Sealed Quotations / Short Term Tenders are invited, by the office of Manager (T) O&M-II 220KV S-IV & SAS, 220 KV S/Stn Maharanibagh, Sarai Kale Khan, N.Delhi-13, from the experienced companies/ contractors in the relevant business for the following works:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Quotation / Tender Enquiry No.</th>
<th>Name of work</th>
<th>Estimated Cost(Rs)</th>
<th>Earnest Money Deposit (EMD)</th>
<th>Quotation / Tender Fee (Rs)</th>
<th>Work Completion Period</th>
<th>Scheduled Date/Time</th>
</tr>
</thead>
</table>
| 1.     | F.DTL/206/F.6/2016-17/ O&M-II/Mgr(T) S-4&SAS/ Q.No.04/105 Dated:-09.03.17 | Sweeping/Cleaning of 220 KV GIS S/S Maharanibagh | (Rs) 800/- | 500/- ( Non-refundable) | 2 Months | Start Sale of quotation/Tender 10.03.2017 at 10:00 AM
          |                               |              |                   |                             |                           | End Sale of quotation/Tender 28.03.2017 at 5:00 PM
          |                               |              |                   |                             |                           | Start Bid Submission 10.03.2017 10:30 AM
          |                               |              |                   |                             |                           | End Bid Submission 29.03.2017 at 10:30 AM
          |                               |              |                   |                             |                           | Opening of quotation/Tender 29.03.2017 at 11:30 AM |

Place from where Quotation/Tender can be obtained, submitted and venue for opening of Technical & Commercial Bids in the O/o DGM (T) O&M-South, Delhi Transco Limited, Room No.- 48, Shaktideep Building, Jhandewalan, New Delhi- 110055 Complete Quotation / Tender documents can also be downloaded from the website of DTL [http://www.dtl.gov.in](http://www.dtl.gov.in) is mentioned below.

(Unique No. DTL------------------------------)
In the event of Quotation / Tender being downloaded from the website, bidder shall submit the tender in a Book Form; each page must be numbered and signed by the Bidders. Offer submitted which is not in the bound Book Form shall be rejected immediately.

Name: Er. Sarada Prasanna Routray  
Designation/ Deptt.: Manager (T) O&M-II, S-IV & SAS  
Address with Fax No: Manager (T) O&M-II, S-IV & SAS, 220 KV S/Stn Maharanibagh, Sarai Kale Khan, N.Delhi-13, 011-26341324
NOTICE INVITING QUOTATION

No. F.DTL/206/F.6/2016-17/Mgr.(T) O&M-II, S-IV & SAS/Q. No. 04/105 Date - 09.03.2017

M/S____________________
____________________
____________________

Subject: Sweeping/Cleaning of 220 KV GIS S/Stn Maharanibagh.

The sealed quotations are invited for executing of subject work as per the details given as under:-

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name of the Work</th>
<th>EMD (Rs)</th>
<th>Cost of Quotation Documents (Rs.)</th>
<th>Completion Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Providing unskilled manpower -01 no for Sweeping/Cleaning of office complex and GIS buildings at Maharanibagh substation.</td>
<td>800/-</td>
<td>500/- (Non-refundable)</td>
<td>2 Months</td>
</tr>
</tbody>
</table>

220kV Substation Address:
220 GIS S/Stn Maharanibagh
Near Sarai Kale Khan, N.Delhi- 110013
Phone: 011-65004501

The quotation documents can be purchased from the office of the Mgr (T) O&M 220 KV S-IV, 220 KV S/Stn Maharanibagh, Sarai Kale Khan, N.Delhi- 110013 as per web notification.

1. The sealed quotations are required to be submitted in the office of the DGM (T) O&M-South, Delhi Transco Limited, Room No.- 48, Shaktideep Building, Jhandewalan, New Delhi- 110055 as per web notification.
2. The offer shall be opened as per web notification in the office of the DGM (T) O&M-South, Delhi Transco Limited, Room No.- 48, Shaktideep Building, Jhandewalan, New Delhi- 110055.
3. The contractors having the valid Pan No. & Registration with the Service Tax deptt. are eligible to participate.
4. The eligible/interested participants can purchase the enquiry documents either from the office of the u/s or the same can be downloaded from DTL web site www.dtl.gov.in and the cost of documents as specified in the NIQ letter is required to be submitted along with the offer only by means of DD/BC/PO etc in f/o DTL.

Mgr (T) O&M 220 KV S-IV & SAS
# RATE PERFORMA

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description</th>
<th>Qty.</th>
<th>Unit</th>
<th>Rate (Rs.)</th>
<th>Amount (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Providing unskilled manpower -01 no for Sweeping/Cleaning of office complex and GIS buildings at Maharanibagh substation. (Please quote the amount, which will be released by the bidder/contractor to the unskilled manpower)</td>
<td>2</td>
<td>months</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Administrative Charges of the contractor</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Service tax</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Amount including Taxes (Rs.)**

Remarks: Any bidder quoting the rates (Sr. no. 1) below the Minimum wages of GNCTD vide Gazette notification dated 03.03.2017, the offer of the bidder will be rejected and will not be considered for bid evaluation.

The amount of the expenditure is inclusive of the applicable taxes/vat. The terms & conditions of the enquiry/ NIQ letter & as per annexure enclosed also stands applicable.

**Enclosures:** Terms & Conditions (Annexure A&B – 2 pages)

**Documents required to be submitted by the bidder:**
1. PAN card copy
2. Service tax registration copy
3. Past purchase orders/ completion certificate for the similar work

Signature of the contractor with rubber stamp
Terms & Conditions

The contractor shall strictly follow the terms and conditions given hereunder for the works:

1. **SCOPE OF WORK:** - Contractor will satisfy himself with the details of the work to be executed and if considered necessary they should visit the site and get any other information required in this connection. The work of sweeping & cleaning in the control room building should be completed by 09:30 hrs each day.

2. **T&P:** - The contractor shall use his labour, tools and plants required for the execution of work unless specified.

3. **SAFETY:** - The contractor shall make all the arrangements for the safety of his staff. The DTL shall not be responsible in any way for injury/disablement, accident to any workman on this account and will be free from any legal bindings in this regard. DTL will not be responsible to pay any damage to the workman of the contractor or any outside agencies.

4. Contractor shall take necessary steps to ensure the safety of DTL property & shall be responsible for all such damages and shall have to repair or replace as the case may be, failing which he has to pay the entire cost of damages.

5. The work has to be carried out according to the specifications given in NIQ. In case of implementation of centralized order of sweeping & cleaning by DTL the order will be discontinued with immediate effect.

6. **PAYMENT:** - The payment shall be made through ECS & as per the DTL rules.

7. **PENALTY:** - A token penalty of 1% per week of period of delay subject to maximum of 10% of the unexecuted portion of the contract would be levied in case of delay in execution of the work beyond the stipulated completion period of extension if any, granted to them by DTL.

8. **ARBITRATION:** - If any dispute /question of controversy arises between DTL and contractor relating to the contract/order or any clause or thing contained therein, the dispute shall be refereed at the arbitration of GM(O&M)-II or his nominee and the decision of GM(O&M)-II or his nominee shall be final and binding of both the parties.

9. This office reserves the right to execute the work from any outside agency at contractor cost and risk if work is not executed as per scope & to the satisfaction of DTL representative.

10. Mandatory deductions towards Income tax, work contract act 1999 and any other applicable deductions as per the provision made shall also be deducted by the payees department of DTL.

**Mgr (T) O&M 220 KV S-IV & SAS**

Signature of the contractor with rubber stamp.
1. The Sealed quotation should reach and will be opened in the office of the DGM (T) O&M-South, Delhi Transco Limited, Room No. - 48, Shaktideep Building, Jhandewalan, New Delhi - 110055 as per schedules mentioned in the web notification.

2. The sealed envelope of the quotation must have the following details on the envelope itself:- a) Enquiry/Quotation No. & date. b) Name of the work. c) Validity Period (120 days) d) Details of Earnest Money i.e. DD No. Name of the Bank, Amount, Date etc. e) Date of opening. f) Registration No. if any. g) Name & address of the contractor.

3. Where the documents have been downloaded from DTL web-site the contractor is also required to record the full particulars of the DD being submitted on account of cost of the documents on the envelop itself.

4. The Delhi Transco Limited reserves the right to accept or reject any offer in whole or part without assigning any reasons.

5. The rates should be as per the work annexure i.e. Unit Rate/Per No./Per Meter etc and the applicable taxes be also quoted separately & the offer shall be valid for a period of minimum of 120 days.

6. Earnest money of Rs 800/-, prescribed in the NIQ letter is required to be submitted along with the quotation documents by means of DD/BC/PO etc in f/of DTL.

7. Apart from earnest money the successful party will have to deposit security amount @ 5% of the ordered amount within 07 days of the receipt of the written order by means of DD/BC or in the shape of FDR in f/o DTL. The same shall be refunded/released after expiry of the guarantee period.

8. In case of opening day is holiday/closed day, opening date may be treated as the next working day or can be postponed by the officer opening authority.

9. Past Experience: Contractor should mention their past experience in doing the similar type of jobs by indicating work order no, date, amount etc.

10. Completion Period: The work must be completed as per completion schedule from the date of agreement failing which a penalty @ 1% per week or part thereof subject to a maximum of 10% of the value of the unexecuted portion shall be levied.

11. The contractor must hold the PAN No. issued by the Income Tax Deptt. & is required to submit the copy of the same along with the offer.

12. The contractor is required to submit the documentary evidence/record of attendance of labour deployed & salary distributed by him during the contractual period to the executing authority.

13. The contractor is also required to submit the copy of the registration with the Service Tax deptt. issued by the Service Tax deptt. of Govt. of India.

14. In the event of non submission of DD/PO or FDR towards Security Deposit Amount within the stipulated period, penalty @ 0.05% per week up to maximum of 2% of the ex-works cost shall be levied.

15. Successful contractor whose offer is accepted shall have to execute an agreement on a non-judicial stamp paper of Rs 100/- within 07 days of the receipt of the written order.

16. Guarantee period: The work should be guaranteed for the completion schedule from the date of agreement. The security will be refunded after successful completion of work after certification by AM (T) concerned.

17. Terms of Payment: The payment shall be made through ECS & as per the DTL rules.

Signature of the contractor with rubber stamp.