any reason.
4) You have to comply with the provisions of EPF act and have to submit EPF Registration Number, PAN Number, Bank A/C details, TIN number, GST no., and latest EPF deposit challan copy.
5) The prescribed amount of EMD will be deposited through DD in favour of Delhi Transco Ltd payable at New Delhi. Without which the quotations will be rejected.
6) The following details should be written on Envelope failing which quotation will not be entertained. Qtn No. ________________.
7) Name of work/supply, name of contractor/ supplier, date of opening of quotation, details of EMD and quotation fee, DD No, Date, amount Bank and validity of the offer etc.
8) Bidder should have relevant work experience of similar nature in government departments and shall enclose related documents with bid.
9) Contractor shall submit the bid in 3 Envelopes.
   a) Envelop A - Quotation Fee, EMD, GST no., EPR registration, latest EPF challan, Bank detail, Experience certificate.
   b) Envelop B - Quotation bid
   c) Envelop C - Envelop A + B to be part of Envelop c. All duly signed.

Manager (T) Civil South

Copy To:-

1. GM (T) Civil – For kind information Please.
2. DGM (T) Civil - with the request to depute AM(HQ) for opening of quotation in the office of Manager (T) civil – South at New Kilokari colony.
3. Manager (IT) - Please upload the above quotations in DTL site.
4. AM (T) Civil-I For opening of quotations.
5. Notice board.
GENERAL TERMS & CONDITIONS OF THE QUOTATIONS

1. The Earnest money as per covering note shall be in the form of bank draft payable at New Delhi in favour of Delhi Transco Limited being deposited with the quotations. Quotation without the requisite amount of Earnest money is liable for rejection.

2. (a) In the event of failure of the bidder to start the work within a period as specified in the Letter of Intent issued to him, the entire E/Money deposited by him shall be forfeited and acceptance of his quotation withdrawn unless the period is extended by mutual agreement.

(b) The successful contractor will have to execute the work order agreement within a period of 7 days from the issue of Letter of Intent otherwise the entire E/Money deposited by him shall be forfeited and acceptance of his quotation withdrawn, unless the period is extended by mutual agreement.

(c) The terms and conditions, as specified in the quotation, shall be in force till such time it is replaced by a work order agreement.

3. Bidders are requested to quote their rates in figures as well as in words at the end of schedule of quotation attached with the quotations.

4. The quotations of the work shall remain open for acceptance for a period of 4 months from the date of opening of the quotations.

5. The relevant CPWD specifications with correction slips up to date for the works at Delhi in force/adopted unless otherwise stated by the Department. Wherever applicable, relevant B.I.S. Codes will also be referred to.

6. The work will have to be completed within the time schedule as given in the covering note, to be reckoned from the date as mentioned in the Letter of Intent, failing which the contractor shall be liable to pay as compensation an amount equal to 1% or such smaller amount as the Engineer-in-charge may decide on the said estimated cost of the whole work for every day's delay but not exceeding 10% on the value of the work estimated.

7. The successful tender shall have to deposit the security at @ 5% of the total awarded cost for the proper performance of the contract within five days of receipt to purchase order in the office of Manager (T) civil and material/ work shall not be accepted without depositing security amount. The security amount is to be deposited in the form of B.G or Fixed deposit Receipt drawn in favour of Delhi Transco Limited valid upto guarantee period. The security amount in whole or any part thereof is liable for forfeiture in case of Unsatisfactory executive delay or bad work/supplies. The B.G of security amount will be released after fulfillment of the conditions as mentioned above. In the event of non submission of B.G/ Fixed Deposit Receipt towards security within the stipulated period. Penalty @ 0.5% per week up to maximum 2% of awarded cost shall be levied after expiry of the period as stipulated above. The security amount will be released after the completion of the guarantee period which will be 6 months from the date of completion of work of the contract by Engineer-in-charge. No claim shall be entered against the owner on account of Earnest Money Deposit. Security deposit shall be refunded in case of no complaint after the expiry of guarantee period on request of contractor.

8. It would be preferable for the contractors to see the site of work before quoting their bid/offer.

9. (a) The competent authority reserves the right to reject any or all the quotations without assigning any reason thereof.

(b) Conditional quotations are liable to be rejected.

The theoretical consumption of cement shall be based on CPWD Schedule of rates, 2014. Over this theoretical quantity of cement a variation upto ± 3% shall be allowed. The contractor shall procure 43 grade (confirming to IS:8112) ordinary Portland cement as required in the work from reputed manufactures of cement, having a production capacity on one million tones per annum or more such as A.C.C., L&T, J.K, Vikram, Shri Cement, Birla, Cement Corporation of India, Gujarat Ambuja Cement and Rajasthan Ambuja Cement etc. as approved by Ministry of Industry, Govt. of India, holding License to use ISI certification mark for their product whose name
shall be got approved from Engineer-in-charge. Supply of cement shall be taken in 50kg bags bearing manufacture’s name and ISI marking. Sample of cement can be got tested if required by Engineer-in-charge at the cost of contractor and Engineer-in-charge can ask for manufacturer test certificates. If the quantity of cement actually used in the work is found to be more than the theoretical quantity of cement including authorized variation, nothing extra shall be payable to the contractor on this account. In the event of it being discovered that after completion of the work, the quantity of cement used is less than the quantity ascertained as herein before provided (allowing variation of minus side as stipulated above). The cost of quantity of cement not so used shall be recovered from the contractor @Rs.5,000/- (Rupees Five thousand) only per metric ton not with standing further action for substandard work as per other relevant clauses of agreement. Decision of Engineer-in-charge in regard to theoretical quantity of cement which should have been actually used as per the schedule and recovered at the rate specified, shall be final and binding on the contractor. For non-schedule items, the decision of the Manager (T) Civil regarding theoretical quantity of cement which should have been actually used shall be final and binding on the contractor.

11. In case of any alteration/addition or substitution in the work, the rates shall be derived from the 2014 CPWD schedule of rates for Delhi + percentage finally adopted by the owner and as quoted by the bidder on the quotation. In case however the rates are not available in the DSR or can’t be derived from the similar items of DSR, the market rates will be taken with a profit & overheads margin of 50% only be considered for arriving at the final rates of items.

12. Electric facilities, if available at site, the dept. may permit usage of it from the DTL. In that case ½ % of the value of work done shall be deducted from the bills as “Electricity Charges”.

13. Water required for the work shall be normally arranged by the contractor himself. If facilities are available at site, the deptt. may permit usage of water from its premises. In that case 1% of the value of the work shall be deducted from the bill as “Water Charges”.

14. If required, the work will have to be carried out during Sunday and other holidays with prior permission of Engineer-in-charge.

15. Contractor shall furnish all labour (i.e atleast 03 no. sweepers for New Kilokari Colony), materials, equipment complete as required for the successful execution of work in accordance with drgs. & specifications.

16. Any damage done by the contractor to any existing work during the course of execution of the work tendered for shall be made good by him at his own cost.

17. The contractor shall maintain in good condition all works during execution till completion of entire work allotted to him.

18. The contractor shall cause the site to be cleared thoroughly of rubbish scaffolding materials etc. before the date of completion of work.

19. Payment of contractor’s bill shall be paid within 15 days of the submission of bill.

20. The contractor shall fulfill all the requirement of notification of the State Government regarding Sales Tax etc.

21. The contractor will also abide by Employees Provided Fund rules as applicable in DTL from time to time.

22. The deviation limit for the work shall be + 20% (twenty percent) of the total value of contract awarded.

23. The contractor does hereby agree that item rates quoted by him/ her are exclusive of GST.

24. Contractor has to quote GST in a separate item.

Signature of Contractor

Manager (T) Civil-SOUTH
Name of work: Sweeping and cleaning work at New Kilokari Colony, DTL.

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Description of item</th>
<th>Unit</th>
<th>Qty.</th>
<th>Rate to be quoted by agency (exclusive of GST)</th>
<th>Amount (In rupees)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Cleaning of undeveloped area i.e. Removal/cutting jungle including vegetation, Grass, brushwood, trees sapling etc within the Colony, store etc and removal of rubbish/disposal of rubbish at MCD approved dumping ground complete as per direction of Engineer in charge. Including all machines, material, T&amp;P, Consumable material &amp; chemical, Manpower etc. Rate shall be adjusted based on area cleaned by contractor on priority basis for payment purposes.</td>
<td>sqm</td>
<td>2139</td>
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<td>Manual Sweeping/Mechanized sweeping, cleaning of roads, drain cleaning, litter picking, open area cleaning, cleaning of sewer line by deploying required equipments, and disposal of garbage to MCD approved dumping ground. All complete in open areas of colonies etc as per direction of Engineer in charge. Including all machines, material, T&amp;P, Consumable material &amp; chemical, Manpower etc. Rate shall be adjusted based on area cleaned by contractor on priority basis for payment purposes.</td>
<td>sqm</td>
<td>15335</td>
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<td>Manual housekeeping services which includes effective Sweeping, cleaning, mopping, with necessary inputs of sanitation material, and upkeep of toilets, roofs, and manual cleaning of choked sewer lines, cleaning of septic tanks etc of complete building, covered area including door, windows, partitions, furniture, curtains. Roof area to be cleaned and shall be included in for payment purpose. Disposal of garbage to MCD approved dumping ground, all complete in covered areas of colonies etc. As per direction of Engineer In Charge. Including all machines, material, T&amp;P, chemical, Manpower etc. Rate shall be adjusted based on area cleaned by contractor on priority basis for payment purposes.</td>
<td>sqm</td>
<td>893</td>
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<tr>
<td></td>
<td>GST</td>
<td>each</td>
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</table>

In words (Rupees______________________________)/-

Asstt. Manager (T) Civil-I

Manager (T) Civil-South

Contractor does hereby agree that item rates quoted by him / her are exclusive of GST.

I/We have read the terms and conditions of contract and agree to execute the above said work at an amount of Rs ----------------- (in figure)---------------------------------(in words) and the deposit the amount of EMD vide DD no.---------------------- dated:----------------- for Rs. ------------------Drawn on ---------------------- Bank.

Signature of Contractor
Name & Address (with seal)