Sealed quotation/tender are invited by of Dy. G.M.(T) 220KV O&M-East, D.T.L., Room No-103, 220 KV S/stn Lodhi Road CGO Complex New Delhi- 110003 from the experienced supplier /contractors in relevant business for the following works:-

<table>
<thead>
<tr>
<th>S. N. O.</th>
<th>Quotation/ Tender Enquiry No.</th>
<th>Name of Work</th>
<th>Estimated Cost(Rs)</th>
<th>Earnest Money Deposit (EMD) (Rs)</th>
<th>Quotation/Tender Fee(Rs)</th>
<th>Work Completion period</th>
<th>Scheduled Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>F.DTL/206/2016-17/ M (T) O&amp;M-E3/ TR-787/F.2/ Q-01/03 Dt.08.04.2016.</td>
<td>Hiring of desert cooler in Mgr(T) O&amp;M-E3 division.</td>
<td>29315/-</td>
<td>Rs.600/-</td>
<td>Rs.500/-per document (Non-Refundable)</td>
<td>05 months</td>
<td>Start of Sale of Quotation / Tender 11.04.2016 at 10.00 A.M.</td>
</tr>
</tbody>
</table>

The quotation form & other documents can be purchased from the office of Manager(T) O & M-E3, 220KV Sub-Station Kashmere Gate, Delhi-110006. After furnishing a request & requisite amount of fee Rs.500/- non-refundable in the form of Bank Draft / Demand Draft / Pay Order in favour of DELHI TRANSCO LIMITED; payable at Delhi. In case the enquiry document is downloaded from the website then the enquiry document fee should be enclosed with offer by clearly specifying the same on the face of offer envelop. The request for purchasing of quotation document should be made on original letter head of the party and should contain the signature along with seal/stamp of contractor showing his competency as partnership, proprietorship, authorized signatory etc. In case the request is to issue the quotation document to the bearer of the application then the request should contain clearly the name of the bearer and attested/authenticated signature of the bearer of the application.

All the particulars shall be mentioned clearly while submitting offer and other documents with the offer. In case of any difference in the address in the documents submitted by the contractor then that should also be clarified properly. The quotation will be submitted & opened in the O/o of Dy.G.M.(T) (O&M) 220KV O&M-East, D.T.L., Room No-103, 220 KV S/stn Lodhi Road CGO Complex New Delhi- 110003 Complete Quotation/Tender documents can also be downloaded from the website of DTL http://www.dtl.gov.in.

Contd.2/-
NOTE:

1. In case the enquiry document is downloaded from the web site then the enquiry document fee shall be enclosed with offer, clearly specifying the same on the face of offer envelop.

2. The face of the offer envelope of quotation/enquiry must have following details, failing which the Quotation shall not be considered & shall to be rejected.

   a) Name of work/supply.
   b) Enquiry No. / Tender No. with Date.
   c) Date of opening.
   d) Details of earnest money & quotation/enquiry document fee, DD/Pay Order No. with date and amount, Name of bank.
   e) Name and address of the party.
   f) Registration No, if applicable
   g) Validity period must be 120 days.

3. Offer must be signed by the contractor with rubber stamp. Incomplete quotations will be summarily rejected.

4. Rates quoted shall be inclusive of all taxes & duties etc. Other terms and conditions as per Annexure -‘A & B’ shall also be applicable.

Manager (T) O&M-E3
Sub: Hiring of desert cooler for 220 kV S/Stns. under O&M-E3 division (Park Street and Kashmere Gate)

It is requested to quote the rates in the following format with terms and conditions mentioned here under and as per Annexure-“A”, “B” enclosed here with in the sealed envelope:-

<table>
<thead>
<tr>
<th>Sl. no.</th>
<th>DESCRIPTION</th>
<th>QTY. (Nos)</th>
<th>RATE In (Rs.)</th>
<th>AMOUNT In (In Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Hiring of desert cooler fitted with cooling fan of size 18” sweep (Minimum) water pump and cooling pads with stand or trolley in Mgr(T) O&amp;M-E3 division.</td>
<td>11</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Total</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>GRAND TOTAL (Inclusive of all taxes &amp; duties) in words</td>
<td></td>
<td></td>
<td></td>
</tr>
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   e) Name and address of the party.
   f) Registration No, if applicable
   g) Validity period must be 120 days.

3. Offer must be signed by the contractor with rubber stamp. Incomplete quotations will be summarily rejected

4. Rates quoted shall be inclusive of all taxes & duties etc. Other terms and conditions as per Annexure -‘A’& ‘B’ shall also be applicable.
The contractor shall strictly follow the terms and conditions given hereunder for the works:

1. **Scope:** Hiring of desert coolers for 220kv sub-stations Kashmeregate, Park Street.

2. **T&P:** The contractor shall use his labour, tools and plants required for the execution of work unless specified.

3. **SAFETY:** The contractor shall make all the arrangements for the safety of his staff. D.T.L. shall not be responsible in any way for injury/disability, accident to any workman on this account and will be free from any legal bindings in this regard. D.T.L. will not be responsible to pay any damage to the workman of the contractor or any outside agencies.

4. The contractor shall make all payments and other contributions, if any, which may have to be made in regard to the workman under any statute or rules or regulations. D.T.L. shall not be responsible for those payments.

5. The contractor will undertake to indemnity D.T.L. against liabilities or damages by way of compensation arising from any accidents to the person or property or any other person employed or otherwise during the progress of the contract and the D.T.L. shall not entertain any claim in this respect.

6. The contractor shall be solely responsible and shall ensure due compliance with the entire legal requirement concerning the workman employed by him under the provisions of applicable labour and other legislations. In the event of the contractor committing any fault resulting in D.T.L. being required to insure any liability or expenses or D.T.L. being required to any notice/summons in this respect the same shall be entitled to recover from the contractor liability attached to it due to any proceedings.

7. The contractor shall accept all risks of stoppage of hindrances to his work by outside interferences. Contractor shall take necessary steps to ensure that all the electrical installations of the D.T.L. and other services like water connections pipe lines, sewer pipelines, open drains, telephone cables, etc. are not damaged by his workers in any way. Contractor will be responsible for all such damages and shall have to repair of failing which he has to pay entire cost of damages. In case of damages to D.T.L., property/material contractor has to pay replacement cost.

8. Before carrying out the work, it shall be entire responsibility of the contractor to take all the safety precautions. The work has to be carried out according to the description of work given in the NIQ. The quantity of work can vary up to plus/minus 25% depending upon the requirement at the discretion of the D.T.L. In the event of any obstruction at site, changes in scheme, or due to any reasons the contract can be cancelled for the balance quantity of the unexecuted work. The work can also be suspended temporarily due to any reasons and for such period, extension will be given by Manager (T) if required on the written request of the contractor.

9. **PAYMENT:** The payment shall be processed within one month of receipt of bills from the contractor after satisfactory completion of the work as mentioned in the NIQ. The payment shall be sanctioned after verification is made as per rules of the D.T.L. However, any specific clause of payment quoted by the contractor for doing work, the penalty on D.T.L. account for loss to the Contractor will not be entertained. In case the work done by the contractor is not measured, no payment shall be made till the same is made according to the specifications.
10. PENALTY: - A token penalty of 1% per week of period of delay subject to maximum of 10% of the unexecuted portion of the contract would be levied in case of delay in execution of the work beyond the stipulated completion period or extension if any, granted to them by the DELHI TRANSCO LIMITED. Force Major Clause Condition-This penalty amount will not be deducted in case of delay due to Strikes, fire accidents or any other case, beyond the control of the contractor, a reasonable extension would be granted, subject to satisfactory proof furnished in time and accepted by the DELHI TRANSCO LIMITED.

11. The contractor has to execute the work on seven days during the working hours

12. The contractor shall not sublet the whole or part of the contract, without any consent of this Deptt.

13. The contractor shall make his own arrangements for drinking water and other facilities for his labour/staff.

14. No idle charges shall be payable by the department.

15. ARBITRATION: If any dispute/question of controversy arises between DTL and contractor relating to the contract/order or any clause or thing contained there in, the dispute shall be referred to G.M. (O&M)-II or his nominee and the decision of the G.M. (O&M)-II or his nominee shall be final and binding on both the parties.

16. The work shall be started with in one week from the date of notice either through telegram, through special messenger or telephonically.

17. Contractor shall be required to strictly adhere to the safety regulations and electrical regulations/act.

18. This office reserves the right to get the work executed from the departmental shall or any outside agency at contractors cost and risk if work is not completed with in the stipulated period without any valid reasons.

19. In case of transportation works contract shall strictly observe the regulations as laid down by Traffic Police, any damage to D.T.L. property/material during the course of transportation shall be recovered from the contractor’s bill.

20. SECURITY: The successful tendered shall have to deposit the security at @ 5% of the total contract value within 10 days of receipt of order failing which penalty @0.05% per week up to maximum 1% of total contract value shall be levied.

21. Contractor will make his own arrangement for watch and ward of material issued to him till material is erected and handed over. In case of any theft/damage to D.T.L., material entire cost of such material will be recovered from the contractor.

22. Mandatory deductions towards Income tax, work contract act. 1999 and any other applicable deductions as per the provision made shall also be deducted by the payees department of DELHI TRANSCO LIMITED.

23. The stipulated completion period has been given in good faith. However, the contractor has to complete the work in minimum possible time by providing parallel gangs as per site requirements on the direction of Engineer in charge at site, otherwise poor performance may be recorded.

24. INTEREST & REFUND OF EMD: No interest is payable by DTL on the amount of Earnest Money deposited by the bidders. Earnest Money is held by DTL till obligations are satisfactorily completely discharged by the bidders. The amount of the Earnest Money shall be refunded to the unsuccessful bidders immediately after decision taken by the authority competent to accept the tenders.
25. **TO AND FRO:** Safe Transportation and delivery of the material is the responsibility of the supplier and cost would be borne by the vendor.

26. **TESTING:** DTL reserves the right to send the material to any recognized Laboratory for testing of the supplied material (if required) and cost of getting the material tested shall initially be borne by DTL, but in case the material is found to be not conforming to relevant standards/specifications, the testing & transportation charges along with the TA/DA of the official concerned besides the penalty which shall be imposed on you shall be borne by you. In order to avoid any complaints, in case of testing, contractor will send their representative to see the material sent for testing is properly sealed in his presence.

29. **RISK AND COST:** Inferior quality of material will be rejected at risk & cost of the supplier.

30. **DELIVERY:** The material should be delivered at 220 kV Substation Kashmeregate, Park Street, as per P.O. Quantity.

31. Delhi Transco Limited reserves the right to reject the offer/offers without assigning any reason.

Manager (T) O&M-E3

*Signature of the contractor with stamp*
1. The DTL reserves the right to accept or reject any offer in whole or part without assigning any reason.

2. The rates should be quoted based on the units specified in words as well as in figures without any cutting, in case of difference of values/rates in figures and words or any confusion it will be constituted to take the rates, which are lowest.

3. The rates should be firm in all respects.

4. The rates quoted should be valid for 120 days from the date of opening of quotations/tenders except during negotiation, if required.

5. Earnest money @ 2% of the total value of the works, is specified shall be deposited along with tender/quotation by bank draft of any scheduled bank of Delhi in favour of DTL. The same shall be refunded without interest after decision of the case, without earnest money offer will not be opened. In the event of the offer if accepted, it can be adjusted towards the security deposit amount.

6. **Security Deposit**: Apart from earnest money the successful party will have to deposit security through demand draft/FDR at the rate specified under clause 20 of Annexure-A for due performance of the contract. The successful tendered shall have to deposit the security at @ 5% of the total contract value within 10 days of receipt of Order failing which penalty @0.05% per week up to maximum 1% of total contract value shall be levied. Failure to deposit the security deposit money on the part of the contractor within the said period shall amount to backing out of the offer entitling the earnest money to be forfeited out right. The security deposit will be refunded after the expiry of guarantee period. No interest will be payable on the above amount and on security deposit. Any damage caused to the material/tools of the undertaking will be recovered from the security deposit/earnest money or other running bills. Safety of DTL material & property handed over to the contractor will be responsibility of the contractor.

7. In case of opening day is holiday/closed day, opening date may be treated as the next working day or can be postponed by the officer opening authority.

8. Incomplete tender/quotations will be rejected summarily.

9. Coolers should be of good quality, any defect in cooler or parts will be replaced/ repaired immediately, failing which a penalty amount of Rs.50/day would be imposed to the successful vendor.

10. Following documents should be submitted along with the offer, failing which offer is liable to be rejected:
(a) TIN No.
(b) PAN Card.
(c) Service Tax Registration No.

11. Successful contractor shall have to execute agreement on non-judicial stamp paper of Rs.100/- within 07 days of receipt of order.

Manager (T) O&M-E3

SIGNATURE OF THE CONTRACTOR WITH STAMP