

DELHI TRANSCO LIMITED
SHAKTI SADAN, KOTLA ROAD, NEW DELHI

Delhi Transco Limited (A Wholly Owned Company of Govt. of NCT of Delhi) invites applications from the eligible candidates for appointment to One post of Manager (Finance) on direct recruitment basis, in the pay band of Rs. 19,000-39,100 with grade pay of Rs. 7600/-{under revision w.e.f. 01.01.2016}, with Central DA pattern alongwith other facilities like LTC, Medical, Accommodation, Electricity Concession, EPF and Telephone/Mobile etc. will be admissible as per Rules of the Company. The post is meant/reserved for **OBC category** candidates. The eligibility criteria and other conditions are as under :-

A) **Eligibility Criteria :**

- i) Graduate from a recognized University or equivalent;
- ii) Qualified Chartered Accountant or ICWA;
or
Two years full time course of MBA (Finance) from a recognized University/Institute.
- iii) 10 years post qualification experience in finalization of Company Accounts in large Public/Private Sector Company with knowledge of Cash & Bank, Budgeting, Taxation etc.

Desirable:

- i) Preference will be given to candidates with Power Sector, Infrastructure Sector experience.

B) **Age limit:** Not exceeding 52 years. Relexable to Government employees, SCs, STs & OBCs as per rules of Govt. of India.

C) **Application fee:** General and OBC category candidates need to pay Rs. 500/- by way of Bank Draft/Pay Order drawn in favour of Delhi Transco Limited, payable at New Delhi. SC & ST category candidates are exempted from paying the application fee. The benefit of reservation against posts reserved for OBCs will be available to the Central list for OBCs qua Delhi and castes defined as OBCs by OBC Commission, Delhi and accepted by the Government.

D) **How to apply:** Interested/eligible candidates may send their applications in the attached prescribed proforma(which may be downloaded from the website of DTL), alongwith self attested copies of the complete educational qualifications, Mark Sheets, Caste Certificate(in case of SC, ST & OBCs) and Experience Certificate(s) addressed to Dy. Manager (HR)-G, Delhi Transco Limited, 3rd Floor, Shakti Sadan, Kotla Road, Near Bal Bhawan, New Delhi-110002 (Tel. No: 23236599) within 30 days of publication of this Employment Notice in the Employment News. The applicant need to enclose two recent passport size photograph, one to be pasted on their Application Form and second to be attached with their Bio-data

Any Amendment/Addendum/Corrigendum in respect of this Advertisement shall be uploaded in the website of DTL i.e. www.dtl.gov.in All concerned are advised to keep themselves updated about any changes/modification etc. by referring to the website of DTL from time to time.

The Appointing Authority shall have the right to modify/change any of the criteria at its sole discretion. The number of posts may increase or decrease. Mere advertisement of a post does not mean that appointment is mandatory. DTL reserve its right to cancel/withdraw recruitment to the advertised post at any stage.


09/01/17
(Surender S Salhotra)
Dy. Manager (HR)-G

Dated: 09th January, 2017

APPLICATION FOR RECRUITMENT TO THE POST OF MANAGER (Finance) IN DTL

Affix recent passport
size photograph here

1.	Name in full (IN BLOCK LETTERS)	
2.	Father's Name	
3.	i) Present Address <hr/> ii) e.mail <hr/> iii) Mobile number <hr/>	
4.	g) Date of Birth (In Christian Era) In figures and words as recorded in SSLC/HSC/Cumulative Record. (Attach attested copy of relevant certificate). h) Place of Birth <hr/> i) Age as on (last date of submission of application)	<hr/> <hr/> <hr/> Years..... MonthsDays.....
5.	Permanent Address	
6.	Whether – (a) SC/ST/OBC (Mention Caste & attach attested photocopy of certificate issued by competent authority in the prescribed format) ; or b) Physically Handicapped (attach attested copy of certificate issued by the competent Medical Board) or c) Ex-serviceman (attach attested copy of certificate issued by the Defence Authorities)	
7.	Nationality	

8.	Details of Bank Draft			
9.	Educational Qualifications:-			
Sl. No .	Examination passed	Year of Passing	Marks Obtained/ Grade & Total	Name of the Board/University
i)	SSLC			
ii)	10+2 or 12 th Class			
iii)	Graduation			
iv)	Post Graduation			
v)				

f) I, Shri/Smt./Kumari _____ hereby declare that all the information given above are true to the best of my knowledge and belief. I understand that if any information is found to be false at a later stage, I am liable to be punished and my appointment will be terminated, I also understand that in the event of my failure to complete the pre-appointment training, for whatever reason, my selection is liable to be cancelled.

g) I, Shri/Smt./Kumari _____ son/daughter of Shri _____ resident of village/town/city..... District _____ State _____ hereby declare that I belong to the _____ community, which is recognized as a Backward Class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93-Esst.(SCT) dated 08.09.1993. It is also declared that I do not belong to person/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 08.09.1993.*

(Signature of candidate)

Place: _____

Date: _____

(Delete if not applicable)

IMPORTANT

2. APPLICATIONS AND THE ENVELOPES SHOULD BE CLEARLY SUPERSCRIBED INDICATING THE POST APPLIED FOR.
