WEB NOTIFICATION

Sealed Quotations /Tenders are invited by Manager (T) 400 KV GIS S/Stn. Harsh Vihar, Delhi-110093 from the experienced companies/contractors in the relevant business for the following works:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Quotation / Tender Enquiry No.</th>
<th>Name of work</th>
<th>Estimated Cost(Rs)</th>
<th>Earnest Money Deposit (EMD) (Rs)</th>
<th>Quotation / Tender Fee (Rs)</th>
<th>Work Completion Period</th>
<th>Scheduled Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>No. F.DTL/ 2017-18/ Mgr.(T) 400 KV Harsh Vihar/1205/Q. No. 05/138 Dtd- 03.11.207</td>
<td>Sweeping and Cleaning at 400/220/66 KV GIS Sub-Station buildings Harsh Vihar</td>
<td>Not to be disclosed</td>
<td>800/-</td>
<td>500/- (Non-refundable)</td>
<td>27 days from date of agreement (Two Person per day)</td>
<td>Start Sale of Quotation / Tender 06.11.2017 at 10:00 AM</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>End Sale of Quotation / Tender 14.11.2017 at 5:00 PM</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Start Bid Submission 06.11.2017 at 10:30 AM</td>
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<tr>
<td></td>
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<td></td>
<td></td>
<td></td>
<td>End Bid Submission 15.11.2017 at 10:30 AM</td>
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<td></td>
<td></td>
<td></td>
<td>Opening of Quotation/ Tender 15.11.2017 at 11:30 AM</td>
</tr>
</tbody>
</table>

Place from where Quotation/Tender can be obtained, submitted and venue for opening of Technical / Commercial Bids in the O/o Dy. GM (T) O&M- East, DTL Office Complex, Patpar Ganj, Delhi-110092.

Complete Quotation / Tender documents can also be downloaded from the website of DTL [http://www.dtl.gov.in](http://www.dtl.gov.in) is mentioned below.

(Unique No. DTL…………………………)

In the event of Quotation / Tender being downloaded from the website, bidder shall submit the tender in a Book Form; each page must be numbered and signed by the Bidders. Offer submitted which is not found in the bound Book Form & not found as per NIT shall be rejected immediately.

(Er. Mohan Lal)

Manager (T) 400 KV GIS S/Stn. Harsh Vihar, Delhi-110093. Telephone No. 0120- 6500138
No. F.DTL/206/2017-18/Mgr.(T) 400 KV Harsh Vihar/1205/Q. No. 05/138 Date – 03.11.2017

M/S______________________________
_______________________________
_______________________________

Sub. : Sweeping and cleaning at 400/220/66KV GIS Sub-Station buildings Harsh Vihar.

The Sealed quotations are invited for executing of subject work as per the details given as under:-

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name of the Work.</th>
<th>EMD (Rs.)</th>
<th>Cost of Quotation Documents. (Rs.)</th>
<th>Completion Period.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Sweeping and Cleaning at 400/220/66KV GIS Sub-Station buildings Harsh Vihar by <strong>Two Persons per day.</strong></td>
<td>800/-</td>
<td>500/- (Non-refundable)</td>
<td>27 days from Date of agreement.</td>
</tr>
</tbody>
</table>

1. The quotation documents can be purchased from the office of the Mgr (T) 400 KV GIS Sub-Stn. Harsh Vihar, Delhi-110093 up to **06.11.2017** till 5:00 PM, i.e. the closing time of sale of quotation documents.

2. The sealed quotations are required to be submitted in the office of Dy. GM (T) O&M- East, DTL Office Complex, Pat Par Ganj, Delhi-110092 at 10.30 AM sharp on or before **15.11.2017**.

3. The offer shall be opened on the same day i.e. on **15.11.2017** at 11.30 AM in the office of the Dy. GM (T) O&M- East, DTL Office Complex, Patpar Ganj, Delhi-110092.

4. The contractors having the valid Pan No & Registration with the GST Deptt. are eligible to participate.

5. The eligible/interested participants can purchase the enquiry documents either from the office of the u/s or the same can be downloaded from DTL web site [www.dtl.gov.in](http://www.dtl.gov.in) and the cost of documents as specified in the NIQ letter is required to be submitted along with the offer only by means of DD/BC in f/o Delhi Transco Ltd.

Mgr (T) 400 KV Harsh Vihar
No. F.DTL/206/2017-18/Mgr.(T) 400 KV Harsh Vihar/1205/Q. No. 05/138  
Date - 03.11.2017

M/S_____________________

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Date of opening:- 15.11.2017

Sub. : Sweeping and cleaning at 400/220/66KV GIS Sub-Station buildings Harsh Vihar.

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Description of Work</th>
<th>Qty.</th>
<th>Unit Rate (Inclusive of all Taxes)</th>
<th>Amount (in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Sweeping and Cleaning at 400/220/66KV GIS Sub-Station buildings Harsh Vihar by Two Persons per day.</td>
<td>27 Days</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>GST @18%</td>
<td></td>
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</tr>
</tbody>
</table>

(Inclusive of all Taxes)  
Total (Rs)

Amount in Words : _____________________________________________________________

The amount of the expenditure is inclusive of the applicable taxes/vat, the terms & conditions of the enquiry NIQ letter & as per annexure enclosed also stands applicable.

Encl.:- Terms & Conditions  
Annexure-B - 2 pages.

Mgr (T) 400 KV Harsh Vihar

Signature of the contractor  
(with rubber stamp)
The contractor shall strictly follow the terms and conditions given hereunder for the works:

SCOPE OF WORK: - Sweeping and cleaning at 400/220/66KV GIS Sub-Station buildings Harsh Vihar

1. Contractor will satisfy himself with the details of the work to be executed and if considered necessary they should visit the site and get any other information required in this connection.
   a. It shall be the responsibility of the contractor to safely execute the work of sweeping and cleaning by hiring the personnel.
   b. It shall be the responsibility of contractor to complete the work of sweeping and cleaning properly given in NIT/services for which no extra payment shall be made.

2. T&P:- The contractor shall use his labour, tools and plants required for the execution of work unless specified.

3. SAFETY:- The contractor shall make all the arrangements for the safety of his staff. The DTL shall not be responsible in any way for injury/disablement, accident to any workman on this account and will be free from any legal bindings in this regard. DTL will not be responsible to pay any damage to the workman of the contractor or any outside agencies.

4. Contractor shall take necessary steps to ensure the safety of DTL property & shall be responsible for all such damages and shall have to repair or replace as the case may be failing which he has to pay the entire cost of damages.

5. The work has to be carried out according to the specifications given in NIQ

6. PAYMENT:- The payment shall be made through ECS & as per the DTL rules.

7. PENALTY:- A token penalty of 1% per week of period of delay subject to maximum of 10% of the unexecuted portion of the contract would be levied in case of delay in execution of the work beyond the stipulated completion period of extension if any, granted to them by DTL.

8. ARBITRATION:-If any dispute/question of controversy arises between DTL and contractor relating to the contract/order or any clause or thing contained therein, the dispute shall be refereed at the arbitration of GM(O&M)-II or his nominee and the decision of GM(O&M)-II or his nominee shall be final and binding of both the parties.

9. This office reserves the right to execute the work from any outside agency at contractor cost and risk if work is not executed as per scope & to the satisfaction of DTL representative.

10. Mandatory deductions towards Income tax, work contract act 1999 and any other applicable deductions as per the provision made shall also be deducted by the payees department of DTL

11. Documents required to be submitted by the bidder:
   a) Copy of PAN card (Permanent Account Number issued by Income Tax Department.
   b) Copy of GST registration.
   c) Copy of Past purchase orders/completion certificate for the similar work
   d) Copy of ESI/EPF certificate

Mgr (T) 400 KV Harsh Vihar

Signature of the contractor with
Rubber stamp.
Terms & Conditions

1. The Sealed quotation should reach in the office of the Dy. GM (T) O&M East, DTL Office Complex, Pat Par Ganj, Delhi-110092 latest by 10.30 A.M on or before 15.11.17 & the same shall be opened at 11.30 A.M on 15.11.17 in the office of Dy. GM (T) O&M East, DTL Office Complex, Pat Par Ganj, Delhi-110092.

2. The sealed envelope of the quotation must have the following details on the envelope itself:- a) Enquiry/Quotation No. & date. b) Name of the work. c) Validity Period (120 days) d) Details of Earnest Money i.e. DD No. Name of the Bank, Amount, and Date etc. e) Date of opening. f) Registration No. if any. g) Name & address of the contractor. h) GST No.

3. Where the documents have been downloaded from DTL web-site the contractor is also required to record the full particulars of the DD being submitted on account of cost of the documents on the envelop itself. If details of Quotation fee & EMD are not provided on the envelope or not found as per NIQ/ Web Notification, then Bid shall be rejected immediately without further intimation.

4. The Delhi Transco Limited reserves the right to accept or reject any offer in whole or part without assigning any reasons.

5. The rates should be as per the work annexure i.e. Unit Rate/Per No./Per Meter etc. and the offer shall be valid for a period of minimum of 120 days.

6. Earnest money of Rs. 800/-, prescribed in the NIQ letter is required to be submitted along with the quotation documents by means of DD/BC/FDR in f/o Delhi Transco Ltd.

7. Apart from earnest money the successful party will have to deposit security amount @ 5% of the ordered amount within 07 days of the receipt of the written order by means of DD/BC/FDR or in the shape of FDR in f/o Delhi Transco Ltd. The same shall be refunded/released after expiry of the completion period.

8. In case of opening day is holiday/closed day, opening date may be treated as the next working day automatically.

9. Completion Period: The work must be completed within a period of 27 days from the date of agreement failing which a penalty @ 1% per week or part thereof subject to a maximum of 10% of the value of the unexecuted portion shall be levied.

10. The contractor must hold the PAN No. /GST No. issued by the concerned Deptt. & required submit the copy of the same along with the offer.

11. The contractor is required to submit the documentary evidence/record of attendance of labour deployed & salary distributed by him during the contractual period to the executing authority.

12. The contractor is also required to submit the copy of the registration with the GST deptt. issued by the GST deptt. of Govt. of India.

13. In the event of non submission of DD/BC or FDR towards Security Deposit Amount within the stipulated period, penalty @ 0.05% per week up to maximum of 2% of the ex-works cost shall be levied.

14. Successful contractor whose offer is accepted shall have to execute an agreement on a non-judicial stamp paper of Rs 100/- within 07 days of the receipt of the written order.

15. Terms of Payment: The payment shall be made through ECS & as per the DTL rules.

Mgr (T) 400 KV Harsh Vihar

Signature of the contractor with Rubber Stamp.