Sealed Quotations are invited by Manager (T) Civil East, 220KV office complex Building, Patparganj, Delhi-92 from the experience companies/contractors in the relevance business for following works:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Quotation No.</th>
<th>Name of work</th>
<th>Estimated Cost : Rs.</th>
<th>Earnest Money</th>
<th>Q. Fees</th>
<th>Completion Period</th>
<th>Scheduled date/time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Q-3 / E/ 16-17.</td>
<td>Cleaning and Sweeping of Office Complex at 220KV Sub. Station, Patparganj, Delhi-92</td>
<td>33,195.30</td>
<td>800.00</td>
<td>150.00</td>
<td>03 month</td>
<td></td>
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<td></td>
<td>Start sale of Quotation</td>
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<td></td>
<td></td>
<td>End sale of Quotation</td>
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<td>Start Bid submission</td>
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<td>End Bid submission</td>
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<td></td>
<td></td>
<td>Opening of Quotation</td>
</tr>
</tbody>
</table>

Place from where Quotation can be obtained, submitted and opening of Technical & Financial Bid is mentioned below. Complete Quotation document can also be downloaded from the websites of DTL. http://www.delhitransco.gov.in (Unique No. ……………………..) and Delhi Govt. http://www.delhigovt.nic.in/tender (Unique No. …………………………). In the event of quotation being downloaded from the website, bidder shall submit the quotation in a Book form, each page must be numbered and signed by the Bidders.

( Er. Arun Dewan)
Manager (T) Civil East
220KV office complex Building, Patparganj, Delhi-92
NOTICE INVITING QUOTATION

Separate sealed quotation on item rate basis is invited by u/s under noted works in the office of Manager (T) Civil-East at 220 KV Office complexes, Patparganj, Delhi 110092. From 17-10-2016 at 10.30AM to 02-11-2016 Up to 02.00 PM quotations will be opened on 02-11-2016 at 3.00 PM in presence of the contractors or their authorized representative. The application for sale of quotation document will be received in office of Manager (T) Civil-East along with Q.fee. EMD, through DD drawn in favor of DTL detail as below i/c copy of TIN number/Service Tax No, PAN number, EPF No. & Bank A/c detail up to dt 02-11-2016 Up to 01.00 PM & and the same will be issued up to 02-11-2016 up to 01.00 PM:-

<table>
<thead>
<tr>
<th>S.No</th>
<th>Name of work/Supply</th>
<th>E/Cost</th>
<th>E.M.D</th>
<th>Q. Fees</th>
<th>Completion Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Cleaning and Sweeping of Office Complex at 220KV Sub. Station, Patparganj, Delhi-92</td>
<td>Rs. 33,195.30</td>
<td>800.00</td>
<td>150.00</td>
<td>Three Month</td>
</tr>
</tbody>
</table>

The quoted rate will stand valid for 90 days.
1. Conditional quotations are liable to be rejected.
2. The competent authority reserved all the right to accept or reject any or quotations without assigning any reason.
3. You have to comply with the provision of EPF act and have to submit TIN No/ Service Tax No., Pan No. Bank A/c details. The prescribed amount of EMD will be deposited through DD/PO, drawn in favor of DTL, without which the quotations will be rejected.
4. The envelop should contained following details on it failing which quotation will not be entertained, as per para No. below.
5. Qtn. No. é é é é é é .. Name of work/supply, Name of contractor/supplier, date of offer of quotations, details of EMD, DD No., date, amount & Bank and validity of etc.

(Er. ARUN DEWAN)
Manager (T) Civil-East
**SCHEDULE**

**DELHI TRANSCO LIMITED**

Issue to: .............................................

Estimated Cost : Rs. 33,195.30  
EMD : Rs.800/-  
Completion period : Three month.

Subject: Cleaning and Sweeping of Office Complex at 220KV Sub. Station, Patparganj, Delhi-92

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>DESCRIPTION</th>
<th>UNIT</th>
<th>QTY</th>
<th>RATE (IN WORDS)</th>
<th>AMOUNT (Rs.)</th>
</tr>
</thead>
</table>
| 1       | Cleaning of undeveloped area i.e. Removing/cutting/cleaning jungle including vegetation, Grass, brushwood, trees sapling etc within the grid substation, school, workshop, store etc and removal of rubbish/disposal of rubbish at MCD approved dumping ground complete on monthly basis as per direction of Engineer in charge. Including all machines, material, T&P, Consumable material & chemical, Manpower etc. Rate shall be adjusted based on area cleaned by contractor on prorata basis for payment purposes.  
Note:- If area is not cleaned as per requirement or as per desired frequency, then area cleaned shall be reduced on pro rata basis well as penalty shall be levied as per special condition of contract.  
Rates of this item are on monthly basis. | Per SQM/ Month | 3 | 1450 | |
| 2       | Cleaning of open area i.e. Manual Sweeping, cleaning of pucca portion on ground, courtyard, roads, open drains, sewer lines, litter picking etc. by deploying required equipments, T&P, manpower, consumables etc. and disposal of rubbish/garbage to MCD approved dumping ground on Daily basis as per direction of Engineer in Charge. All complete in open areas of sub stations, offices, workshops, schools, colonies etc. Including all machines, material, T&P, Consumable material & chemical, Manpower etc. Rate shall be adjusted based on area cleaned by contractor on prorata basis for payment purposes.  
Note:- If area is not cleaned as per requirement or as per desired frequency, then area cleaned shall be reduced on pro rata basis well as penalty shall be levied as per special condition of contract.  
Rates of this item are on monthly basis. | Per SQM/ Month | 3 | 955 | |
| 3       | Cleaning of covered area:- Service includes effective manual Sweeping, cleaning, scavenging, mopping, with all necessary T&P, consumables sanitation material, toiletries etc. and upkeep all building covered areas e.g. staircase, toilets, corridors, offices etc. cleaned on daily basis, | Per SQM/ Month | 3 | 406 | |
including cleaning of chocked sewer lines, cleaning of septic tanks etc of complete building, along with cleaning of doors, windows, partitions, furniture etc. Disposal of garbage to MCD approved dumping ground, all complete in covered areas of sub stations, offices, workshops, schools, colonies etc. as per direction of Engineer In Charge. Including all material, T&P, Consumable material, chemical, Manpower etc. Plinth area of building shall be measured for payment purposes. Rate shall be adjusted based on area cleaned by contractor on prorata basis for payment purposes.

Note:- If area is not cleaned as per requirement or as per desired frequency, then area cleaned shall be reduced on pro rata basis well as penalty shall be levied as per special condition of contract.

Rates of this item are on monthly basis.

| 4. Cleaning of roof area i.e. manual sweeping, cleaning of roofs, khurras, rain water pipes & any other Open area on building top by deploying required manpower, T&P and disposal of garbage to authorised MCD dumping ground as per direction of Engineer in charge, Including all T&P, material, manpower, consumables etc. The roof shall be cleaned once a week, however if required frequency may be increased based on requirement as per direction of Engineer in Charge. Rate shall be adjusted based on area cleaned by contractor on prorata basis for payment purposes. Note:- If area is not cleaned as per requirement or as per desired frequency, then area cleaned shall be reduced on pro rata basis well as penalty shall be levied as per special condition of contract. Rates of this item are on monthly basis. | Per SQM/ Month | 406 |

**Total in words:..........................................................**

| Manager(T) Civil | AM(T) Civil |  |  |
| Contractor does hereby agree that rate quoted by him/her are inclusive of service tax. I/We have read all terms & conditions of contract and agree to execute the above said work at Rs. é é é ( In words é é é é é é é é é é é é é é .) and deposit the amount of earnest money vide DD No. é é é é é é é .. dated é é é é é é é é é é . Drawn on é é é é é é é é é é é é é é Bank.|

Signature of Contractor (With seal)
DELHI TRANSCO LIMITED

(Regd. Office Shakti Sadan, Kotla Road, New Delhi-110002.)

GENERAL TERMS & CONDITIONS OF THE QUOTATIONS.

1. The Earnest money as per covering note shall be either in the form of bank draft payable at New Delhi in favour of Delhi Transco Ltd. be deposited with the quotations. Quotation without the requisite amount of Earnest money is liable for rejection.

2. (a) In the event of failure of the bidder to start the work within a period as specified in the Letter of Intent issued to him, the entire E/Money deposited by him shall be forfeited and acceptance of his quotation withdrawn unless the period is extended by mutual agreement.

(b) The successful contractor will have to execute the work order agreement within a period of 5 days from the issue of Letter of Intent otherwise the entire E/Money deposited by him shall be forfeited and acceptance of his quotation withdrawn, unless the period is extended by mutual agreement.

(c) The terms and conditions, as specified in the quotation, shall be in force till such time it is replaced by a work order agreement.

3. Bidders are requested to quote their rates in figures as well as in words at the end of schedule of quotation attached with the quotations.

4. The quotations of the work shall remain open for acceptance for a period of 4 months from the date of opening of the quotations.

5. The relevant CPWD specifications with correction slips up to date for the works at Delhi in force/adopted unless otherwise stated by the Department. Wherever applicable, relevant B.I.S. Codes will also be referred to.

6. The work will have to be completed within the time schedule as given in the covering note, to be reckoned from the date as mentioned in the Letter of Intent, failing which the contractor shall be liable to pay as compensation an amount equal to 1% or such smaller amount as the Engineer-in-Charge may decide on the said estimated cost of the whole work for every day's delay but not exceeding 10% on the value of the work estimated.

7. The successful tenderer shall have to deposit the security at @ 5% of the total awarded cost for the proper performance of the contract within seven days of receipt to Purchase Order in the office of Manager (T) Civil and material/work shall not be accepted without depositing security amount. The security amount is to be deposited in the form of B.G. or Fixed Deposit Receipt drawn infavour of Delhi
Transco Limited valid up to guarantee period. The security amount in whole or any part there of is liable for forfeiture in case of unsatisfactory executive delay or bad work/supplies. The B.G. of security amount will be released after fulfillment of the conditions as mentioned above. In the event of non submission of B.G./Fixed Deposit Receipt towards security within the stipulated period, penalty @ 0.5 % per week up to maximum 2 % of awarded cost shall be levied after expiry of the period as stipulated above. The security amount will be released after the completion of the guarantee period which will be 6 months from the date of completion of work of the contract by Engineer-in-charge. No claim shall be entertained against the owner on account of interest of Earnest Money Deposit. Security deposit shall be refunded in case of no complaint after the expiry of guarantee period on request of contractor.

8. It would be preferable for the contractors to see the site of work before quoting their bid/offer.

9. (a) The competent authority reserves the right to reject any or all the quotations without assigning any reason thereof.

(b) Conditional quotations are liable to be rejected.

10. The theoretical consumption of cement shall be based on CPWD Schedule of rates, 2013. Over this theoretical quantity of cement a variation up to +3% shall be allowed. The contractor shall procure 43 grade (confirming to IS : 8112) ordinary Portland cement as required in the work from reputed manufactures of cement, having a production capacity on one million tones per annum or more, such as A.C.C., L&T, J.K., Vikram, Shri Cement, Birla, Cement Corporation of India, Gujrat Ambuja Cement and Rajasthan Ambuja Cement etc. as approved by Ministry of Industry, Govt. of India, holding license to use ISI certification mark for their product whose name shall be got approved from Engineer-in-charge. Supply of cement shall be taken in 50 Kg bags bearing manufacturer’s name and ISI marking. Sample of cement can be got tested if required by Engineer-in-charge at the cost of contractor and Engineer-in-charge can ask for manufacturer test certificates. If the quantity of cement actually used in the work is found to be more then the theoretical quantity of cement including authorized variation, nothing extra shall be payable to the contractor on this account. In the event of it being discovered that after completion of the work, the quantity of cement used is less than the quantity ascertained as herein before provided (allowing variation of minus side as stipulated above). The cost of quantity of cement not so used shall be recovered from the contractor @ Rs. 5,000/- (Rupees five thousand only) per metric ton not with standing further action for substandard work as per other relevant clause of agreement. Decision of Engineer-in-charge in regard to theoretical quantity of cement which should have been actually used as per the schedule and recovered at the rate specified, shall be final and binding on the contractor. For non-schedule items, the decision of the Manager (T) Civil regarding theoretical quantity of cement which should have been actually used, shall be final and binding on the contractor.

11. In case of any alteration/addition or substitution in the work, the rates shall be derived from the 2013 CPWD schedule of rates for Delhi + percentage finally adopted by the owner and as quoted by the bidder on the quotation. In case however the rates are not available in the DSR or cannot be derived from the similar items of DST, the market rates will be taken with a profit & overheads margin of 15% only be considered for arriving at the final rates of items.
12. Wherever required, Electricity/Water for housekeeping work will be provided by the department free of cost.

13. If required, the work will have to be carried out during Sunday and other holidays with prior permission of Engineer-in-Charge.

14. Contractor shall furnish all labour, materials, equipment and other accessories complete as required for the successful execution of work in accordance with drgs. & specifications.

15. Any damage done by the contractor to any existing work during the course of execution of the work tendered for, shall be made good by him at his own cost.

16. The contractor shall maintain in good conditions all works during execution till completion of entire work allotted to him.

17. The contractor shall cause the site to be cleared thoroughly of rubbish scaffolding materials etc. before the date of completion of work.

18. Payment of contractor's bill shall be paid within 15 days of the submission of bill.

19. The contractor shall fulfill all the requirements of notifications of the State Government regarding Sales Tax etc.

20. The contractor will also abide by Employees Provident Fund rules as applicable in DTL from time to time.

21. The contractor shall required to execute all works as may be ordered upto maximum of 20% of award value at the rates quoted in their quotation.

22. Contractor does hereby agree that rate quoted by him/her are inclusive of service tax.

Signature of Contractor                                               Manager (T) Civil-East