Sealed Quotation are invited by Manager (T) Civil South, IV/10, New Kilokari colony DTL Delhi-110014, Ph. 26346891 from the experienced companies/contractors in the relevant business for the following works:

<table>
<thead>
<tr>
<th>S.No</th>
<th>Quotation Enquiry No.</th>
<th>Name of work</th>
<th>Estimated Cost (Rs.)</th>
<th>Earnest money deposit (EMD) (Rs.)</th>
<th>Quotation Fee (Rs.)</th>
<th>Work Completion period</th>
<th>Scheduled date/ time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>A-MS/IV/16-17</td>
<td>Sweeping and cleaning work at New Kilokari Colony.</td>
<td>39,571.85</td>
<td>800.00</td>
<td>150.00</td>
<td>15 days</td>
<td>Start date of sale of quotation 09.11.2016 10:30AM</td>
</tr>
<tr>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>Start date of bid submission 09.11.2016 10:30AM</td>
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<tr>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>Opening of quotation 15.11.2016 3:00PM</td>
</tr>
</tbody>
</table>

- Place from where Quotation can be obtained, submitted and venue for opening of Quotation is mentioned above.
- Complete Quotation documents can also be downloaded from the website of DTL [http://www.delhitransco.gov.in](http://www.delhitransco.gov.in) (Unique No._____________________).and Delhi Govt. [http://www.delhitransco.gov.in](http://www.delhitransco.gov.in) (Unique No._____________________).
- You have to comply with the provisions of EPF act and have to submit the following TIN No., EPF Registration, Latest EPF deposit challan copy, Bank detail., Service Tax No.
- In the event of quotation being downloaded from the website, bidder shall submit the quotation in book form, Each page of the quotation must be numbered and signed by the bidders.

Manager (T) Civil-South
Dear Sir,

Separate sealed quotation on item rate basis are invited by the u/s for the under noted work from 01.11.2016 at 10:30 AM to 15.11.2016 up to 2:00PM in the office of Manager (T) Civil South. Quotation will be opened on 15.11.2016 at 3.00 pm in the presence of the contractors or their authorized representative. The application of sale quotation document will be received in the office of Manager(T) Civil-South with Q. Fee, EMD through DD drawn in favor of DTL detail as below including copy of TIN No. / Service Tax No. / PAN No., EPF No. & Bank account detail up to 15.11.2016 up to 2:pm and same will be issued up to 15.11.2016 up to 1:PM. The schedule of quantities and the copy of the general terms and conditions and specifications for the work can be obtained from the office of Manager (T) Civil South, from 01.11.2016 to 15.11.2016

<table>
<thead>
<tr>
<th>S.No.</th>
<th>NIQ No.</th>
<th>Name of work</th>
<th>Estimate Cost (In Rs.)</th>
<th>E.M.D (Rs.)</th>
<th>Q. Fee (In Rs.)</th>
<th>Comp. period</th>
</tr>
</thead>
<tbody>
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<td>1.</td>
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<td>Sweeping and cleaning work at New Kilokari Colony.</td>
<td>39,571.85</td>
<td>800.00</td>
<td>150.00</td>
<td>15 days</td>
</tr>
</tbody>
</table>

The quoted rate will stand valid for 120 days.
Conditional quotations are liable to be rejected.
The competent authority reserved all the right to accept or reject any or all the quotations without assigning any reason.
You have to comply with the provisions of EPF act and have to submit EPF registration No. Pan No. and Bank, A/C details, Vat / S. Tax, Service Tax No.
The prescribed amount of EMD will be deposited through DD in favour of Delhi Transco Ltd. payable at New Delhi. With out which the quotations will be rejected.
The following details should be written on Envelope failing which quotation will not be entertained. Qtn No. ________________.
Name of work / supply, name of contractor / supplier, date of opening of quotation, details of EMD and quotation fee, DD No, Date, amount Bank and validity of the offer etc.

Manager (T) Civil South

Copy To: -
1. GM (T) Civil – For kind information Please.
2. DGM (T) Civil:- with the request to depute AM(HQ) for opening of quotation in the office of Manager (T) Civil – South at New Kilokari colony.
3. AM (T) Civil-I, II For opening of quotations.
GENERAL TERMS & CONDITIONS OF THE QUOTATIONS

1. The Earnest money as per covering note shall be in the form of bank draft payable at New Delhi in favour of Delhi Transco Limited being deposited with the quotations. Quotation without the requisite amount of Earnest money is liable for rejection.

2. (a) In the event of failure of the bidder to start the work within a period as specified in the Letter of Intent issued to him, the entire E/Money deposited by him shall be forfeited and acceptance of his quotation withdrawn unless the period is extended by mutual agreement.
   (b) The successful contractor will have to execute the work order agreement within a period of 7 days from the issue of Letter of Intent otherwise the entire E/Money deposited by him shall be forfeited and acceptance of his quotation withdrawn, unless the period is extended by mutual agreement.
   (c) The terms and conditions, as specified in the quotation, shall be in force till such time it is replaced by a work order agreement.

3. Bidders are requested to quote their rates in figures as well as in words at the end of schedule of quotation attached with the quotations.

4. The quotations of the work shall remain open for acceptance for a period of 4 months from the date of opening of the quotations.

5. The relevant CPWD specifications with correction slips up to date for the works at Delhi in force/adopted unless otherwise stated by the Department. Wherever applicable, relevant B.I.S. Codes will also be referred to.

6. The work will have to be completed within the time schedule as given in the covering note, to be reckoned from the date as mentioned in the Letter of Intent, failing which the contractor shall be liable to pay as compensation an amount equal to 1% or such smaller amount as the Engineer-in-charge may decide on the said estimated cost of the whole work for every day's delay but not exceeding 10% on the value of the work estimated.

7. The successful tenderer shall have to deposit the security at @ 5 % of the total awarded cost for the proper performance of the contract within five days of receipt to purchase order in the office of Manager (T) civil and material/ work shall not be accepted without depositing security amount. The security amount is to be deposited in the form of B.G or Fixed deposit Receipt drawn in favour of Delhi Transco Limited valid upto guarantee period. The security amount in whole or any part there of is liable for forfeiture in case of Unsatisfactory executive delay or bad work/supplies. The B.G of security amount will be released after fulfillment of the conditions as mentioned above. In the event of non submission of B.G/Fixed Deposit Receipt towards security within the stipulated period. Penalty @ 5% per week up to maximum 2% of awarded cost shall be levied after expiry of the period as stipulated above. The security amount will be released after the completion of the guarantee period which will be 6 months from the date of completion of work of the contract by Engineer-in-charge. No claim shall be entered against the owner on account of interest of Earnest Money Deposit. Security deposit shall be refunded in case of no complaint after the expiry of guarantee period on request of contractor.

8. It would be preferable for the contractors to see the site of work before quoting their bid/offer.

9. (a) The competent authority reserves the right to reject any or all the quotations without assigning any reason thereof.
   (b) Conditional quotations are liable to be rejected.

10. In case of any alteration/addition or substitution in the work, the rates shall be derived from the 2014 CPWD schedule of rates for Delhi + percentage finally adopted by the owner and as quoted by the bidder on the quotation. In case however the rates are not available in the DSR or can't be derived from the similar items of DSR, the market rates will be taken with a profit & overheads margin of 50% only be considered for arriving at the final rates of items.

11. Electric facilities, if available at site, the deptt. may permit usage of it from the DTL. In that case ½ % of the value of work done shall be deducted from the bills as “Electricity Charges”.
13. Water required for the work shall be normally arranged by the contractor himself. If facilities are available at site, the deptt. may permit usage of water from its premises. In that case 1% of the value of the work shall be deducted from the bill as “Water Charges”.

14. If required, the work will have to be carried out during Sunday and other holidays with prior permission of Engineer-in-charge.

15. Contractor shall furnish all labour, materials, equipment and other accessories complete as required for the successful execution of work in accordance with drgs. & specifications.

16. Any damage done by the contractor to any existing work during the course of execution of the work tendered for shall be made good by him at his own cost.

17. The contractor shall maintain in good condition all works during execution till completion of entire work allotted to him.

18. The contractor shall cause the site to be cleared thoroughly of rubbish scaffolding materials etc. before the date of completion of work.

19. Payment of contractor's bill shall be paid within 15 days of the submission of bill.

20. The contractor shall fulfill all the requirement of notification of the State Government regarding Sales Tax etc.

21. The contractor will also abide by Employees Provided Fund rules as applicable in DTL from time to time.

22. The deviation limit for the work shall be $\pm 20\%$ (twenty percent) of the total value of contract awarded.

23. The contractor doses hereby agree that rate quoted by him/ her are inclusive of service Tax.

**Signature of Contractor**

**Manager (T) Civil-SOUTH**
DELHI TRANSCO LIMITED
Schedule of item / Quantities

Estimated cost: - Rs. 39,571.85
Earnest money:-Rs. 800/-
Completion period:- 15 days

Name of work:- Sweeping and cleaning work at New Kilokari Colony.

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Description of item</th>
<th>Qty.</th>
<th>Unit</th>
<th>Rate to be quoted by the agency</th>
<th>Amount (In rupees)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Cleaning of un-developed area</td>
<td>2139</td>
<td>per SQM / Month</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Sweeping / Mech. Sweep of open area</td>
<td>15335</td>
<td>per SQM / Month</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Housekeeping of covered area</td>
<td>893</td>
<td>per SQM / Month</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total= Rs.

Asstt. Manager (T) Civil-I
Manager (T) Civil-South

Contractor does hereby agree that rates quoted by him/her are inclusive of Service Tax.

I/We have read the terms and conditions of contract and agree to execute the above said work at an amount of Rs -------------- (in figure) ------------------------------- (in words) and the deposit the amount of EMD vide DD no. ------------------------------- dated: ------------------- for Rs. --------------- Drawn on ---------------------------------- Bank.

Signature of Contractor
Name & Address
(with seal)